

<b>LIBRARY OF CONGRESS</b>	<b>INVOICE NUMBER</b>
<b>OVERSEAS ACQUISITIONS PROGRAM</b>	<b>18-822160-107</b>
<b>PROGRAM: CAPSEA</b>	<b>Please reference this number on your payment</b>

October 1, 2017 through September 30, 2018

	<b>Profile</b>	<b>Amendment</b>
Estimated Costs of Monographs		
Indonesia	\$ -	\$ -
Malaysia	\$ -	\$ -
Singapore	\$ -	\$ -
Brunei	\$ -	\$ -
Philippines	\$ -	\$ -
Vietnam	\$ -	\$ -
Thailand	\$ 312	\$ -
Laos	\$ -	\$ -
Burma	\$ -	\$ -
<b>Total Estimated Costs of Monographs</b>	<b>\$ 312</b>	<b>\$ -</b>
Estimated Costs of Serials		
Indonesia	\$ 808	\$ -
Malaysia	\$ -	\$ -
Singapore	\$ -	\$ -
Brunei	\$ -	\$ -
Philippines	\$ 255	\$ -
Vietnam	\$ 1,588	\$ -
Thailand	\$ 196	\$ -
Laos	\$ -	\$ -
Burma	\$ 76	\$ -
<b>Total Estimated Costs of Serials</b>	<b>\$ 2,923</b>	<b>\$ -</b>
<b>SUBTOTAL</b>	<b>\$ 3,235</b>	<b>\$ -</b>
LESS Estimated Balance as of September 30, 2017	<b>\$ 21,156</b>	<b>\$ -</b>
<b>SUBTOTAL</b>	<b>n/a</b>	<b>\$ -</b>
PLUS Indirect & Overhead Charges - 24%	<b>n/a</b>	<b>\$ -</b>
<b><u>SHIPPING</u></b>		
Estimated Postal and Pouch Charges	\$ 718	\$ -
LESS Estimated Balance as of September 30, 2017	\$ 1,035	\$ -
<b>TOTAL SHIPPING CHARGES</b>	<b>n/a</b>	<b>\$ -</b>
<b>TOTAL DUE</b>	<b>\$ -</b>	

**32 Ms. Gandhimathy Durairaj**  
**Head, Acquisitions and Serials Sections**  
**Institute of Southeast Asian Studies**  
**ISEAS Library**  
**Heng Mui Keng Terrace**  
**Pasir Panjang**  
**Singapore 119614**  
**Vendor Code: OVOP107**

**SIGNATURE**  
**ISEAS - Yusof Ishak Institute**  
**Institution**  
**Date**

PLEASE RETURN ONE COPY TO :

Library of Congress  
Disbursing Office ( with payment )  
101 Independence Ave., SE stop 9130  
Washington D.C. 20540-9130

AND

Library of Congress  
Overseas Operations Division  
101 Independence Ave., SE stop 4250  
Washington D.C. 20540-4250



## Participants' Address

Add / Edit

PARTICIPANT LIST ▼

### Institute of Southeast Asian Studies - Yusof Ishak Institute

MONOGRAPH SHIPPING	SERIAL SHIPPING	NEWSPAPER SHIPPING	COLLECTIONS CONTACT	FINANCIAL CONTACT	CAPSEA LIST CONTACT	SEA TECH SERVICES CONTACT
Institute of Southeast Asian Studies Library - Yusof Ishak Institute 30 Heng Mui Keng Terrace Pasir Panjang Road Singapore 119614	Institute of Southeast Asian Studies Library - Yusof Ishak Institute 30 Heng Mui Keng Terrace Pasir Panjang Road Singapore 119614	Institute of Southeast Asian Studies Library - Yusof Ishak Institute 30 Heng Mui Keng Terrace Pasir Panjang Road Singapore 119614	Zaleha Tamby (zaleha@iseas.edu.sg) - Head ISEAS Library Pitt Kuan Wah (kuanwah@iseas.edu.sg) Leong Richavel (richavel@iseas.edu.sg) Manoharan Mahalakshmi (mano_mahalakshmi@iseas.edu.sg) - Acquisition Manager (email 042314) Viki Chua (viki_chua@iseas.edu.sg) - Library Acquisitions	Gandhimathy Durairaj (Gandhi@iseas.edu.sg) ; Liang Shuang (liang_shuang@iseas.edu.sg)	Liang Shuang (liang_shuang@iseas.edu.sg)	

# HOW TO SEND ELECTRONIC FUNDS TRANSFERS (EFTs) TO THE LIBRARY OF CONGRESS

## By FEDWIRE: (Only method to receive EFT's from overseas)

Receiver Designated Financial Institution (DFI) -	021030004
Receiver DFI Name (and SWIFT code) -	TREAS NYC
Agency Location Code (ALC) -	00006192
Beneficiary Account (BNF/AC) -	00006192
Originating Beneficiary Information (OBI) -	Library of Congress

## By Automated Clearing House (ACH):

Financial Institution -	Federal Reserve Bