

TREATS Digest

TRAININGS,
RESEARCHES
AND
OTHER
TECHNICAL
SERVICES
FOR LOCAL
GOVERNMENT
UNITS



Trainings, Researches and other Technical Services for Local Government Units (TREATS) Digest

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Local Government Academy (LGA)

Department of the Interior and Local Government (DILG)

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The Training, Research and Other Technical Services (TREATS) Digest is one of the many innovative publications of the Local Government Academy (LGA) which intends to benefit the local government units (LGUs). In the same vein, it is a compendium that serves as a repository of information for the Department of the Interior and Local Government (DILG) personnel and other stakeholders. More importantly, TREATS imparts the current supply of capacity building interventions that we provide to our clientele.

Once again, the DILG is honored to be part of this relevant collaborative undertaking with the national government agencies and local resource institutions that further elevates decentralization and local governance in the country. Given the fiscal constraints that we are encountering at present, it is but an imperative for the DILG to put forward a very strategic role as an enabler for good local governance and to mainstream partnerships in delivering technical assistance, research and capacity development for LGUs.

This Digest will not realize its purpose if not maximized. We hope that the users especially the local governance practitioners will optimize all the opportunities and knowledge embedded in this publication. Likewise, let us continue working together to further advance genuine local autonomy in the country.



AUSTERE PANADERO

Undersecretary for Local Government
Department on the Interior and Local Government

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It is with great pride that the Local Government Academy presents to you the Trainings, Researches and Other Technical Services for Local Government Units or TREATS DIGEST as part of our continuing role to the institutional capacity and performance improvement of local government units nationwide.

TREATS DIGEST makes the Capacity Development Market accessible to local government units across the country. It aims to introduce what available services are in the “market” and the requirements therein so as to achieve the shared vision of LGUs and the Academy - local governance at its finest.

This collection of trainings and other services gives an overview of the available services comprising the “supply side” of the Capacity Development Market; and tries to link said “supply” to solicited “demands” in the market from LGUs. This helps stakeholders - LGUs, and other local, national, and international institutions and agencies - in creating relevant programs to address the competency gaps within the market.

I encourage our LGUs, their local chief executives, their employees, and other institutions and agencies to use this material as means to assess better capacity development services.

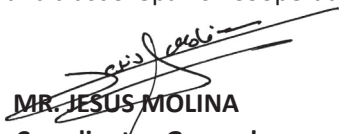

MARIVEL C. SACENDONCILLO
Executive Director
Local Government Academy

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In a context of growing decentralization, it is essential to strengthen the LGUs' capacities in order to attain a more sustainable and humane development desired by the communities and to which they are entitled. Better capacities in the LGUs do not only mean improved income generation and their use, but also above all a greater efficiency in the provision of services to the public.

This compilation allows us to know the institutions and organizations - local resource institutions, academe and other national government agencies, which offer the LGUs capacity development services in different areas. This work also sheds some light on the training programs market, which can have very favorable repercussions on the quantity and quality of services expected by the public and which they wish to receive from their LGUs.

Congratulations to the LGA for preparing and making this very useful guide available, and also for their serious and proven commitment to training in the LGUs. As such, they can continue counting on the support and trust of Spanish Cooperation.



MR. JESUS MOLINA

Coordinator General

Spanish Agency for International Development Cooperation

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Dear Readers:

Congratulations for taking the first step in opening this wonderful book by the Local Government Academy. We are hoping no less than to help you in your Capacity Development Needs to bridge the gaps and finding ways in sustaining development and fostering growth. We made the TREATS Digest as simple and as easy-to-use as we could. To help you further in looking for the right programs, here is an easy guide for your reference.

The programs that were submitted by various Government Agencies and LoGoTRI-PhilNet Members are classified into four – Governance and Administration, Social Service, Economic Development and Environmental Management. These indicators are also categorized into Trainings, Researches and Other Technical Services that you can easily identify by just looking at each entry in this Digest. The side of this Digest is also color-coded for easy usage.

However, we highly encourage you to browse through the whole book first since some programs cut across these classifications. For example, a program that is classified under Governance and Administration can also be classified into Economic Development. As we try to avoid double entries in this Digest, we limit the entries for each program.

As for the signs and symbols, here is a quick and easy reference for you to serve as a guide:

-  - Frequency of the Program Implementation
-  - Office Address
-  - Contact Numbers
-  - Fax Number
-  - Website
-  - E-mail Address
-  - Focal Person for the Program

These symbols can be seen throughout the book, so please take time in familiarizing yourself with them.

We would like to thank everyone who has been part of the TREATS Digest from the conceptualization to the publication – the Government Agencies who took part in this undertaking, LoGoTRI-PhilNet, the SLGP Project of AECID and of course, the dedicated staff of the Local Government Academy.

We hope that TREATS will be very useful to you. We at the Academy had a wonderful experience in creating such a publication. We hope to even enhance the Digest and further our reach down to the Barangay level.

Truly yours,
THE TREATS DIGEST TEAM

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Basic Accounting

Ateneo de Naga-Center for Local Governance
<http://adnu.edu.ph>

Imparts to the Barangay Treasurer the basic steps and concepts in barangay accounting system to aid them in discharging their function properly. It also covers other technicalities under the law and existing regulations.



Malu C. Barcillano, Ph.D.



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- ☒ Training
- ☐ Research
- ☐ Technical Service



Basic Course on Local Government Finance (BLGF)

Center for Local and Regional Governance



Quarterly

The three-day training is generally catered for newly elected chief executives, treasurers, other members of the Local Finance Committee and the Chair of the Ways and Means Committee of the Local Sanggunian. It aims to bridge the knowledge/orientation divide between the local executive and legislative officials, for better cooperation/ coordination by equipping them with the basic knowledge and skills on local government finance and retooling the treasurers and other members of the Local Finance Committee on the same.



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- ☒ Training
- ☐ Research
- ☐ Technical Service





Conduct of Public Service Excellence Ethics and Accountability Program

NDDU-Notre Dame Business Resource Center Foundation, Inc.
<http://www.nddu.edu.ph>

The Public Service Excellence Ethics and Accountability Program (PSEEAP) is a multi-phased program that aims to identify and implement service improvement recommendations with the end view of improving service delivery by the LGU's critical departments or units thereby resulting to customer satisfaction.

It is composed of a series of 6 workshops, namely: service vision and values; service audit; basic customer service skills; service improvement; celebrating accomplishments; and, ethics and accountability. Each workshop has its own set of objectives, activities and outputs. The PSEEAP will cover critical departments to be identified by the LGU. Critical departments are those that the LGU considers as having regular and significant interaction with citizenry or constituents. The PSEEAP runs from between 6 and 12 months depending on the pace and availability of LGU participants, particularly department heads.

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☒ Training
☐ Research
☐ Technical
Service



Course on Integrity, Accountability and Counter-Corruption

DAP – Center for Governance (CFG)
<http://www.dap.edu.ph>

🕒 Demand-driven

Provides a discussion on topics, such as, the use and abuse of power; values-based governance; accountability and transparency; integrity and anti-corruption; cross-cultural issues in corruption; integrity systems as a key to good governance; capacity; coherence and consequences of integrity systems; institutionalizing ethics and good governance into organizations.

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☒ Training
☐ Research
☐ Technical
Service





Integrity Development Review for Local Government Units

DAP – Center for Governance (CFG)

<http://www.dap.edu.ph>



Demand-driven

The objectives of IDR is to identify measures that will safeguard key LGU systems and processes against corruption. It seeks to assess the level of corruption resistance of current LGU systems based on certain standards of organizational integrity; and to examine high-risk activities and/or functions of the LGU where corruption could occur, and assess the probability that corruption occurs or will occur and not be prevented or detected in a timely manner by the internal controls/ systems in place.

This effort is expected to help prevent the incidence of corruption in LGU administration, management and service delivery, and to promote a culture of integrity and excellence in local governance.



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- ☐ Training
- ☒ Research
- ☐ Technical Service



Integrity Development Review (IDR) Program

Office of the Ombudsman

<http://ombudsman.gov.ph>

The IDR is an integrity enhancement measure that aims to build institutional foundations to prevent corruption before it occurs. It has two (2) parts – the corruption resistance review (CRR) which provides a quick sum of integrity building measures used by the agency (LGU) in the policies and operations; and the corruption vulnerability assessment (CVA) which examines the operations of the LGU and assess probability of corruption and existence of internal controls.



Assistant Ombudsman Evelyn A. Baliton

- ☐ Training
- ☐ Research
- ☒ Technical Service



The Philippine Anti-Money Laundering Regime

Anti-Money Laundering Council (AMLC)

<http://amlc.gov.ph>



Quarterly

An overview of the anti-money laundering/combating the financing of terrorism (AML/CFT) regime of the Philippines:

- LEGAL: The Anti-Money Laundering Act and its Revised Implementing Rules and Regulations;
- REGULATORY: The AMLC, the Philippines' Financial Intelligence Unit (FIU)
- FINANCIAL: Obligations of the covered institutions and international best practices; and
- LAW ENFORCEMENT: Domestic coordination and international cooperation.



AMLC Secretariat Executive Director
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- ☒ Training
- ☐ Research
- ☐ Technical Service



Public Service Excellence, Ethics and Accountability Program (PSEEAP)

Western Mindanao State University

<http://www.wmsu.edu.ph>



Available on a regular basis but schedules based on agreements with the LGU

The PSEEAP is an organizational development program to create a customer oriented service culture in the LGU. The program for public service excellence includes four components:

- Service Vision and Service Values Workshop
- Service Audit Workshop
- Service Improvement Recommendations
- Celebrating Accomplishments

The program runs for three to five months. The objectives include: creating a service vision, strategies, and service value statements for each dept. of the LGU; appreciating the importance of service audit, feedback results, and service improvement recommendations.



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- ☒ Training
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- ☐ Technical Service





Report Card Survey of Public Services

DAP – Center for Governance (CFG)

<http://www.dap.edu.ph>

Demand-driven

Report Card Survey of Public Services utilizes the level of citizens' satisfaction (or dissatisfaction) as a gauge to rate government performance on a particular function or set of mandated functions. Clients of public offices/agencies rate the quality of the services across several dimensions of their actual experience and/or contact with the service(s), which include their awareness, convenience, and level of satisfaction. Accounting for the services' indirect costs, the survey also ascertains the price of these services, given the clients' experience with rent seeking, their prescribed alternatives, and willingness to pay for the improvement of services.



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- ☐ Training
- ☒ Research
- ☐ Technical Service





Specialized Course on Local Fiscal Administration

Batangas State University (BatSU)
<http://batstate-u.edu.ph>



As requested

This 54-hour seminar-workshop course includes the formulation, implementation and evaluation of policies and decisions on taxation, budgeting and revenue administration, resource allocation, budgeting and debt management and accounting of public resources. The course focuses on the above activities in public fiscal administration more particularly known as the “public finance cycle”, beginning with a discussion of the development of public finance and fiscal policy, the constitutional and legal basis of the fiscal system and its relationship with political system, as well as the issues and problems in the development finance. The accountability aspect of issues and problems in state auditing. Focus will likewise be given to government owned and controlled corporation (GOCC) whose activities are related with problems of public administration.



Prof. Romeo C. De Castro



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- ☒ Training
- ☐ Research
- ☐ Technical Service





Accreditation of Urban Poor Organizations

Presidential Commission for the Urban Poor

Regular

Sec 2 (c) of EO 82 mandates the PCUP to accredit legitimate Urban Poor Organizations for purposes of representation in the formulation to the President.

The Accreditation is PCUP's means of building partnership with the urban poor. It refers to the process of recognizing an urban poor organizations for purposes of ensuring community action and participation in policy formulation, program planning, implementation and evaluation.

👤 Myrna S. Alimboyoguen
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- ☐ Training
- ☒ Research
- ☐ Technical Service



Basic Course for Local Legislation and Development (BCLLD)

Center for Local and Regional Governance

Quarterly

This five-day training course aims to prepare first-term local legislators and their staff to perform their mandated functions by equipping them with the relevant knowledge and required skills in local legislation and development legislation.

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- ☒ Training
- ☐ Research
- ☐ Technical Service





Course on Effective Local Legislation

DAP – Center for Governance (CFG)

Website: <http://www.dap.edu.ph>



Every after election period

The Course on Effective Local Legislation facilitates the development of necessary knowledge, skills and most importantly, appropriate attitudes among local legislators, so that they can effectively carry out the task of formulating responsive laws and policies to achieve the desired development objectives of the LGU. Specifically, at the end of the training, the participants would have: appreciated the role of local legislation in promoting effective local governance; improved understanding of development perspectives, decentralization and autonomy and its importance to local legislation; clarified the powers, duties and functions of the members of the Sanggunian; and enhanced understanding of the steps in formulating a Legislative Agenda supportive of Executive Agenda.



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- ☒ Training
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- ☐ Technical Service



Data Analysis for Public Decision-Making

College of Public Affairs

Website: <http://www.uplb.edu.ph/index.php/public-affairs>

This training is designed to enable participants to acquire techniques commonly used in policy decision-making. At the end of the training, the participants are expected to generate, transform and use data for public sector decision-making.



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- ☒ Training
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- ☐ Technical Service





Development Legislation Enhancement Course (DLEC)

Center for Local and Regional Governance



Quarterly

Designed for local legislators who are already in their 2nd and 3rd terms or as a follow-up course for those who attended the Basic Course on Local Legislation, DLEC is an advanced five-day training course generally aimed at enhancing the legislative capability and effectiveness of the participants – both in the procedural aspect and in the participatory dimension of legislation in local governments – to enable them to perform their development roles, policy making functions, official duties and obligations.



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- ☒ Training
- ☐ Research
- ☐ Technical Service



Development Legislation: Improving the Quality of Local Policies Towards Development

Local Government Academy www.lga.gov.ph



Demand-driven

The program is designed to increase the level of competence of local legislators in policy making. It involves simplifying a complex and diversified policy making, looking at practices on steering the process that works best for local governments and setting up objectives and standards as basis for good legislative performance.



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- ☒ Training
- ☐ Research
- ☐ Technical Service



Documentation for Barangay & Sangguniang Kabataan Secretaries

Ateneo de Naga University – Center for Local Governance <http://www.adnu.edu.ph>

Demonstrates the basics of proper documentation, which will aid the Barangay and Sangguniang Kabataan (SK) secretaries in preparing and keeping the minutes of all the meetings and sessions conducted.



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- ☒ Training
- ☐ Research
- ☐ Technical Service





Drafting of Resolutions and Ordinances

Ateneo de Naga University – Center for Local Governance
<http://www.adnu.edu.ph>

Imparts the technical know-how in drafting and preparing resolutions and ordinances accurately as a component of the local development and governance.

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[✓] Training
 [] Research
 [] Technical Service



Drafting of Resolutions and Ordinances

Center for Local and Regional Governance



Upon Request

This service aims to assist Local Government Units in the creation and drafting of their Executive-Legislative Agenda. This includes the conduct of focus group discussions with the community or the different barangays, along with facilitation and conduct of a multi-sectoral consultation. The center would also assist the ELA team of the LGU to draft their ELA based on the outputs of the different consultations.

!@

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[] Training
 [] Research
 [✓] Technical Service



Parliamentary Procedure

Ateneo de Naga University – Center for Local Governance
<http://www.adnu.edu.ph>

The course covers the different processes involved in the conduct of a meeting or session. The areas include parliamentary rules, principles and practices. Understanding these rules and procedures shall ensure orderly discussions, enable the main laws of the Sanggunian to articulate their thoughts, reconcile their conflicts, determine the will of the majority and take united action for transactions and the LGU. It is a systematic procedure that facilitates the work of any deliberative body and to help carryout its objectives effectively.

!@

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[✓] Training
 [] Research
 [] Technical Service





Policy Analysis for Local Government Officials

College of Public Affairs

<http://www.uplb.edu.ph/index.php/public->



Regular

This training program aims to equip the participants with knowledge and technique for an evidenced-based policy analysis. At the end of the course, the trainees should be able to design a municipal ordinance derived from a science-based policy analysis.



Merlyne M. Paunlagui
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- ☒ Training
- ☐ Research
- ☐ Technical Service



Policy Recommendation and Review

Presidential Commission for the Urban Poor



Regular

PCUP regularly reviews existing legislation, policies and programs of the government relating to the urban poor, especially shelter related ones, and formulate recommendations thereto. Advocacy towards the implementation and passage of urban poor related policies and legislation is a component of this program.



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- ☐ Training
- ☐ Research
- ☒ Technical Service



Project CURE-Comprehensive and Unified Response to Eliminate Red Tape in LGUs

Local Government Academy

www.lga.gov.ph



Continuing

The program aims to foster citizen's knowledge, capacities and alliances to altogether curb red tape in LGUs geared towards improving efficiency and effectiveness of local government units in their delivery of basic public goods and services to the public through the anti-red tape practices, thus preventing graft and corruption in their respective jurisdiction.



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- ☒ Training
- ☐ Research
- ☒ Technical Service





Seminar on Barangay Legislation and Governance (SBLG)

Center for Local and Regional Governance



Upon completion of SBDC

Follow-up course exclusively for graduates of the Sustainable Barangay Development Course which aims to enhance the capacity of barangay officials in performing their roles as local legislators and public servants.



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☒ Training
☐ Research
☐ Technical Service



Seminar Workshop for Judges and Law Enforcers on Dangerous Drugs Law

Dangerous Drugs Board
<http://www.ddb.gov.ph>

This aims to coordinate and integrate the over-all efforts of the criminal justice system particularly in the field of prosecution and criminal investigation. This is also in accordance with the mandate to provide continuing training for judges, prosecutors and law enforcers indicated in Par. f & g, Sec.81 Art. IV of RA 9165 in collaboration with the Supreme Court of the Phils., Phil. Judicial Academy and the Congressional Oversight Committee on Dangerous Drugs.



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☒ Training
☐ Research
☐ Technical Service



Seminar Workshop on the Formulation of Citizens' Charter and Post-Training Technical Assistance

DAP-Center for Governance (CFG)
<http://dap.edu.ph>

Monthly

The Seminar-Workshop on the Formulation of Citizens' Charter is intended to prepare LGUs in developing their Citizens' Charter in compliance with Anti-Red Tape Act of 2007 (RA 9485). It features simple steps and tools to guide LGUs in formulating a Service/Citizens' Charter – a document that will give citizens full access to information regarding the LGU service standards and corresponding remedies available to them if they are not satisfied with the quality of service provided.

The post-training technical assistance, meanwhile, guides LGU officers and staff as they undertake the actual process of rapid review and assessment of existing system and procedures in delivering LGU frontline service/s; setting service standards, securing performance pledges, setting up feedback mechanism; and drafting the Citizens' Charter.

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[✓] Training
[] Research
[✓] Technical
Service



Signature Reduction

DAP-Center for Governance (CFG)
<http://dap.edu.ph>

Demand-driven

Signature Reduction enables LGUs to contribute to the government's anti-red tape thrust through review, redesign and simplification of work process/ transaction flow that will significantly reduce the number signature requirements. These leads to a more efficient and customer-focused delivery of critical public services.

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[] Training
[] Research
[✓] Technical
Service





Specialized Course on Legislation

Batangas State University
<http://www.batstate-u.edu.ph>



As Requested

A 54-hour seminar-workshop of concepts, theories, processes, and practices in public sector environment to understand the regulatory functions of government officials. The Course aims to help the participants keep abreast with reforms and innovations in public service governance. It also addresses new strategies and proactive administrative techniques to conflict the demands of the challenges ahead and provide solutions to social and administrative problems facing the bureaucracy and the nation.



Prof. Romeo C. De Castro
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☒ Training
☐ Research
☐ Technical
 Service



Understanding and implementing the Anti- Red- Tape Law

Catanduanes State Colleges
www.catanduanesstatecolleges.edu.ph

Orientation and Advocacy Program on Anti-Red-Tape Law designed to facilitate the formulation of Institutional Citizens Charter.



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☒ Training
☐ Research
☐ Technical
 Service





Achieving the Millennium Development Goals (MDG) and Reducing Human Poverty Programme

Statistical Research and Training Center (SRTC)
<http://srtc.gov.ph>

🕒 One-shot

The project entitled, Towards Evidence-Based Monitoring, Assessment and Reporting of MDG Progress at the Sub-National Level (Batangas-Wide Implementation) seek to strengthen the capacity of the LGUs of Batangas Province, particularly all municipalities/cities, in monitoring, assessing and reporting MDG progress in their respective areas. The LGUs are provided with trainings on the Community-Based Monitoring System (CBMS) namely: Modules 1 (Data Collection), Module 2 (Encoding of Questionnaires and Digitizing of Municipal/Barangay Spotmaps), Module 3 (CBMS Database Building) and Module 4 (Statistical data Analysis and MDG Report generation).

👤 Ms. Chona P. Guatio
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☒ Training
☐ Research
☐ Technical Service



Advanced GIS

National Mapping and Resource Information Authority (NAMRIA)
<http://www.namria.gov.ph>

🕒 3-4 times annually

An advanced technical course for GIS users wishing to get the most out of their GIS applications. This course considers presentation, analysis, and customizing issues in detail and previews other optional GIS software of interest to trainees.

👤 Ms. Febrina E. Damaso
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☒ Training
☐ Research
☐ Technical Service



Auto CAD 1 & 2

Catanduanes State Colleges
www.catanduanesstatecolleges.edu.ph

Training on basic and advanced computer assisted design for Municipal Engineers and Development Planning Officers.

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☐ Training
☐ Research
☒ Technical Service





Barangay Governance and Development Program

Notre Dame of Marbel University
<http://www.ndmu.edu.ph>



Twice a year

This program is designed to enhance the capability of barangay officials in identifying and designing projects, preparing feasibility studies in accordance with the project requirements, formulating or updating master development plans, and in implementing and monitoring development projects.



Mrs. Ma. Concepcion A. Ureta
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☒ Training
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☐ Technical Service



Barangay Officials' Database System (BODS)

National Barangay Operations Office
<http://www.dilg.gov.ph>

Barangay Officials' Database System is a systematic process of updating and maintaining profiles of incumbent barangay officials. It is an electronic structure that produces data significant and beneficial to institutions engaging in development activities that affect barangays. These activities can be in the form of research studies, legislative measures, policy, program or project development. Currently the direct benefits that are derived from the BODS by the barangay officials include, among others, are: processing of death and burial claims of beneficiaries of the deceased barangay officials, and issuance of certification for purposes of applying hospitalization benefits, educational scholarships, application of visa, etc.



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☒ Training
☒ Research
☒ Technical Service

Geodata Systems Technologies, Inc. in collaboration with HLURB
<http://www.geodata.com.ph>



Demand driven by LGUs

Training on Basic GIS, requirements, data gathering and analysis for CLUP preparation.



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- ☒ Training
- ☐ Research
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Capability-Building on Good Governance
for Tabuk City and Kalinga Province

Kalinga-Apayao State College

Conduct of a series of forae on local governance in partnership with LGU province and Tabuk City, DILG, UP-NCPAG, ASPAP and PSPA. Participants are Local Executives and Officials, Multi-Sectoral Representatives, Heads of Line Agencies and Offices and the Academe (faculty and students). The general objective is to encourage participative and collaborative sharing sessions on issues and concerns that will serve as benchmark data and input in updating the development plans of the Province and the City of Tabuk towards working together for an effective, efficient and economical system of governance. This project is imperative given the rich resources and development potentials of the province which are wanting to be tapped for development.



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Center for Local and Regional Governance



Upon request

These research studies are conducted to showcase innovations and best practices done by Local Government Units. It aims to serve as a repository of exemplary local governance which other LGUs may replicate. The case studies may also serve as basis for further action or policy formulation for other agencies concerned in sustainable local development.



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- ☐ Training
- ☒ Research
- ☐ Technical Service



Community Based Monitoring System

Bureau of Local Government Development
<http://www.dilg.gov.ph>



Update every 3 years

CBMS is a benchmarking instrument in localizing MDGs. It is a data gathering tool to generate poverty data at the local level. There data set generates necessary information that allows LGUs to formulate a CDP that contains programs, projects and activities that would meet the goal and targets set for MDGs. It is also used as a tool in diagnosing poverty.



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- ☐ Training
- ☐ Research
- ☒ Technical Service



Comprehensive Development Plan

Bureau of Local Government Development
<http://www.dilg.gov.ph>



Revisit after every 3 years

The Bureau provides technical assistance and coaching to LGUs in the foundation of their Comprehensive Development Plan



Ms. Priscella B. Mejillano, Chief, LDPD-BLGD
 ldpd_blgd@yahoo.com;
 pbmejillano@yahoo.com

- ☒ Training
- ☐ Research
- ☐ Technical Service



Continuing Consultation

Presidential Commission for the Urban Poor



Regular

The activity is regularly conducted in the urban poor communities to surface and validate vital issues and needs, and formulate corresponding policy recommendations. This include continuous dialogues with urban poor organizations, government and non-government agencies, and the private sector to promote a greater understanding of urban poverty and gain a concerted effort in the fight against poverty.



Myrna S. Alimboyoguen
myrnaalimboyoguen@yahoo.com

- ☐ Training
- ☐ Research
- ☒ Technical Service



Course on Project Development and Management

DAP-Center for Governance (CFG)
<http://dap.edu.ph>



Semestral

The Course on Project Development and Management is an intensive and practical course designed to provide officers and technical staff of LGUs with a comprehensive understanding of the concepts and approaches on project planning and management of development programs and projects. At the end of the course, participants would have articulated the different phases and stages of the project cycle; and applied the various tools, techniques and approaches to planning, designing, and implementing programs and projects. Specifically, the course will facilitate the preparation of a draft project proposal outlining objectives, strategies, components, implementation requirements, budget and scheduling, for a priority project. Participants will later enhance their draft proposals under the close supervision and technical guidance of learning coaches through correspondence and write-shop sessions.



Ophelia P. Tongco
academy@dap.edu.ph

- ☒ Training
- ☐ Research
- ☐ Technical Service





Creating GIS Parcel Data from Paper Maps Using ArcGIS

Geodata Solutions, Inc.
www.geodata.com.ph



Demand driven

The 3-day training provides a comprehensive guide in creating, storing and maintaining parcel data from traditional paper and scanned data sources into a GIS database format using tools in ArcGIS. Trainees learn basic concepts about the geodatabase model and the different process for editing parcels, particularly on how to subdivide and consolidate parcels, and encode property identification number (PIN) for each parcel. Exercises and workshop are included in this training. After the training, participants will be able to a) process paper maps for GIS-based parcel data creation; b) Create a GIS-based parcel data base from paper maps; c) maintain and update GIS parcel database and d) Establish a GIS-based documentation system and e) create GIS data backups via archiving.



Bituin B. Torte
@ bbtorte@geodata.com.ph

☒ Training
☐ Research
☒ Technical
Service



Development Planning

Cebu Normal University
Website: <http://www.cnu.edu.ph>

The course is anchored on development planning models that fit appropriately to the needs of the organization or client. The involvement of the proponent is required to guarantee the doability of the plan as well as the availability, utilization and sourcing of the needed resources.



Mr. Ferdinand T. Abocejo, Educ. Prog. Specialist II
@ fertesabo1127@gmail.com

☐ Training
☒ Research
☐ Technical
Service



Center for Local and Regional Governance

⌚ Upon request

The Center provides technical assistance to Local Government Units in the formulation of their Comprehensive Development Plans. This includes coordination with key local officials in planning and facilitating the activities needed in preparing the local CDPs such as the conduct of stakeholders' workshops and focus group discussions. The Center also assists the LGUs in drafting the CDPs based from the outputs of these activities and provides inputs for its finalization.

- [] Training
- [] Research
- [✓] Technical Service



👤 Dir. Simeon A. Ilago
@ sailago@yahoo.com



ERC CREST for LGUs (Continuing Regulatory Education of the Stakeholders)

Energy Regulatory Commission
<http://www.erc.gov.ph>

⌚ Once a year

The ERC Continugn Regulatory Education of the Stakeholders (CREST) for the Local Government Units (LGU) will equip the former with knowledge on basic concepts and latest developments in the regulation of the electric power industry.

This knowledge and understanding gained can serve as useful inputs for the presentation of local development plans.

- [✓] Training
- [] Research
- [] Technical Service

👤 Atty. Francisco Jose S. Villa, Jr.,
Director III Planning and Information Service
@ fjsvilla@erc.gov.ph

Geodata Systems Technologies, Inc.

<http://www.geodata.com.ph>



Once a month

The training course provides the foundation for understanding what GIS is, what it can do, and how others are using it. Basic functions of GIS is learned, why GIS database is powerful. Learn what spatial analysis is and solve geographic problems using ArcGIS analysis tools.



Bituin B. Torte

bbtorte@geodata.com.ph

☒ Training
☐ Research
☐ Technical Service



GIS for Executives

NAMRIA Geomatics Training Center

<http://www.namria.gov.ph>



Once a year

The course will define and give a generalized overview of the GIS, its main components and functions as well as its corresponding application.



Ms. Febrina E. Damaso

oss@namria.gov.ph

☒ Training
☐ Research
☐ Technical Service

Geodata Systems Technologies, Inc.

<http://www.geodata.com.ph>



Demand driven

Provide awareness to the Local Chief Executives (LCE) on the GIS technology. How GIS can help good administration, efficient and effective local governance.



Bituin B. Torte

bbtorte@geodata.com.ph

☒ Training
☐ Research
☐ Technical Service



Geodata Systems Technologies, Inc.

<http://www.geodata.com.ph>

⌚ Once a month or more

Training provides the wide range of functionality available in the ArcGIS software and the essential tools for visualizing, creating, managing and analyzing geographic data. Hands-on course exercises emphasize practice of primary applications included in the ArcGIS Desktop software to perform common GIS task and workflows, the tools for creating and managing geographic data, displaying data on maps in different ways, and combining and analyzing data to discover patterns and relationships are highlighted. Participants learn how the ArcGIS Desktop provides a complete GIS software solution.



Bituin B. Torte
bbtorte@geodata.com.ph

☒ Training
☐ Research
☐ Technical
Service



Introduction to GIS

National Mapping and Resource Information Authority (NAMRIA)

<http://www.namria.gov.ph>

⌚ 3-4 times annually

The course will introduce participants to Geographic Information System (GIS) as a system for capturing, storing, checking, integrating, manipulating and analyzing data related to positions on the Earth surface will provide the user with tools on land cover and land use planning and local government planning among others.



Ms. Febrina E. Damaso
oss@namria.gov.ph

☒ Training
☐ Research
☐ Technical
Service

Leaders Consultancy

The L.E.A.D.E.R.S. Consultancy

⌚ Twice a month

The TLC conducts capability Development and Excellence trainings on 12 (twelve) modular courses on Governance/Administration and Comprehensive Environmental Management advocacies based on Synergy of theories and hands-on experiential expertise.



Jesus James "Bayan" Calisin
leaders_inc@yahoo.com.ph

☒ Training
☐ Research
☐ Technical
Service





Local Administration and Development Program (LADP)

Center for Local and Regional Governance

🕒 Once a year

LADP is an extensive two-phased training seminar which addresses critical and urgent issues and problems pertaining to local administration and development. The program lasts for four (4) weeks excluding a writing/research break of two weeks in between the two phases for the preparation of the participants' re-entry plans. These plans are proposed projects which the participants expect to implement upon their return to their respective LGUs.

- ☒ Training
- ☐ Research
- ☐ Technical Service



👤 Dir. Simeon A. Ilago
@ sailago@yahoo.com



Local Governance Support Program for Local Economic Development

Name of Institution: Local Government Academy
www.lga.gov.ph

🕒 Demand-driven

The program is designed to help reduce poverty in the country by strengthening local governance and supporting sustainable local economic development. It nurtures and mentors LGUs and LGU alliances to become "Beacons of Local Economic Development for the Philippines" through capacity development and leadership, strategic planning and implementation, public-private partnerships and knowledge management.

- ☒ Training
- ☐ Research
- ☐ Technical Service



The program is a partnership undertaking between the Department of the Interior and Local Government and Canadian Urban Institute and the Association of Canadian Community Colleges.

👤 Marivel C. Sacendoncillo, Executive Director
@ execdir@lga.gov.ph | etd@lga.gov.ph



Local Public Opinion Polling (Bohol Poll)

Holy Name University
<http://www.hnu.edu.ph>

🕒 Annual

The Bohol Poll is a system of monitoring the sentiments of the Boholano people on a wide range of political, social and economic issues. The data generated from this survey had been used by the provincial and city governments as basis for policy reforms and program development.

👤 Josefina T. Cemine
@ bjo_cemine@hnu.edu.ph

[] Training
[✓] Research
[] Technical Service



On-the-Job Training thru Memorandum of Agreement (MOA)

NAMRIA Geomatics Training Center
<http://www.namria.gov.ph>

🕒 3-4 times annually

Introduction to GIS training and four (4) weeks of on-the-job training focused on specific GIS project/application.

👤 Ms. Febrina E. Damaso
@ oss@namria.gov.ph

[] Training
[✓] Research
[] Technical Service



Organization and Management Study

Center for Local and Regional Governance

It is a comprehensive study of administrative and management processes practiced in a local government unit. It includes performance evaluation studies of the different local departments, including its role, function, staffing pattern and plantilla positions. It aims to delineate functions of the different offices of the local government and identify the resources needed for a more efficient and effective delivery of their mandates.

👤 Dir. Simeon A. Ilago
@ sailago@yahoo.com

[] Training
[✓] Research
[] Technical Service





Participatory Barangay Planning and Budgeting Workshop

Mindanao Center for Local Governance



Once a month

3-day Workshops for planning and budgeting at the Barangay level. 2-weeks technical writing and formulation of plans.



Hadja Nabihah Noni L. Lao
noni_lao@yahoo.com

- ☒ Training
- ☐ Research
- ☒ Technical Service



Participatory Local Governance

La Salle Institute of Governance <http://www.dlsu.edu.ph>



Once a year

The program aims to build capacity of LGU-CSO engagements (i.e. convening of local special bodies and local development councils) in local governance for local development.



Mr. Ian Jayson Hecita
LSIG@dlsu.edu.ph

- ☐ Training
- ☐ Research
- ☒ Technical Service



Project Development and Management

Ateneo de Naga University-Center for Local Governance <http://www.adnu.edu.ph>

Articulates and explains the concepts, features and requirements of project development, the skills in effective participation, namely: coordination, communication, negotiation, lobbying, consensus building and other basic tools in management as applied in projects will be presented.



Malu C. Barcillano, Ph.D.
clgadnu@sili.adnu.edu.ph

- ☒ Training
- ☐ Research
- ☐ Technical Service





Project Management and Development

Western Mindanao State University
<http://www.wmsu.edu.ph>

Available on a regular basis

The aim of the training is to provide technical know-how on project planning and development for LGUs. The project cycle is discussed from Project identification, preparation, appraisal, implementation and evaluation. The training is conducted for 54 hours and can be credited as a 3-unit course in the Master of Public Administration program.

Dr. Milabel E. Ho, Vice President for RDE
Dr. Ofelio R. Mendoza, Dean, CPADS, WMSU
Dr. Socorro Rebecca B. Felonia, WMSU-UCLG
redroof.wmsu@gmail.com;
beckybfelonia@yahoo.com

[] Training
[] Research
[✓] Technical Service



Public Service Excellence Program (PSEP)

HNU-Center for Local Governance
<http://www.hnu.edu.ph>

As requested

PSEP is a series of training for a period of 6 months to 1 year. The training is composed of 6 modules designed to assist an institution particularly the local government unit towards designing its own program towards service excellence.

Josefina T. Cemine
bjo_cemine@hnu.edu.ph

[✓] Training
[] Research
[] Technical Service



Research and Other Technical Services for the LGUs

Notre Dame of Marbel University
<http://www.ndmu.edu.ph>

Other than conducting training on research methodologies, NDMU accepts job contracts to undertake research related to local governance. Other technical services offered include project feasibility preparation.

Mrs. Ma. Concepcion A. Ureta
mc_ureta@yahoo.com

[] Training
[] Research
[✓] Technical Service





Research for LGUs

Western Mindanao State University
<http://www.wmsu.edu.ph>

Research services are available to local government units on technical writing, data analysis (SPSS/SAS) and project development.

Preliminary activities to include an assessment of research needs of the LGU shall be conducted. This will also include training services for participants/field interviewers for the research.



Dr. Milabel E. Ho, Vice President for RDE
 Dr. Ofelio R. Mendoza, Dean, CPADS, WMSU
 Dr. Socorro Rebecca B. Felonia, WMSU-UCLG



redroof.wmsu@gmail.com;
beckybfelonia@yahoo.com

☐ Training
☒ Research
☐ Technical Service



Results-Based Monitoring and Evaluation

College of Public Affairs
<http://www.uplb.edu.ph/index.php/public-affairs>



Once a year

Aims to enable participants to construct logical framework for an identified LGU program/project as aid to a work plan using objective-oriented and participative situational analysis to formulate program/project matrix system for monitoring and evaluation.



Merlyne M. Paunlagui
merlynep@yahoo.com



☒ Training
☐ Research
☐ Technical Service





Seminar on Strategic Planning

Western Mindanao State University
<http://www.wmsu.edu.ph>

Available on a regular basis but schedules based on agreements with the LGU.

The seminar will emphasize on managing strategically the LGU; to pursue their vision from their current states of affair to the desired states. The seminar will discuss the three vital stages of Strategic Planning, Strategic Implementation, and Strategic Evaluation and Adjustments.

This requires the participants of all key officials and personnel in the LGU to create a sense of ownership for the plans generated during the seminar.

The participants will initially go through an intensive two-day strategic training-workshop that attends to the critical concepts and stages of Strategic Planning, a one-day practical planning and writing and one-day approval of the Strategic Plan.

Dr. Milabel E. Ho, Vice President for RDE
Dr. Ofelio R. Mendoza. Dean, CPADS, WMSU
Dr. Socorro Rebecca B. Felonia, WMSU-UCLG
redroof.wmsu@gmail.com;
beckybfelonia@yahoo.com

☒ Training
☐ Research
☐ Technical
Service



Specialized Course on Environmental Management

Batangas State University
<http://www.batstate-u.edu.ph>

As Requested

This course provides an orientation to urban planning with special emphasis on the Philippine setting. The course includes land use planning, the comprehensive development plan, different forms of urban physical growth and issues and problems of regional planning. It also deals with an overview of financing and delivery of urban services in the Philippines and Metropolitan Arrangement in the Philippines.

Prof. Romeo C. De Castro
romeodecastro_06@yahoo.com

☒ Training
☐ Research
☐ Technical
Service





Towards Synergy: Integrating DILG Interventions for LGUs (Capacity Development Agenda Formulation for LGUs)

Local Government Academy
www.lga.gov.ph

🕒 **Regular**

This program is an integration and convergence of all capacity development initiatives that a local government unit may undertake to enhance its organizational competencies so as to address development concerns in their localities. It starts with a review and complementation of available and appropriate assessment tools for LGUs in terms of its strengths and weaknesses in the different performance and services areas of local governance, and ends with situating these actions in the LGUs process of developing their comprehensive development plan. It highlights the preparation of a competency-based Capacity Development (CapDev) Agenda which should spell the difference in making efficient, transparent and accountable governance a reality.

👤 **Marivel C. Sacendoncillo, Executive Director**
 @ execdir@lga.gov.ph | etd@lga.gov.ph

☒ Training
☐ Research
☐ Technical Service



Transportation Analysis using CUBE Software

Geodata Solutions, Inc.
www.geodata.com.ph

🕒 **Six (6) months or depends on study area**

Cube provides LGU planners the tools to forecast the interactions of transport, land use and environment for implementation of sustainable transport programs and policies. Cube's broad range of capabilities answers all the planning and traffic engineering questions that empowers the LGU to make smarter decisions more quickly for evaluating their planning. Geodata Solutions, Inc. is the official local reseller of Cube Software products.

👤 **Mr. Alberto L. Morales**
 @ info@geosolutions.com.ph;
amorales@geodata.com.ph

☐ Training
☒ Research
☐ Technical Service



DAP- Center for Governance (CFG)

<http://www.dap.edu.ph>



Demand-driven

- Business Permit and License Administration System – A software application that will help the LGU improve its business tax collection and services to its clients by providing them with timely and accurate information on their assessment and tax dues. This system generally automates business application processes such as application, assessment, payment, approval, and release of permits/licenses.
- Real Property Tax Administration System – Automates the process for accounting and collection of real property taxes. It handles assessment, taxation, collection, and report generation.
- Legislative Tracking System – Designed to keep track or proposed and approved resolutions and ordinances. It allows tracking and storage of detailed tasks or activities done on a certain resolution or ordinance. This allows the Saggunian and the public in general to refer to existing local legislation easily over the intranet or internet.
- Public Market Administration and Management System – A computerized billing and recording of stall rental payments. This system includes an income and expenditure management and monitoring of LGU public markets.
- Water Works Billing System – A computerized application, billing and recording of payments and concessionaires. This system produces reports such as billing statement master list of concessionaires, delinquency list, income statements, and the like.

[✓] Training
[] Research
[✓] Technical Service



Ophelia P. Tongco



academy@dap.edu.ph



Business Permit and Licensing System (BPLS) Improvement

DAP- Center for Governance (CFG)

<http://www.dap.edu.ph>



Demand-driven

The program aims to streamline and simplify the process of application, renewal and termination of business permit and license in LGUs which will help make business transactions in the city/municipality more efficient and predictable, and help foster a vibrant and sound business environment. Intervention begins with a systematic diagnosis of the existing business permit and licensing process focusing on the entire business lifecycle, i.e. from registration of business or start-up; to updating of business details, accounts and other information or renewal; up to obtaining certification for the cessation of business operations or closure. Building on the results of the assessment, a BPLS Reform Proposal outlining the people, policy and process requirements will be prepared to guide the actual system improvement/reengineering process.



Ophelia P. Tongco
academy@dap.edu.ph

- ☒ Training
- ☐ Research
- ☐ Technical Service



Business Permits and Licensing System Study

Western Mindanao State University

<http://www.wmsu.edu.ph>



Available on a regular basis but schedules based on agreements with the LGU

This study is a quantitative-qualitative study conducted to determine some specific issues with respect to the system of the Business Permit and Licensing Renewal System in the LGU. The study will delve into the strength of the information campaign of the LGU, the procedures installed and the behaviors of the personnel assigned in the system, and the best practices of the LGU and the difficulties experienced by the applicants in complying with the requirements and in going through with the whole process of business permit and licensing renewal.



Dr. Milabel E. Ho, Vice President for RDE
Dr. Ofelio R. Mendoza. Dean, CPADS, WMSU
Dr. Socorro Rebecca B. Felonia, WMSU-UCLG
redroof.wmsu@gmail.com;
beckybfelonia@yahoo.com

- ☐ Training
- ☒ Research
- ☐ Technical Service





Participatory Real Property Taxation

Mindanao Center for Local Governance, Inc.

3-day workshops for Real Property Tax Collection.

👤 Hadja Nabihah Noni L. Lao
@ noni_lao@yahoo.com

[✓] Training
[] Research
[✓] Technical
Service



Participatory Workshop on Real Property Taxation (for Barangay Officials, Teachers and School Officials)

Ateneo de Naga-Center for Local Governance
<http://www.adnu.edu.ph>

Helps the barangay official in the administration of the Real Property Taxation as provided in the Local Government Code. It will also help the LGUs identify practical approaches and strategies to supplement their collection efforts and tax information.

👤 Malu C. Barcillano, Ph.D.
@ clgadnu@sili.adnu.edu.ph

[✓] Training
[] Research
[] Technical
Service



Project Development and Resource Generation

GenTwoFifteen Development Foundation, Inc. (GDFI)

This course deals on the enhancement of knowledge and skills in project identification, proposal write up and funding resource generation. Also it includes the capability in establishing network and linking; and collaboration of projects.

👤 Marlon Era
@ emarlon65@yahoo.com
marlon.era@gmail.com

[✓] Training
[] Research
[] Technical
Service





Property Tax Compliance and Distributional Impact Study

National Tax Research Center
Website: <http://www.ntrc.gov.ph>

Assessment of compliance in the payment of property taxes (by different classes of properties and different levels or strata in terms of property values) to serve as baseline for the introduction of LGU property tax reforms.

Note: Program under the Land Adm. & Mgmt. Project, Phase 2 (LAMP 2) to end June 2010. Subsequent programs after will depend on availability of resources.

- ☐ Training
- ☐ Research
- ☒ Technical Service



Executive Director Lina D. Isorena
ntrc@eastern.com.ph



Seminar-Workshop on Local Revenue Generation and Resource Mobilization

DAP- Center for Governance (CFG)
<http://www.dap.edu.ph>

🕒 Demand-driven

Designed to provide LGUs with a more strategic, holistic and systematic view of the LGU revenue generation and resource mobilization function. It features a five-step model to enable participants to identify strategies that are more aligned with their vision and are feasible to implement given their respective situations. Emphasis is on the need to achieve efficient local tax administration system, and the importance of establishing a strong and credible business for LGUs.

- ☒ Training
- ☐ Research
- ☐ Technical Service



Ophelia P. Tongco
academy@dap.edu.ph



Simplifying Business Permit and Licensing Process of Local Governments

Bureau of Micro, Small and Medium Enterprise Development
www.dti.gov.ph

🕒 Updated Periodically

This tool kit focuses on the challenge of simplifying business registration at the level of local governments. It draws from information and knowledge that had been documented on successful efforts by local governments to simplify business registration. Streamlined business registration procedures can save both local governments and businesses time money and resources. Simplified business registration procedures in local governments can encourage small business enterprises and those within the so-called informal economy to register and be covered by legal and institutional protection that comes with registration.

- ☐ Training
- ☒ Research
- ☐ Technical Service



Rhodora M. Leaño, Director
bmsmed@dti.gov.ph



Barangay Participatory & Budgeting Workshop (BPP-BW)

Cebu City Resource Management & Development Center (CREMDEC)
<http://cebucity.gov.ph/Index.php?page=6&cluster=3&dept=19>



Monthly

Aimed at formulating a Practical Vision and Com Development Plan and Budget that is responsive to the basic needs of the barangay using a simple and highly participatory process through the Barangay Council and the different sectors in the barangay.



Ms. Anita I. Atay



cremdec@cebucity.gov.ph

- ☒ Training
- ☐ Research
- ☐ Technical Service



National-local Budget Training

La Salle Institute of Governance
<http://www.dlsu.edu.ph>

The program provides training on budget preparation, budget legislation, budget implementation, and budget monitoring to LGUs. The program aims to harmonize national and local budget development practices and knowledge to improve local governance outcomes in line with the national development goals.



Mr. Ian Jayson Hecita



LSIG@dlsu.edu.ph

- ☒ Training
- ☐ Research
- ☐ Technical Service





Participatory Barangay Planning and Budgeting

Ateneo de Naga-Center for Local Governance
<http://www.adnu.edu.ph>

Facilitate the barangay in coming up with an annual investment plan that will serve as the basis for the budget allocation and funding.

✉ Malu C. Barcillano, Ph.D.
 @ clgadnu@sili.adnu.edu.ph

☒ Training
☐ Research
☐ Technical Service



Policies and Resource Utilization in Catanduanes

Catanduanes State Colleges
www.catanduanesstatecolleges.edu.ph

🕒 Once a month

The study identified the public policies formulated and implemented in the province of Catanduanes in relation to resources utilization specifically along public funds, manpower, infrastructure, equipment, supplies and materials, information and environment, natural resources and agriculture.

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 catanduanes_state_colleges@yahoo.com

☐ Training
☒ Research
☐ Technical Service





Resource Mobilization and Financial Management and Analysis for Local Governance

Local Government Academy
www.lga.gov.ph



Demand-driven

This program focuses on developing new strategies on how LGUs explore innovative ways in enhancing their financial capabilities and generate more revenue that will create a robust economy.



Marivel C. Sacendoncillo, Executive Director



execdir@lga.gov.ph
etd@lga.gov.ph

☐ Training
☒ Research
☐ Technical Service



Seminar on Fiscal Management

Western Mindanao State University
<http://www.wmsu.edu.ph>



Available on a regular basis but schedules based on agreements with the LGU.

This seminar covers the revenue, expenditure and borrowing functions of the LGU as policy instrument for development. It also intends to discuss the current trends and issues on taxation, revenue administration, resource allocation, budgeting, debt management, accounting, auditing and other fiscal programs of the government to enhance development. The training is conducted for 54 hours and can be credited as a 3 unit course in the Master of Public Administration Program.



Dr. Milabel E. Ho, Vice President for RDE
Dr. Ofelio R. Mendoza. Dean, CPADS, WMSU
Dr. Socorro Rebecca B. Felonia, WMSU-UCLG
redroof.wmsu@gmail.com;
beckybfelonia@yahoo.com



☒ Training
☐ Research
☐ Technical Service





Sustaining Governance and Administration Among LGUs in R-XII

Sultan Kudarat Polytechnic State College (SKPSC)



As Requested

This program tries to document good practices among LGUs on how they manage their resources i.e. human and non-human resources. The research also looks into the weaknesses and opportunities in which a particular LGU can combat these weaknesses at the same time convert opportunities for the development of the barangays and the municipality.



Dr. Ruby S. Hechanova



extension_office@yahoo.com

- ☐ Training
- ☒ Research
- ☐ Technical Service





Barangay Empowerment Program

Cagayan State University

The Barangay Empowerment Program is an integrative capability building mechanism designed to capacitate barangay officials and functionaries specifically in the province of Cagayan to institutionalize transparency and accountability in local governance. The BEP is an extension program of the CSU College of Public Administration that extends trainings, research and technical services in the following areas: barangay development planning, barangay legislation, citizen empowerment and community mobilization and revenue generation.

- ☒ Training
- ☐ Research
- ☒ Technical Service



Dr. Lilia M. Tamayao
cpalilytamayao@yahoo.com



Barangay Newly Elected Officials (BNEO) Orientation Program

Local Government Academy www.lga.gov.ph



every after election period

The program is designed to enhance the capacities of barangay officials on the various facet of local governance in order for them to perform their basic task as development managers, program implementers and service providers. It also aims to promote the value of excellence, punctuality, discipline, unity, solidarity and teamwork for them to be effective as local managers.

The Program has three (3) major parts. Part I - General Orientation on Barangay Governance and Administration; Part II – Strengthening Barangay Based Institution; and Part III – Special Skills on Barangay Governance.

- ☒ Training
- ☐ Research
- ☐ Technical Service



Marivel C. Sacendoncillo, Executive Director
execdir@lga.gov.ph
etd@lga.gov.ph





Basic Course on Local Governance and Administration (BCLGA)

Center for Local and Regional Governance



Quarterly

This five-day training course aims to prepare first-term local chief executives to perform their mandated functions by equipping them with relevant knowledge and required skills in various aspects of local administration and governance.



Dir. Simeon A. Ilago
sailago@yahoo.com

- ☒ Training
- ☐ Research
- ☐ Technical Service



Basic Customer Service Skills

Ateneo de Naga University- Center for Local Governance
Website: <http://www.adnu.edu.ph>

Focuses on service excellence and assists in defining members' critical role in providing excellent service in their organization.



Malu C. Barcillano, Ph.D.
clgadnu@sili.adnu.edu.ph

- ☒ Training
- ☐ Research
- ☐ Technical Service



Basic Customer Service Skills (BCSS)

Mindanao Center for Local Governance

3-day training/workshops for Basic Customer Service System Skills



Hadja Nabihah Noni L. Lao
noni_lao@yahoo.com

- ☒ Training
- ☐ Research
- ☒ Technical Service





Basic Customer Service Skills Training

Western Mindanao State University
<http://www.wmsu.edu.ph>

Available on a regular basis but schedules based on agreements with the LGU

The objective of this training is to create a customer oriented service culture in the LGU. The training is aimed on improving public service and customer responsiveness within an organization. The training is for first level employees specially front-liners in the LGU. However, department heads can also attend.

This training is conducted in two to three days depending on the request of the LGU.

Dr. Milabel E. Ho, Vice President for RDE
 Dr. Ofelio R. Mendoza. Dean, CPADS, WMSU
 Dr. Socorro Rebecca B. Felonia, WMSU-UCLG
 @ redroof.wmsu@gmail.com;
 beckybfelonia@yahoo.com

☒ Training
☐ Research
☐ Technical Service



Basic Customer Service Skills Training (BCSS)

Cebu City Resource Management & Development Center (CREMDEC)
<http://cebucity.gov.ph/Index.php?pageno=6&cluster=3&dept=19>

Monthly

Relevance and importance of public service excellence delivery thru introducing a new paradigm.

Ms. Anita I. Atay
 @ cremdec@cebucity.gov.ph

☒ Training
☐ Research
☐ Technical Service



Basic I.T. Education for LGUs

Catanduanes State Colleges
www.catanduanesstatecolleges.edu.ph

A training designed to assist LGU employees become proficient users of ICT trends particularly in handling clerical and day to day communication tasks.

@ soniavargas_srv@yahoo.com
 catanduanes_state_colleges@yahoo.com

☐ Training
☐ Research
☒ Technical Service





Careers of Male and Female Executives in Catanduanes in Selected Secondary Schools in Catanduanes

Catanduanes State Colleges

www.catanduanesstatecolleges.edu.ph



Once a month

This study outlines the careers of male and female Filipino executives who are employed in both public and private organizations.



soniavargas_srv@yahoo.com
catanduanes_state_colleges@yahoo.com

[] Training
[✓] Research
[] Technical Service



Certificate Course on Barangay Productivity and Quality

DAP- Graduate School of Public and Development Management

<http://www.dap.edu.ph>



Demand-driven

The course aims to enhance the understanding and capability of local barangay officials in the application of 5S and QC in the delivery of basic goods and services to the barangay/community specifically, the course will provide participants the opportunity to 1) develop a continuous improvement perspective i.e. believing in P&Q as a way of life; 2) demonstrate the application of 5S and QC vis-à-vis barangay operations; 3) benchmark good barangay/community practices using P&Q improvement approaches, and 4) identify strategies in implementing a program applying 5S and QC in the community.



Niña Maria B. Estudillo



estudillon@dap.edu.ph

[] Training
[✓] Research
[] Technical Service





Certificate Course on Professionalizing Barangay Leaders Towards Becoming Productivity Champions

DAP- Graduate School of Public and Development Management
<http://www.dap.edu.ph>

The course aims to provide knowledge and skills on Participatory and Project Cycle Management (PPCM) and Productivity and Quality (P&Q) tools and techniques to barangay leaders. Specifically, it seeks to provide opportunities for barangay leaders to 1) develop and enhance leadership skills; 2) understand and appreciate P&Q vis-à-vis PPCM-6Ds Approach; 3) acquire knowledge and skills in the areas of P&Q, program planning, good governance and community development; and 4) appreciate the combination of P&Q and PPCM tools and techniques through community immersion.

👤 Niña Maria B. Estudillo
 @ estudillon@dap.edu.ph

☒ Training
☐ Research
☐ Technical Service



Community Organizing and Development in Local Governance

GenTwoFifteen Development Foundation, Inc. (GDFI)

This training is designed to enhance the skills and competencies of the participants in organizing the community. It provides the participants with the tools, steps and processes in community organizing activities. Also it enables them to improve their leadership skills for a sustainable community/organization's governance. A study visit is included as a hands-on activity of the participants to further internalize the theoretical aspects of community organizing.

👤 Marlon Era
 @ emarlon65@yahoo.com
 marlon.era@gmail.com

☒ Training
☐ Research
☐ Technical Service





Computer Training Program

Notre Dame of Marbel University
<http://www.ndmu.edu.ph>



Twice a year

This training program is designed to equip the participants with knowledge and skills in basic computer applications such as MS Office, MS Excel and MS Powerpoint. It will also introduce them to the world of Information and Communications Technology (ICT) especially on the use of internet in generating data or information which could be useful in planning and decision-making, as well as in basic computer troubleshooting and maintenance of computer hardware and software.



Mrs. Ma. Concepcion A. Ureta
 mc_ureta@yahoo.com

- ☒ Training
- ☐ Research
- ☐ Technical Service



Consultancy Services

Western Mindanao State University
<http://www.wmsu.edu.ph>



Available on a regular basis but schedules based on agreements with the LGU

Consultancy Service is available to Local Government Units on Organization and Management, Human Resource Management, Strategic Planning, Fiscal Management, Program and Project Planning, Management and Development and technical services on Architecture, Engineering, and Agri-Business. The LGU may request for trainings on Appreciative Inquiry and Problem Solving in an Organization.

The University Center for Local Governance office shall recommend to the Office of the WSMU President the services of experts in the university who can serve as resource speakers and consultants for technical service and assistance to the LGU.



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 beckybfelonia@yahoo.com

- ☐ Training
- ☐ Research
- ☒ Technical Service





Creation of Urban Poor Affairs Office at the Local Government Unit

Presidential Commission for the Urban Poor

Regular

This advocacy activity of the PCUP for the creation of Urban Poor Affairs Office (UPAO) at the Local Government Units. UPAO serves as PCUP counterpart at the LGUs. PCUP provides orientation, consultation and technical assistance.

Myrna S. Alimboyoguen
 myrnaalimboyoguen@yahoo.com

☐ Training
☐ Research
☒ Technical Service



Dangerous Drugs Prevention Summit

Dangerous Drugs Board
<http://www.ddb.gov.ph>

This is an activity that provided the opportunity to share experiences and best practices, which helped enhance the knowledge and skills of health workers in planning and implementing drug abuse prevention programs. It also aims to train them to be resource speakers on drug abuse prevention.

Usec. Edgar C. Galvante, Executive Director, DDB
 info@ddb.gov.ph

☒ Training
☐ Research
☐ Technical Service



Data Collection and Benchmarking

College of Public Affairs
<http://www.uplb.edu.ph/index.php/public->

At the end of the training program, the participants are expected to have developed their skills in collecting and organizing data for baseline and benchmarking information of their projects/programs. The topics included are as follows: sampling, formulation of guide questions for key informant interviews and focus group discussions; development of survey questionnaire; conduct of focus group discussion, key informant interview and survey; data encoding, processing and analysis; and presentation of data.

Merlyne M. Paunlagui
 merlynep@yahoo.com

☒ Training
☐ Research
☐ Technical Service





Designing and Facilitating Participatory Events

HNU- Center for Local Governance

<http://www.hnu.edu.ph>

HNU-CLG provides assistance in the design and conduct of planning workshops. These include visioning, health and revenue generation workshops as well as strategic planning activities.



Josefina T. Cemine
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- ☐ Training
- ☐ Research
- ☒ Technical Service



Diploma Course on Productivity and Quality Management for Public Executives (PQMPE)

DAP- Graduate School of Public and Development Management

<http://www.dap.edu.ph>

The course aims to develop and enhance competencies of the department heads and key officers of LGUs (local government units), GOCCs (government owned and controlled corporations) and NLAs (national line agencies) thereby significantly contribute in instilling reforms through P&Q improvement that is geared towards organizational performance excellence. Specifically, it seeks to provide an opportunity for department heads and key officers to 1) develop and enhance their leadership and management skills for P&Q improvement; 2) understand P&Q vis-à-vis good governance; 3) acquire advance knowledge and skills on the areas of P&Q, research methods, finance and human resource management, program planning and management; and 4) formulate and implement P&Q action plan and project for his/her agency.



Niña Maria B. Estudillo
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- ☒ Training
- ☐ Research
- ☐ Technical Service



UP-NCPAG



Effective Leadership and Management Training Program (Leadman)

Center for Local and Regional Governance



Quarterly

The program is designed for key-appointive local government employees, particularly the line managers or department heads. Leadman is a five-day course, structured around the rudiments of management and leadership. The overall goals is to enhance the leadership and managerial skills of the participants, particularly on the areas of communication, stress and time management, team-building, motivation, conflict resolution and operations management.



Dir. Simeon A. Ilago
sailago@yahoo.com

- ☒ Training
- ☐ Research
- ☐ Technical Service





eGovernance

La Salle Institute of Governance
<http://www.dlsu.edu.ph>

The program aims to develop knowledge and skills of local government decision-makers in harnessing ICT-enabled governance mechanisms, strategies, and applications to improve local development outcomes. LSIG has training modules and courses on eGovernance leadership and implementation accredited by the Career Executive Service Board (CESB).



Mr. Ian Jayson Hecita
 LSIG@dlsu.edu.ph

☒ Training
☐ Research
☐ Technical
 Service



Enhancing Good Client Relations for Frontline Employees of Municipal LGUs

Catanduanes State Colleges
www.catanduanesstatecolleges.edu.ph

Designed to improve the capability and efficiency of frontline employees of Municipal LGUs



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 catanduanes_state_colleges@yahoo.com

☒ Training
☐ Research
☐ Technical
 Service



Executive Courses on Local Governance

Mindanao University of Science and Technology

The course was designed for LGU officials/officers to upgrade their governance skills and educational qualifications thru the ETEEAP and Alternative Delivery Mode. Module 1 is "Onward to Better Governance"; Module 2 is Local Resources Management; Module 3 is "Sustainable Governance" and Module 4 is "Synergy Towards Progress". Each 3-day module has 3 subjects.



Director Romeo N. Naces
 romynaces@yahoo.com

☒ Training
☐ Research
☐ Technical
 Service







Executive Legislative Course for Enhanced Local Leadership (EXCELL) for Women

Name of Institution: Local Government Academy
www.lga.gov.ph

 Regular

This course focuses on developing the leadership competencies and skills of the local leaders specifically the women executives for them to carry out their responsibilities as government and community leaders who shall manage development and implement programs and policies, and ensure quality service provision.


 Marivel C. Sacendoncillo, Executive Director
 execdir@lga.gov.ph | etd@lga.gov.ph

☒ Training
☐ Research
☐ Technical Service





Human Resource Management

Western Mindanao State University
<http://www.wmsu.edu.ph>

 Available on a regular basis but schedules based on agreements with the LGU

The course will acquaint the LGU with the theories, principles and practice of a sound human resource management system, the organization process and practices of HRM in the Philippines. It will also give insights into current trends, problems and issues in the Philippine civil service.

The training is conducted for 54 hours and can be credited as a 3-unit course in the Master of Public Administration Program.

 Dr. Milabel E. Ho, Vice President for RDE
 Dr. Ofelio R. Mendoza. Dean, CPADS, WMSU
 Dr. Socorro Rebecca B. Felonia, WMSU-UCLG
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☒ Training
☐ Research
☐ Technical Service





Information Management

Presidential Commission for the Urban Poor



Regular

Pertinent urban poor data stored for internal and external users. Knowledge products on government policies, programs and services are produced and disseminated to the urban poor, government agencies, the private sector, media and interested individual.



Myrna S. Alimboyoguen
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☐ Training
☒ Research
☐ Technical
Service



Jumpstarting Electronic Governance for Local Government Units (eLGU Project)

National Computer Center- Field Operations Office <http://www.elgu.ncc.gov.ph>



Continuing

The **eLGU Project** shall assist the local government units in enhancing the various aspects of local governance through ICT. This project aims to transform local governance by making the LGUs electronically enabled.

Project Components:

1. Development of e-Governance Applications for LGUs.
 - a. LGU Web Presence – Development of a website template/content management system (1696 LGUs)
 - b. Revenue Generating Systems – Three open source-based web-enabled system applications shall be developed and deployed to LGU beneficiaries, namely: Electronic Real Property Tax System (eRPTS), Electronic Business Permit and Licensing System (eBPLS), and the Electronic Treasury Operations and Management System (eTOMS).
 - c. Geographical Information System (GIS)
- Prototyping – to be piloted in at least 1 LGU.
 - d. Electronic Payment for LGUs – to be piloted in at least 1 LGU.
2. LGU Capability Building
3. Advocacy and Promotions
4. Empowering Local Communities in ICT through Community e-Centers (CeCs) – 100 CeCs



Mr. Noel E. Mendoza
noel@foo.ncc.gov.ph

☒ Training
☐ Research
☒ Technical
Service



Kapitan ng Pagbabago Starter Course (KPSC)

Center for Local and Regional Governance



Quarterly

An orientation course geared primarily for newly elected barangay chairpersons. It aims to enhance their capacity in order for them to perform their roles as area managers and public servants closest to the grassroots. It also serves as a refresher course for 2nd and 3rd term barangay chairs.



Dir. Simeon A. Ilago
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- ☒ Training
- ☐ Research
- ☐ Technical Service



Leadership and Governance Academy for Local Officials in Bukidnon

Bukidnon State University
<http://www.bsc.edu.ph>



Summer, Once in every semester

Bukidnon State University has its task to undertake activities for human resource development of local government officials. This will assist local officials in capacitating them to carry out their tasks and responsibilities. As a training institution, BSU has to serve as trainers to transfer knowledge and expertise which are relevant to the social, cultural, political and economic conditions of the community thus promoting productive leadership and professional growth.



Mercedes Gloria D. Ramos
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- ☒ Training
- ☐ Research
- ☐ Technical Service





Leadership Excellence and Development (LEAD) Training

DAP – Center for Governance (CFG)
<http://www.dap.edu.ph>

🕒 Every after election period

LEAD seeks to enhance the capacities of local government leaders in managing their localities and providing more efficient service to their constituents. LEAD addresses the need to produce local government leaders who are visionaries, mission-oriented and able to meet demands of today's result-driven organizations. The training provides a venue through which local chief executives can hone their leadership skills and potentials anchored on principles of good and ethical governance.

👤 Ophelia P. Tongco, Managing Director,
Center for Governance
@ academy@dap.edu.ph

[] Training
[✓] Research
[] Technical
Service



LEAP-BOW Program

Cor Jesu College- Institute for Community Services and Development
<http://www.cjc.edu.ph>

LEAP-BOW means Ladderrize Education and Acceleration Program for Barangay Officials and Workers

👤 Donnabelle G. Celebrado, MDE
@ dgcelebrado@yahoo.com

[✓] Training
[✓] Research
[✓] Technical
Service



Local Public Governance: Key to Sustainable Development

Guimaras State College

🕒 Semestral

This is a training program designed for local elective and appointed officials with the aim of harnessing their administrative and technical skills on several aspects of local governance, namely: organization and management, planning, programming and budgeting and revenue generation.

👤 Dr. Domingo Umani

[✓] Training
[] Research
[] Technical
Service





Management Capability Enhancement Program for Barangay Officials

Cebu Normal University- IPG

<http://cnu.edu.ph>

The program covers the basics of the organizational structure, the rules, functions, duties, responsibilities and accountabilities of elected officials. The Legislative Branch is also delved from the upper and lower houses down to the level of the barangay. In the same manner, the Judiciary Board and the specific roles of the lupon tagapamayapa are also included. The course also includes the orientation and workshop for Development Planning in the context of the Medium Term Philippine Development Plan.

- ☒ Training
- ☐ Research
- ☐ Technical Service



Dr. Porponio B. Lapa, Chairman,
Institute of Public Governance



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Master in Productivity and Quality Management (MPQM)

DAP- Graduate School of Public and Development Management

<http://www.dap.edu.ph>

The MPQM is the first of its kind in the country. It seeks to develop a corps of Productivity and Quality (P&Q) professionals who will advocate and institutionalize productivity and quality improvements as a way of life at the organizational and national levels.

- ☒ Training
- ☐ Research
- ☐ Technical Service



Marienette Belizar
estudillon@dap.edu.ph;
nangcal@dap.edu.ph



Master in Public Management Major in Local Governance Management

DAP- Graduate School of Public and Development Management

<http://www.dap.edu.ph>

A competency-based Masters degree program that aims to develop knowledge, values and skills actually required to build the leadership and managerial competency of local chief executives, other local officials and LGU officers as well as development workers, civil society leaders and staff of organizations involved in local governance.

- ☒ Training
- ☒ Research
- ☒ Technical Service



Marienette Belizar
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Master of Science in Local and Regional Governance

University of Southeastern Philippines



Regular

The Master of Science in Local and Regional Governance is a 4-year degree program of the College of Governance, Business and Economics. This offers a comprehensive approach to the study of local and regional institutions/structures/administrative capacity as they are influenced by international and national concerns/opportunities and challenges. In line with this offering, is the effort of the College to offer as its extension activity, local governance training intended for local government executives, practitioners and officials. The training activities are demand-driven and the faculty of the College responds to the training needs of the specific LGUs. Researches concerning LGU operations and concerns are undertaken by graduate students who are enrolled in thesis writing.



Dr. Emilia P. Pacoy, Department Chair,
Governance Studies,
College of Governance, Business & Economics
emiusep@yahoo.com



- ☒ Training
- ☐ Research
- ☐ Technical Service



Module Development Using Multi Media Design

Catanduanes State Colleges
www.catanduanesstatecolleges.edu.ph

A training which focuses on providing the conceptual, technical, and visual design skills needed to create multi media applications and environment.

Trainees learn to do professional application on digital imaging using digital cameras, digital video editing, video and sound editing principles by utilizing windows movie maker and MS Power point.



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- ☐ Training
- ☐ Research
- ☒ Technical Service







Business Permit and Licensing System (BPLS) Improvement

DAP- Center for Governance (CFG)
<http://www.dap.edu.ph>

 Demand-driven

The Moral Recovery Program seeks to improve the standard of ethics, morality, and integrity of public servants. Specifically, this will be achieved by: 1) examining problems and issues that affect attitudes and behavior of LGU personnel towards LGU leadership, performance of duties, attitudes to clients, and compliance with systems and policies; 2) identifying internal control measures to safeguard the integrity of LGU systems; 3) promoting ethical leadership; and 4) enhancing individual integrity of city personnel.

 Ophelia P. Tongco, Managing Director,
 Center of Governance
 academy@dap.edu.ph

☒ Training
☒ Research
☒ Technical
 Service





Newly Elected Officials (NEO) Orientation Program

Name of Institution: Local Government Academy
www.lga.gov.ph

 Every after election period

The Newly Elected Officials (NEO) Orientation Program is a package of capacity development interventions for local governments that aims to provide a harmonized and holistic capacity development delivery mechanism for local government units during the three (3) years term of office of elected officials. Thus, the term "Orientation" does not necessarily mean that is a one shot training program but rather a continuous activity that helps local officials build their competencies that leads in surpassing the standards and benchmarks set forth by the Code.

The program has three (3) major parts: Part I – General Orientation Program; Part II – Provincial Orientation and Alliance Building; Part III – Special Topics on Core LGU Operations and Sectoral Concerns.

 Marivel C. Sacendoncillo, Executive Director
 execdir@lga.gov.ph | etd@lga.gov.ph

☒ Training
☐ Research
☐ Technical
 Service





Project Proposal Writing

Ateneo de Naga-Center for Local Governance
<http://adnu.edu.ph>

Provides the basic principles and concepts to enhance the skill in preparing and writing project proposals, which will help them to leverage funding for its development projects.



Malu C. Barcillano, Ph.D.
 clgadnu@sili.adnu.edu.ph

☒ Training
☐ Research
☐ Technical
 Service



Public Service Excellence Program

Ateneo de Naga-Center for Local Governance
<http://adnu.edu.ph>

Focuses on service management and is considered as a planned change effort that yields improvement recommendations that range from internal and external customer satisfaction to crucial service improvements.



Malu C. Barcillano, Ph.D.
 clgadnu@sili.adnu.edu.ph

☒ Training
☐ Research
☐ Technical
 Service



Regular Training Programs

Statistical Research and Training Center
<http://www.srtc.gov.ph>



One-shot

The SRTC statistical course offerings are geared towards capacity building initiatives for the appreciation on the importance of statistics. The trainings are done in lectures, discussion, workshops and hands-on computer exercises. The trainings are open to the general public. The courses are as follows: 1) Basic Statistics; 2) Basic Statistics for Teachers; 3) Database Management using MS Access; 4) decision making with data; 5) Basic Statistical Analysis with STATA; 6) Effective use of MS Excel and Powerpoint for Statistical reports; 7) Advanced Statistical Analysis with STATA; 8) Statistics for Project Monitoring and Evaluation; 9) Advanced MS Excel; 10) Statistics for Health and Medial Researches; 11) Basic Statistics for Research; 12) Regression Analysis; 13) Statistics for Policy Analysis; 14) Economic Modeling; 15) Poverty Analysis; 16) Effective Statistical Presentation Skills; 17) Statistical Projection and Forecasting Techniques; and 18) Statistical Report Writing.



Ms. Mary Ann C. Magtulis
 cpguatio@srtc.gov.ph

☒ Training
☐ Research
☐ Technical
 Service



Research Training for Informed Governance

Notre Dame of Marbel University
<http://www.ndmu.edu.ph>



Twice a year

Research is an important tool in local governance as it provides vital information that would guide local officials in making wise decisions. The Research Training for Informed Governance (RTIG) Program is a 5-day program that introduces to the LGU officials and staff the importance of research to make them appreciate and use the tool in their day to day operations. This course combines lectures and workshops and covers the different research processes including research instrument development and basic statistical analysis.

[✓] Training
 [] Research
 [] Technical Service



Mrs. Ma. Concepcion A. Ureta
 mc_ureta@yahoo.com



Responsive Leadership and Effective Basic Services Provision

UEP- Institute of Local Government



Continuous, regular implementation

A continual advocacy program providing awareness, education and technical assistance in the development of skills on responsible local leadership and effective provision of basic services for the LGUs and their service-area communities' competency and competitiveness.

[✓] Training
 [] Research
 [✓] Technical Service



Dr. Lourdes O. Moscare
 lomoscare@yahoo.com.ph



Seminar on Governance and Leadership

Western Mindanao State University
<http://www.wmsu.edu.ph>

Available on a regular basis but schedules based on agreements with the LGU

The seminar on governance and leadership is designed to bring awareness to the LGU theories and practices on governance and leadership. Concepts on leadership from the traditional to the latest approaches in leadership will be explored. The issue on corruption in the bureaucracy will also be discussed. The two-day seminar will provide an avenue to share best practices on governance and leadership.

Dr. Milabel E. Ho, Vice President for RDE
 Dr. Ofelio R. Mendoza. Dean, CPADS, WMSU
 Dr. Socorro Rebecca B. Felonia, WMSU-UCLG
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 bekybfelonia@yahoo.com

☒ Training
☐ Research
☐ Technical Service



Services and Procedures Rationalization & Improvement in Governance (SPRING)

Cebu City Resource Management & Development Center (CREMDEC)
<http://cebucity.gov.ph/Index.php?pageno=6&cluster=3&dept=19>

Monthly

Aimed for an efficient and economical governance for the general welfare of its constituents and for a continuous improvement of the performance and delivery of internal and external services.

Ms. Anita I. Atay
 @ cremdec@cebucity.gov.ph

☒ Training
☐ Research
☐ Technical Service





Specialized Course on Local Governance and Development

Batangas State University (BatSU)
<http://www.batstate-u.edu.ph>



As requested

The basic concept and principles concerning local governments, the Philippine administrative system and its legal framework will form the foundation of the course. It will focus specially on the structural design of the LGUs and how its system (structure, functions and officials) work. Furthermore, it will basically dissect subjects covering decentralization, local finance administration, legislation, human resource development, environmental management, ethics and accountability in public service. Issues, problems and trends hampering governance will be part of the discussion so that students will come to fully understand and appreciate the difference between theories and practice in public governance.



Prof. Romeo C. De Castro



romeodecastro_06@yahoo.com

- ☒ Training
- ☐ Research
- ☐ Technical Service



Sustainable Barangay Development Course (SBDC)

Center for Local and Regional Governance



Upon Request

SBDC is a capacity building program aimed to enhance the managerial and technical competencies of barangay officials so that they can effectively perform their roles as area managers of the barangays. The course also aims to contribute to the development not only of their respective territorial jurisdictions but also of their municipality or city. The program lasts for twenty-three 3-hour sessions conducted every Mondays, Wednesdays and Fridays for eight weeks.



Dir. Simeon A. Ilago



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- ☒ Training
- ☐ Research
- ☐ Technical Service





Technical Assistance on Development of ISO 9001:2008 Quality Management System (QMS)

DAP Center for Quality and Competitiveness
<http://www.dap.edu.ph>

① Upon request of concerned LGUs

The program is designed to help the LGUs develop a Quality Management System that is certifiable to ISO 9001:2008. It covers conduct of training courses on ISO 9001:2008 requirements, QMS documentation, implementation and audit. Technical assistance is provided in doing gap analysis, documentation, implementation, and QMS evaluation. Likewise, assistance is provided in preparing for 3rd party certification audit. Establishment of ISO-QMS will benefit the LGUs in terms of improving the quality of its services to its constituents.



Arnel D. Abanto, Managing Director,
 Center for Quality and Competitiveness



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- ☒ Training
- ☐ Research
- ☒ Technical Service



Technology of Participation Methods

Mindanao Center for Local Governance

3-Day Workshops on Technology of Participation Methods



Hadja Nabihah Noni L. Lao
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- ☒ Training
- ☐ Research
- ☒ Technical Service



Top 1 – Technology of Participation

Ateneo de Naga-Center for Local Governance
<http://adnu.edu.ph>

Covers the basic group facilitation methods that intend to provide highly energized, productive and meaningful participation in processes required for truly proactive and responsive local governance.



Malu C. Barcillano, Ph.D.
clgadnu@sili.adnu.edu.ph



- ☒ Training
- ☐ Research
- ☐ Technical Service





Top 2 – Technology of Participation

Ateneo de Naga University – Center for Local Governance
<http://www.adnu.edu.ph>

Assists TOP practitioners in designing effective and high energy participatory events using top methods.

👤
@

Malu C. Barcillano, Ph.D.
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☒ Training
☐ Research
☐ Technical Service



Training Development and Management

GenTwoFifteen Development Foundation, Inc. (GDFI)

The scope of this training course is to enhance the capability of the participants in designing a training program, training management function, functional areas in conducting the training activity and training evaluation.

👤
@

Marlon Era
 emarlon65@yahoo.com
 marlon.era@gmail.com

☒ Training
☐ Research
☐ Technical Service



Training Equivalency and Accreditation for Bachelor's Degree (BS Criminology, BSED/BEED, BS Commerce) and Master's Degree (Master in Public Admin.)

Notre Dame of Marbel University
<http://www.ndmu.edu.ph>



Twice a year

NDMU has established mechanisms for assessment and accreditation of prior non-formal and informal learning of individuals toward the granting of equivalency certificates and awards toward tertiary education, and of relevant trainings toward graduate education. LGU officials who have not completed a tertiary education but would want to do so, as well as those who would want to obtain a master's degree, would appreciate this program.

👤
@

Mrs. Ma. Concepcion A. Ureta
 mc_ureta@yahoo.com

☐ Training
☐ Research
☒ Technical Service





Training Leaders for the 21st Century

Notre Dame of Marbel University
Website: <http://www.ndmu.edu.ph>



Once a year

This 3-day program is designed to enhance the leadership skills of local leaders. It covers the following modules: Moving to Leadership, Unlocking the Best in You, Understanding and Valuing Diversity, Understanding and Managing Conflict, Leaders and Managers in the 21st Century, Leading Organizational Change, and Values-Laden Leadership. An organization may request for training on a module or several modules. Upon request, a training design will be made based on the identified needs of the participants. It will utilize seminars, workshops, group dynamics, and on-line discussions (if appropriate).



Mrs. Ma. Concepcion A. Ureta
mc_ureta@yahoo.com

- ☒ Training
- ☐ Research
- ☐ Technical Service



Trainers' Training on Facilitating Skills, Techniques & Methodologies in Development Education

GenTwoFifteen Development Foundation, Inc. (GDFI)

The training is focused to upgrade the trainers' skills in facilitating and competencies in training techniques and methodologies in conducting trainings. The participants will be given a hands-on activity in demonstrating a technique and methodology based on their chosen training topic.



Marlon Era
emarlon65@yahoo.com
marlon.era@gmail.com

- ☒ Training
- ☐ Research
- ☐ Technical Service





Transformational and Ethical Leadership Course

DAP- Center for Governance (CFG)
<http://www.dap.edu.ph>



Demand-driven

Transformational and Ethical Leadership Course presents the principles and practices of transformational and ethical leadership. It also serves as a forum to highlight and discuss the challenges in the areas of leadership and ethical culture and climate in organizations, and how to overcome these.



Ophelia P. Tongco, Managing Director,
Center of Governance



academy@dap.edu.ph

☒ Training
☐ Research
☐ Technical
Service



Youth Leadership and Governance for Sangguniang Kabataan (SK) Leaders

Center for Local and Regional Governance



Quarterly

The course explores the youth's leadership challenges as they participate in barangay deliberations and programs as well as in promoting awareness on responsible adolescent reproductive health and rights.



Dir. Simeon A. Ilago



sailago@yahoo.com

☒ Training
☐ Research
☐ Technical
Service





Basic Occupational Safety and Health (BOSH) Training

Occupational Safety and Health Center (DOLE)

www.oshc.dole.gov.ph



Per request (to be scheduled)

The BOSH Training is a 5-day training course required under Rule 1030 of the Occupational Safety and Health Standards. It aims to provide participants with a general perspective on occupational safety and health (OSH), Philippine OSH situationer as well as control measures to prevent workplace hazards.

☒ Training
☐ Research
☐ Technical Service



Ma. Teresita S. Cucueco, M.D.
 (OIC, Executive Director)



oshcenter@oshc.dole.gov.ph
oshc_dole@yahoo.com



Food Analytical Service Laboratory (FASL)

Food and Nutrition Research Institute

www.fnri.dost.gov.ph

One of the S & T services of FNRI is the analytical testing services which include: 1. Chemical Testing which covers (a) nutrients/nutrition labeling and (b) toxicants/contaminants testing; and Microbial Testing.

☒ Training
☐ Research
☐ Technical Service



Ms. Susana O. Encarnacion



msoe@fnri.dost.gov.ph



Food Fortification Promotion for Small and Medium Enterprises

Food and Nutrition Research Institute (DOST)

www.fnri.dost.gov.ph



By request (2 days, 8am-5pm)

The training aims to enjoin SMEs and school canteen operators to support the Philippine Food Fortification Program. The discussion on Micronutrient malnutrition in the country and simple promotional strategies will help encourage SMEs to manufacture fortified foods and school canteen operators to sell fortified food products.

☒ Training
☐ Research
☐ Technical Service



Ms. Susana O. Encarnacion



msoe@fnri.dost.gov.ph



Food Safety

Food and Nutrition Research Institute (DOST)
www.fnri.dost.gov.ph

🕒 By request (3 days, 8am-5pm)

This is a course on basic concepts and principles of food safety, current good manufacturing practices (CGMP), sanitation standard operating procedures (SSOP), hazard analysis and critical control points (HACCP) and introduction to ISO 22000.

👤 Ms. Susana O. Encarnacion
 @ msoe@fnri.dost.gov.ph

☒ Training
☐ Research
☐ Technical Service



Gulayan ng Masa: Pagkain sa Bawat Mesa Laban sa Kahirapan

Bureau of Plant Industry
www.bpi.da.gov.ph

The program aims to increase vegetable production, improve nutrition, and reduce hunger through promotion of home, communal, barangay, school gardening in the country's most vulnerable urban communities.

👤 Rhoda Grace S. Pintuan
 @ dabpi_pmo@yahoo.com.ph

☒ Training
☐ Research
☒ Technical Service



Health Management

Ateneo de Naga University – Center for Local Governance
<http://www.adnu.edu.ph>

Provides the Sangguniang Barangay with thorough information on how to promote proper health management. It will also equip the participants the necessary skills in addressing health issues and concerns.

👤 Malu C. Barcillano, Ph.D.
 @ clgadnu@sili.adnu.edu.ph

☒ Training
☐ Research
☐ Technical Service





Learning Session on Prevention and Control of Tuberculosis (TB) in the Workplace

Occupational Safety and Health Center (DOLE)

www.oshc.dole.gov.ph



Per request (to be scheduled)

Tuberculosis remains one of the top 10 causes of illnesses and deaths in the Philippines. The one-day course was developed to strengthen Tuberculosis prevention through enterprise policies and programs on TB. This is in line with the DOLE Department Order 73-05 or the Guidelines for the Implementation of Policy and Program on Tuberculosis Prevention and Control in the Workplace.



Ma. Teresita S. Cucueco, M.D.
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☒ Training
☐ Research
☐ Technical Service



Meal Management and Food Handling

Food and Nutrition Research Institute (DOST)

www.fnri.dost.gov.ph



By request (2 days, 8am-5pm)

This is a course on basic nutrition, meal management, safe serving methods and costing, food sanitation, and hygiene,



Ms. Susana O. Encarnacion



msoe@fnri.dost.gov.ph

☒ Training
☐ Research
☐ Technical Service



Medicinal Flora of Catanduanes

Catanduanes State Colleges

www.catanduanesstatecolleges.edu.ph

This study identified and classified the different medicinal plants and herbs used by local folks. The different formulations and quantities of the plants were also documented.



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☐ Training
☒ Research
☐ Technical Service





National Forum on Health Research

Health Policy Development and Planning Bureau (DOH)
rchsd.doh.gov.ph



Once a year

This forum is organized annually to disseminate research findings and recommendations for consideration by health policymakers, including local chief executives. This forum supports a culture of evidence-based decision making in national and local health agencies. LCE's and LGU Staff (selected) are invited as reactors, presentors, and participants to this forum.



Ms. Rosa G. Gonzales

Ms. Clarissa B. Reyes



bbrose35@yahoo.com

☐ Training
☒ Research
☐ Technical Service



Nutrition Labeling Component Analysis

Food and Nutrition Research Institute (DOST)
www.fnri.dost.gov.ph



By request (5 days per module, 8am – 5pm)

This course will help develop the capability and upgrade skills of participants in the nutrition labeling component analysis of processed foods, thus making the products of small and medium enterprises become competitive in the global market. It will cover identification of laboratory requirements in the conduct of analysis; principles and procedures in food analysis; application of accuracy and reproducibility and use on internal quality control procedures; calculation, evaluation, and preparation of the analysis report. It has 5 modules: Module I: Proximate Analysis; Module II: Mineral Analysis; Module III: Fatty Acids and Cholesterol; Module IV: Dietary Fiber and Sugar; Module V: Vitamin A, Carotene and Vitamin C.



Ms. Susana O. Encarnacion



msoe@fnri.dost.gov.ph

☒ Training
☐ Research
☐ Technical Service



Occupational Safety and Health in Farms (OSH-WIND)

Occupational Safety and Health Center (DOLE)
www.oshc.dole.gov.ph

🕒 Per request (to be scheduled)

As the farm is no different from other workplaces in terms of exposure to physical, biological, chemical, and ergonomic hazards, farmers, farm workers, and all those who assist in their work are exposed to these hazards. This 2-day training course was designed to assist those who work and live in farms, assess the workplace and home hazards and eventually, respond to such concerns. Among the target clients are key leaders in farming communities or cooperatives, community development officers, and health officers of LGUS, and farmers and their families.

☒ Training
☐ Research
☐ Technical
Service

👤 Ma. Teresita S. Cucueco, M.D.
(OIC, Executive Director)
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oshc_dole@yahoo.com



Streetfoods Training on Nutrition and Food Safety

Food and Nutrition Research Institute (DOST)
www.fnri.dost.gov.ph

🕒 By request (3 half days)

This is a customized training on streetfood vending. Included here are the principles of basic nutrition, techniques in meal management, food costing, and food sanitation and hygiene.

☒ Training
☐ Research
☐ Technical
Service

👤 Ms. Susana O. Encarnacion
@ msosoe@fnri.dost.gov.ph





Training on Nutrition Trainors

Food and Nutrition Research Institute (DOST)
www.fnri.dost.gov.ph

🕒 By request (2 days, 8am – 5pm)

The training aims to provide knowledge and skills on the development and management of training programs. A combination of lecture-discussion and workshops will be used to cover such topics as designing, implementing, and evaluating in training course, and effective presentation skills. Critiquing of workshop outputs by expert trainors will also be included.

☒ Training
☐ Research
☐ Technical Service

👤 Ms. Susana O. Encarnacion
 @ msoe@fnri.dost.gov.ph



Training of Trainers on Life Skills Enhancement

Dangerous Drugs Board
www.ddb.gov.ph

The program provides participants with skills to resist drugs, strengthen personal commitment to develop social competency in pursuing a healthy lifestyle that is free from drugs.

☒ Training
☐ Research
☐ Technical Service

👤 Usec. Edgar C. Galvante
 (Executive Director, DDB)
 @ info@ddb.gov.ph



Work Improvement in Small Enterprises and the Informal Sector

Occupational Safety and Health Center (DOLE)
www.oshc.dole.gov.ph

🕒 Per request (to be scheduled)

This 2-day training course was developed to mainstream safety and health in the informal sector. It is aimed to increase their awareness in preventing work hazards and illnesses as well as to identify work improvement measures on productivity, safety and health in their workplaces.

☒ Training
☐ Research
☐ Technical Service

👤 Ma. Teresita S. Cucueco, M.D.
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 oshc_dole@yahoo.com



Academic Performance and Thinking Skills in Science and Math of Fourth Year Students in Selected Secondary Schools in Catanduanes

Catanduanes State Colleges

www.catanduanesstatecolleges.edu.ph

The study determined the level of performance and thinking skills competencies in science and math of senior students in selected public secondary schools in Catanduanes

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[] Training
[✓] Research
[] Technical Service



Accelerating Educational Services

Ateneo de Naga University (Center for Local Governance)

www.adnu.edu.ph

The program aids the Sangguniang Barangay in enhancing the existing educational facilities to provide more improved basic services on education. It will also help the participants to identify interventions in implementing their educational plans and programs.

Malu C. Barcillano, Ph.D
@ clgadnu@sili.admu.edu.ph

[✓] Training
[] Research
[] Technical Service



Barkada Kontra Droga (Peer Group Against Drugs)

Dangerous Drugs Board

www.ddb.gov.ph

This is a peer-based program designed as a preventive education and information tool to counter the dangerous and disastrous effects of drug abuse. It aims to empower the individual to be the catalyst within his peer group in advocating a healthy, drug-free lifestyle through involvement in various wholesome activities.

Usec. Edgar C. Galvante
(Executive Director, DDB)
@ info@ddb.gov.ph

[] Training
[] Research
[✓] Technical Service



The Catanduanes State Colleges Admission Test (CAT): Its Relation to the Academic Performance of Collegiate Freshmen Students

Catanduanes State Colleges
www.catanduanesstatecolleges.edu.ph

The study looked into the relationship between the Catanduanes State Colleges Admission Test (CAT) scores and the academic performance of college freshmen students

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☐ Training
☒ Research
☐ Technical
Service



Community Education Program (CEP)

Commission on Filipinos Overseas
www.cfo.gov.ph

⌚ Schedule determined at the start of the year.
Yearlong activity.

The CEP is an inter-agency community education and information campaign which seeks to assist prospective migrants in making informed decisions regarding working or settling abroad, as well as in generating community involvement on migration concerns. It also aims to raise public awareness about issues concerning migration, inter-marriages, and existing government policies and programs directed against illegal recruitment, documentation fraud, and trafficking, among others. The program reaches out to the public in municipalities and cities through the conduct of school symposia, public assemblies, radio interviews, and interaction with community members. Information trafficking are distributed during the conduct of CEP. In 2008, CFO conducted CEP in 27 provinces and 6 cities in Metro Manila.

👤 Atty. Golda Myra Roma
Dir. Ma. Regina Angela Galias
Mr. Jose Edison Tondares

@ info@cfo.gov.ph

☐ Training
☐ Research
☒ Technical
Service



Computer Literacy Enhancement Program for LGUs

Mariano Marcos State University
www.mmsu.edu.ph

One of the identified needs of LGUs is for the enhancement of the computer knowledge of the employees and officials. Courses which have already been offered to the LGUs include among others, basic computer literacy program, web page development, and e-governance orientation among LGU officials. The MMSU is the lead agency in the Ilocos Norte Information, Communication, and Technology Council (MetroINICTC).

- ☒ Training
- ☐ Research
- ☐ Technical Service



👤 Dr. Ninfa S. Asia
Mr. Reynold P. Villacillo
@ op@mmsu.edu.ph
nsasia1105@yahoo.com.ph



Conduct of Social Preparation to urban Poor

Presidential Commission for the Urban Poor

🕒 Regular

In the context of urban poverty reduction, this is a complement of activities undertaken to ensure smooth implementation and sustainability of development programs and project affecting the urban poor. Activity component includes: Information Dissemination, Consultation and Conflict Management, Community and Household Survey, Inter-Agency Linkages, and Capacity Building.

- ☐ Training
- ☐ Research
- ☒ Technical Service

👤 Myrna S. Alimboyoguen
@ myrnaalimboyoguen@yahoo.com



Culture and Arts Presentations

Catanduanes State Colleges
www.catanduanesstatecolleges.edu.ph

Contemporary, folk, and creative style presentations depicting the arts, culture, family values, and environmental practices of the people of Catanduanes thru dance and drama.

- ☒ Training
- ☐ Research
- ☐ Technical Service

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Finding and Characterizing the Poor in Selected Barangays in Batangas

Statistical Research and Training Center
www.srtc.gov.ph

① One-shot

The study seeks to identify the poor in selected barangays of Batangas and characterize them in terms of their demographic, economic, and social conditions. Poverty analysis will be performed to determine possible causes of their poverty, their current specific socio-economic needs and what it requires for their short term needs and for empowering them to exit from poverty.

👤 Ms. Chona P. Guatlo
 @ cpguatlo@srtc.gov.ph

[] Training
 [✓] Research
 [] Technical Service



Human Rights Education

Mariano Marcos State University
www.mmsu.edu.ph

This program aims to increase knowledge and awareness of officials and constituents of LGUs on their fundamental rights. Other target groups are barangay officials, women, youth, and indigenous peoples in the province. This program is manned by 120 volunteers and 28 accredited human rights educators from the University.

👤 Dr. Ninfa S. Asia
 Mr. Reynold P. Villacillo
 @ op@mmsu.edu.ph
 nsasia1105@yahoo.com.ph

[✓] Training
 [] Research
 [] Technical Service



Implementing the Philippine Community eCenter Roadmap: Towards a CeC in Every Municipality

Commission on Information and Communications Technology/ National Computer Center – Field Operations Office (CICT/NCC-FOO)
 Website: www.philcecnet.ph

① Continuing until 2011

Through the Philippines CeC Roadmap Implementation Project, which has been approved for funding under the eGovernment fund in the amount of PhP280M, the project will purposely seek to establish 700 new Community eCenters, and transform 200 school laboratories and Internet Cafes into CeCs, capability building for 1.650 CeCs, development of relevant local content, as well as the institutionalization of recognition and the set up of an awards system for CeC initiatives, among others.

👤 Ms. Cheryl C. Ortega
 @ cheryl@foo.ncc.gov.ph

[✓] Training
 [] Research
 [✓] Technical Service



Program (LINKAPIL) Lingkod sa Kapwa Pilipino or Link for Philippine Development

Commission on Filipinos Overseas

www.cfo.gov.ph



Schedule determined at the start of the year.
Yearlong activity.

In recognition of the potentials of Filipino overseas as partners in nation-building, the CFO has developed the LINKAPIL as a mechanism in transferring financial, material, and technical assistance from Filipinos overseas to beneficiaries in the Philippines. The program seeks to enhance partnership between overseas Filipinos and Filipinos in the home country based on a common desire to promote the collective good of people. The program component of LINKAPIL includes health related projects and medical missions, education and scholarship program, infrastructure, livelihood projects and calamity relief operations.



Atty. Golda Myra Roma
Dir. Ma. Regina Angela Galias
Mr. Jose Edison Tondares



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☐ Training
☐ Research
☒ Technical
Service



Linkages and Resource Generation

Presidential Commission for the Urban Poor



Regular

This program intends to enhance the capacity of the urban poor in accessing pro-poor programs and services (credit, financial, technical) from a wider range of stakeholders (LGU/ NGO/ GO/ NGA/ PO) and other entities involved in the delivery of services to the poor.



Myrna S. Alimboyoguen
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☐ Training
☐ Research
☒ Technical
Service



MDG Family-Based Actions for Children and their Environs in the Slums (FACES) Project

Local Government Academy

www.lga.gov.ph



continuing

This project will address MDG-deficits in the country and aims to improve the quality of life of selected children in the slum communities through the establishment of quick response mechanisms and implementation of demonstration projects with the participation of various stakeholders.

- ☒ Training
- ☐ Research
- ☐ Technical Service



Marivel C. Sacendoncillo, Executive Director
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National Training of Trainers for LGU Implementers on Family Drug Abuse Prevention Program (FDAPP)

Dangerous Drugs Board

www.ddb.gov.ph

The training covers regional field offices and LGU implementers focusing on the discussion of the strategies to address the drug problem summarized in the DDB's 5 Pillars of Action—Supply Reduction, Demand Reduction, Civic Awareness, Response, Alternative Development, and Regional and International Cooperation.

- ☒ Training
- ☐ Research
- ☐ Technical Service



Usec. Edgar C. Galvante
 (Executive Director, DDB)



info@ddb.gov.ph



National Training of Trainers for LGU Implementers on Special Drug Education Center

Dangerous Drugs Board

www.ddb.gov.ph

The training workshop is for the Regional Focal Persons and LGU Implementers in the establishment and operationalization of Special Drug Education Center (SDEC) nationwide.

- ☒ Training
- ☐ Research
- ☐ Technical Service



Usec. Edgar C. Galvante
 (Executive Director, DDB)



info@ddb.gov.ph



Academic Performance and Thinking Skills in Science and Math of Fourth Year Students in Selected Secondary Schools in Catanduanes

Dangerous Drugs Board
www.ddb.gov.ph

🕒 Annual

This program maximizes youth empowerment on the fight against the social problem. It aims to update youth leaders on the current issues and concerns of youth development in relation to the National Drug Abuse Prevention Campaign. This activity is held annually.

👤 Usec. Edgar C. Galvante
(Executive Director, DDB)
@ info@ddb.gov.ph

☐ Training
☐ Research
☒ Technical Service



NMF Center for Leadership and Good Governance

Misamis University
www.mu.edu.ph

🕒 Whole year/yearly

NMF-CLG offers a range of services to LGUs and communities in partnership with MUCEP, MURC, colleges, and the Graduate School of Misamis University.

👤 Dr. Janet L. Barrera
@ mucep09@mu.edu.ph

☒ Training
☐ Research
☐ Technical Service



RetBAP (Research and Training Bridge Assistance Program)

Siquijor State College
www.geocities.com/siquijorstaecollege

🕒 Quarterly

RetBAP is a prototype of collaboration between SSC, the community clientele, and LGUs where SSC caters to research and training needs of communities. This is done thru the Farmers and Information Technology Centers (FITs) of the LGUs. RetBAP serves as a tool for capacity building and development among LGUs, FITs, and farmer clients.

👤 Adrian H. Sablan
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onin3po@gmailcom

☐ Training
☒ Research
☐ Technical Service





Systematic Training for Effective Parenting (STEP)

Dangerous Drugs Board
www.ddb.gov.ph

This is a 2-day seminar workshop aimed at demonstrating and appreciating the role of parents on drug abuse prevention and control; how to improve their relationship with their children how to detect drug dependence; and where to refer them.

📍 Usec. Edgar C. Galvante
(Executive Director, DDB)
@ info@ddb.gov.ph

☒ Training
☐ Research
☐ Technical
Service



Training of Trainers on Drug Abuse Prevention Education

Dangerous Drugs Board
www.ddb.gov.ph

This is a 3-day training program which enables the participants to plan and implement social action programs geared towards drug abuse prevention in their respective communities.

📍 Usec. Edgar C. Galvante
(Executive Director, DDB)
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☒ Training
☐ Research
☐ Technical
Service



Training on Effective Parenting

Department of Social Welfare and Development
www.dswd.gov.ph

🕒 Yearly

This training program is for LGU social workers to be equipped with knowledge, skills, and positive attitude on the value of parenting, having a most fulfilling role since it gives one an opportunity to mold and develop the characters of a child from conception to adulthood. It is important that parents and other caregivers provide children with positive experiences to enhance their growth, development, and potential.

📍 Ms. Suzette M. Agcaoili (Director)
@ swidb@dswd.gov.ph

☒ Training
☐ Research
☐ Technical
Service



Training on ERPAT

Department of Social Welfare and Development
www.dswd.gov.ph



Yearly

ERPAT stands for Empowerment and Reaffirmation of Paternal Abilities. This gives importance and emphasis on the development and enhancement of knowledge, attitudes, and skills of fathers in performing their paternal roles and responsibilities. This training program will enable LGU social workers to train father—volunteers on having gender-fair perspective paternal role performance in their own families and communities.



Ms. Suzette M. Agcaoili (Director)



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- ☒ Training
- ☐ Research
- ☐ Technical Service



Training on Marriage Counseling Service

Department of Social Welfare and Development
www.dswd.gov.ph



Yearly

This training program enables LGU social workers to become marriage counselors to guide/assist “would-be-couples” on informed and responsible division about contracting marriage; enrich the marital relationship; help married couples resolve marital conflicts; etc. Since the stability of Filipino families lie in the strength of the ties that bind husband and wife together in unity, having effective marriage counselors at the local level will insure marital unity and family solidarity.



Ms. Suzette M. Agcaoili (Director)



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- ☒ Training
- ☐ Research
- ☐ Technical Service





Updating the Skills and Knowledge of Public Librarians and Other Local Officials Involved in Public Librarianship

The National Library (TNL)
www.nlp.gov.ph



Quarterly

The activity is composed of lectures, workshops, and hands-on. The various activities to wit: (1) hands-on in IT; (2) handling children's services, (3) technical organization of libraries undertaken annually by TNL with venues in the different cities of the country to enable the librarians to attends the program.

- ☒ Training
- ☐ Research
- ☐ Technical Service



Sancho Domenden



Comprehensive Land Use Plan (CLUP)

Housing and Urban Development Coordinating Council (HUDCC)
www.hudcc.gov.ph

① Based on demand

As part of the mandate of the Housing and Land Use Regulatory Board (HLURB), they provide technical assistance to LGUs in the formulation and review of their CLUPs. They also provide local government units with the necessary technical support to formulate standards and guidelines as well as prepare town and land use plans. The CLUP is a document on the future use of land in accordance with the future spatial organization of economic and social activities and the traffic of goods and people. It also guides land use activities, hence it can be directly translated into a long-term zoning plan or ordinance.

- ☒ Training
- ☒ Research
- ☒ Technical Service



Coordination/Facilitation of Urban Poor Access to Land and Housing

Presidential Commission for the Urban Poor

① Regular

This program is geared towards affectively responding to the growing demand for housing for the informal settlers. Assistance is given to families in identifying, acquiring, and occupying lands, as well as housing programs and projects. PCUP activities include Complete Staff Work, Social Preparation, and Consultation.

- ☐ Training
- ☐ Research
- ☒ Technical Service



Coordination, Monitoring, and Evaluation

Presidential Commission for the Urban Poor

① Regular

This program is intended to promote the rights and welfare of the informal settlers stipulated in RA 7279. It covers the monitoring of urban poor issues raised by the sector and acted upon by concerned agencies; demolition/eviction and other shelter related cases monitored, facilitated, and evaluated.

- ☐ Training
- ☐ Research
- ☒ Technical Service

👤 Myrna S. Alimboyoguen
 @ myrnaalimboyoguen@yahoo.com



Comprehensive Land Use Plan (CLUP)

Housing and Urban Development Coordinating Council (HUDCC)
www.hudcc.gov.ph

① Based on demand

The DPUCSP is an ADB-funded project which would provide financial assistance to LGUs outside Metro Manila and the private sector for site development and housing construction in order to improve access by poor communities to secure land tenure, affordable shelter, and basic infrastructure and services.

☒ Training
☐ Research
☒ Technical Service



Development of Shelter and Monitoring Information System

Statistical Research and Training Center
www.srtc.gov.ph

① One-shot

The project seeks to develop and improved framework on housing needs in order to guide the housing sector on the proper target-setting. It also intends to prepare housing information system or compilation of required housing statistics from all shelter agencies and other data producers to allow the Housing and Urban Development Coordinating Council (HUDCC) to effectively determine housing demand and serve as basis for crafting appropriate policies, plans, and programs for the sector.

👤 Ms. Mary Ann C. Magtulis
 @ cpguatlo@srtc.gov.ph

☐ Training
☒ Research
☐ Technical Service



Comprehensive Land Use Plan (CLUP)

Housing and Urban Development Coordinating Council (HUDCC)
www.hudcc.gov.ph

① Based on demand

This program is geared towards sustaining the capabilities of LGUs to fast-track the development and implementation of housing projects in their respective localities, and to make housing accessible and affordable for its employees and constituents.

☐ Training
☐ Research
☒ Technical Service



HDMF End-User Financing Program

Housing and Urban Development Coordinating Council (HUDCC)
www.hudcc.gov.ph

① Based on demand

The program provides financial assistance to Pag-IBIG members including LGU employees, for the acquisition of socialized housing. Under this program, Fund members can avail of the housing loans at PhP400, 000.00 and below with an interest rate of 6% and a repayment period of 30 years at up to a maximum of PhP3 million.

☐ Training
☐ Research
☒ Technical Service



Localized Community Mortgage Program (LCMP) of SHFC

Housing and Urban Development Coordinating Council (HUDCC)
www.hudcc.gov.ph

① Based on demand

The LCMP of SHFC is intended to finance priority socialized housing projects of the LGUs. Under the LCMP, the Social Housing Finance Corporation (SHFC) may provide an Omnibus Commitment Line to qualified partner-LGUs, up to a maximum of PhP50 million, for purposes of acquiring land occupied by their constituents or the land where they will be replaced through the concept of community ownership.

☒ Training
☐ Research
☒ Technical Service



Local Housing Program (LHP)

Housing and Urban Development Coordinating Council (HUDCC)
www.hudcc.gov.ph

① Based on demand

The LHP is a program that would ensure the equitable distribution of housing benefits across the country. The NHA is hereby tasked to implement cost-recoverable socialized housing projects in selected urban and urbanizable areas in all congressional districts. Criteria for the selection of sites shall be formulated by the HUDCC and NHA pursuant to Republic Act No. 7279.

☐ Training
☐ Research
☒ Technical Service



Local Shelter Planning

Housing and Urban Development Coordinating Council (HUDCC)
www.hudcc.gov.ph



Based on demand

HUDCC can assist the LGUs in the preparation of the Short, Medium, Long-term Shelter Plans. This aims to improve and institutionalize the capability of LGUs in the provision of decent and affordable housing to their constituents through shelter planning.

☒ Training
☐ Research
☒ Technical Service



Resettlement Assistance Program for LGUs

Housing and Urban Development Coordinating Council (HUDCC)
www.hudcc.gov.ph



Based on demand

The National Housing Authority assists in the development of resettlement sites by LGUs. This is implemented as joint undertaking between the LGU and NHA. The LGU's primary contribution is land development. LGUs recover project cost from beneficiaries and utilize proceeds exclusively for project maintenance or to acquire and/or develop new resettlement sites.

☒ Training
☐ Research
☒ Technical Service



Technical Assistance to Community Associations

Housing and Urban Development Coordinating Council (HUDCC)
www.hudcc.gov.ph



Based on demand

The National Housing Authority (NHA) extends technical assistance to community association/cooperative or LGU in terms of community organization, negotiation with the land owner, preparation of required development plans, formulation of disposition and collection schemes, and coordination with other national government agencies for the processing of required documents relating to resettlement and relocation.

☐ Training
☐ Research
☒ Technical Service



Alternative Dispute Resolution (ADR)

Presidential Commission for the Urban Poor



Regular

The institutionalization of the ADR through the process of mediation encourages the urban poor to respond to conflict in a more positive and non-violent manner and to resolve issues, concerns, and problems with a win-win situation. (EO 523 signed April 7, 2006)



Myrna S. Alimboyoguen



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- ☐ Training
- ☐ Research
- ☒ Technical Service



Assistance-to-Nationals (ATN)

Commission on Filipinos Overseas www.cfo.gov.ph



Regularly implemented (all year round)

As the need arises, the CFO responds to and refers ATN cases related to domestic violence, verification of records, requests for financial support from foreign spouse, violation of work contacts and inclusion in the Bureau of Immigration blacklist and CFO Watchlist, abandonment of foreign spouse, and suspected trafficking, among others, to appropriate government agencies. CFO also assists in and refers cases involving violations of RA 6955 (Mail Order Bridal Law) and RA 9208 (Anti-Trafficking Law).



Atty. Golda Myra Roma
Dir. Ma. Regina Angela Galias
Mr. Jose Edison Tondares



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- ☐ Training
- ☐ Research
- ☒ Technical Service



Barangay Justice Service System

Ateneo de Naga University (Center for Local Governance)
www.adnu.edu.ph

Trains the barangay justice implementers on the structures, procedure, and application of the KP law.

Paralegal Courses

Equips the participants with the basic knowledge on three interdependent subjects: bill of rights, family code, and remedial law including its practical application

- Bill of Rights
- Remedial Law
- Family Code

Basic Counseling Skills

Leads to create a program shift, system, task, and skill learning that appreciate one's role in promoting community and family peace.

Alternative Dispute Resolution and Mediation Skills
Guides the participants to understand conflict and their sources at the same time sharpen their skills in solving it. It also intends to equip the participants with the basic skills for effective communication and mediation.

! Malu C. Barcillano, Ph.D
@ clgadnu@sili.adnu.edu.ph

☒ Training
☐ Research
☐ Technical Service



Barangay Justice Service System (BJSS)

Holy Name University (Center for Local Governance)
www.hnu.edu.ph

BJSS is a training program composed of several modules that include mediation conflict resolution designed for barangay officials, members of the Lupong Tagapamayapa and other volunteers from the barangay.

! Josefina T. Cemine
@ bjo_cemine@hnu.edu.ph

☒ Training
☐ Research
☐ Technical Service





Barangay Justice Service System Trainings

Mindanao Center for Local Governance, Inc.

9-day training and workshop series on Barangay Justice Service System (5 Modules)

! Hadja Nabihah Noni L. Lao
@ noni_lao@yahoo.com

[✓] Training
[] Research
[✓] Technical Service



Children Involved in Armed Conflict (CIAC)

Office of the Presidential Adviser on the Peace Process (OPAPP)
www.opapp.gov.ph

By virtue of EO 56, OPAPP chairs the Inter-Agency Committee on Children Involved in Armed Conflict (IAC-CIAC) which seeks to address the recruitment and involvement of children in armed conflict. The program components are prevention, advocacy and mobilization and rescue, rehabilitation and reintegration.

! Dir. Alexander S. Umpar
@ alexumpar@yahoo.com

[] Training
[] Research
[✓] Technical Service



Climate Change Adaption: Course on Disaster Risk Reduction

DAP—Center for Sustainable Human Development (CSHD)
www.dap.edu.ph

🕒 By schedule

A five-day, live-out course designed to build or strengthen capacity of the participants in disaster risk reduction. It aims to provide an enhanced understanding of the range of strategies, tools, and techniques in reducing and managing risks, and provide an appreciation of costs and benefits of various approaches in reducing disaster vulnerability. Focal Person: Alan S. Cajés (Managing Director, Center for Sustainable Human Development)

@ academy@dap.edu.ph

[✓] Training
[] Research
[] Technical Service





Construction Safety Training

Occupational Safety and Health Center (DOLE)

www.oshc.dole.gov.ph

🕒 Per request (to be scheduled)

The Construction Safety Training course is a 40-hour training for the construction industry mandated by the DOLE Department Order No. 13 signed in 1998. The course is designed for site safety officers for them to learn the proper implementation of effective OSH programs at the work sites and acquire knowledge and skills in performing safety audits, assessments and analysis of hazards and risks in construction.

👤 Ma. Teresita S. Cucueco, M.D.
(OIC, Executive Director)
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oshc_dole@yahoo.com

☒ Training
☐ Research
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Service



Disaster Management

Local Government Academy

www.lga.gov.ph

🕒 Regular

A program that will provide the participants on how to deal with and avoid risks which involves preparing for disaster before it happens. This is also a disaster response as well as supporting rebuilding society after natural or human made disasters have occurred.

👤 Marivel C. Sacendoncillo, Executive Director
@ execdir@lga.gov.ph | etd@lga.gov.ph

☒ Training
☐ Research
☐ Technical
Service



Disaster Risk Management

GenTwoFifteen Development Foundation, Inc. (GDFI)

🕒 Once a year (per request)

A two-day training workshop for local disaster coordinating councils on how to conduct hazard and vulnerability analysis, management of evacuation center, and how to set up disaster operation center.

👤 Marlon Era
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marlon.era@gmail.com

☒ Training
☐ Research
☐ Technical
Service





Disaster Risk Reduction Development Planning and Management

DAP—Center for Sustainable Human Development (CSHD)
www.dap.edu.ph

🕒 By schedule

A technical assistance provided to LGUs specifically geared towards the crafting of a comprehensive local government disaster risk reduction management plan.

👤 Alan S. Cajés, Managing Director,
Center for Sustainable Human Development
@ academy@dap.edu.ph

☐ Training
☐ Research
☒ Technical
Service



Enhancing Capacities of Sub-National Peace and Order Councils in Localizing Peace and Development Initiatives

Local Government Academy
www.lga.gov.ph

🕒 Regular

The program aims to equip members of the Peace and Order Council and their Secretariats at the Regional and Sub-Regional levels with knowledge and skills needed to ensure effective implementation of POC programs and activities.

👤 Marivel C. Sacendoncillo, Executive Director
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☒ Training
☐ Research
☐ Technical
Service





Flood Forecasting and Warning

Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA)
www.pagasa.dost.gov.ph



Demand driven

Flood forecasting and warning is one of the major operational services of PAGASA-DOST. This is implemented in major river basins in the country, however, in smaller river basins, the PAGASA is currently promoting the establishment of community based flood early warning system (CBFEWS). The CBFEWS is a cheap, non-structural, flood mitigating measure that empowers the community to plan and act accordingly in the event of a flood. It is a scheme that integrates institutions, instrumentation, and the LGUs and community where the LGUs and community are trained to install rainfall and water level gauges, observe and analyze data and transmit to a Disaster Operation Center in the barangay or municipality. The LGUs will also learn how to issue the appropriate levels of flood advisories in the form of Ready, Get Set, and Go warnings, respectively, and which are designed to prepare, alert and enable the communities at risk to respond.



Dr. Susan R. Espinueva
(Assistant Weather Services Chef,
Hydro-Meteorological Division)



www.pagasa.dost.gov.ph

- ☐ Training
- ☐ Research
- ☒ Technical Service



GOP-UNDP Conflict Prevention and Peace Building (CPPB Programme)

Office of the Presidential Adviser on the Peace Process (OPAPP)
www.opapp.gov.ph

The GOP-UNDP CPPB Programme is under the supervision of OPAPP, as Implementing Partner. The Programme has three components, namely: policy and program development, capacity building for peace stakeholders and empowering communities for peace.



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- ☐ Training
- ☐ Research
- ☒ Technical Service



Learning Session on Drug-Free Workplace

Occupational Safety and Health Center (DOLE)

www.oshc.dole.gov.ph



Per request (to be scheduled)

This one-day learning session was developed to respond to the growing problem of drug and to implement the workplace provisions of Republic Act 9165 or the Comprehensive Dangerous Drugs Act 2002. At the end of the course, participants will have acquired knowledge on the facts and issues related to drug abuse in the workplace and become familiar with assessment process, referral and case management of workers afflicted with drug abuse problem.



Ma. Teresita S. Cucueco, M.D.
(OIC, Executive Director)



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☒ Training
☐ Research
☐ Technical
Service



Learning Session on Violence

Occupational Safety and Health Center (DOLE)

www.oshc.dole.gov.ph



Per request (to be scheduled)

This one-day learning session will discuss a general background of workplace violence in selected developed countries; determinants, forms, and possible effects of violence on the individual and the company; and share information on some practical measures in preventing and controlling violence in the workplace.



Ma. Teresita S. Cucueco, M.D.
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☒ Training
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Service





Local Capacity for Disaster Management

La Salle Institute of Governance
www.dlsu.edu.ph

The program organizes capacity building activities and conducts research on the role of local governments and the community in implementing and developing disaster management and preparedness programs. The program aims to develop knowledge products for local disaster management capacity building.

👤 Mr. Ian Jayson Hecita
@ LSIG@dlsu.edu.ph

- ☐ Training
- ☐ Research
- ☒ Technical Service



Social Integration Program

Office of the Presidential Adviser on the Peace Process (OPAPP)
www.opapp.gov.ph

The SIP was established by virtue of Administrative Order #172 issued in 2007. The objective of the program is to sustain genuine social and economic interventions and contribute to healing division in the community. This program consists of the following components: community awareness and acceptance;; arms and force management; and, socio-economic interventions.

👤 Atty. Reuben Lingatin
@ bendasay@yahoo.com

- ☐ Training
- ☐ Research
- ☒ Technical Service



Task Force Against Human Trafficking (TFHT)

Commission on Filipinos Overseas
www.cfo.gov.ph



Regularly implemented (all year round)

Its main thrust is to recommend to the Inter-Agency Committee Against Trafficking (IACAT) policies, programs, and services to enhance government initiatives against trafficking in persons.



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Dir. Ma. Regina Angela Galias
Mr. Jose Edison Tondares



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☐ Training
☐ Research
☒ Technical Service



Training on Family and Community Disaster Preparedness for LGU Social Welfare and Development (SWD) Managers

Department of Social Welfare and Development
www.dswd.gov.ph



Yearly

The training program is designed for LGU Social Welfare and Development managers to understand the basic concepts and components of disaster preparedness at the family and community level, to enable them to provide technical assistance to their staff in the conduct of disaster preparedness session planning at the family and community level.



Ms. Suzette M. Agcaoili (Director)



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☒ Training
☐ Research
☐ Technical Service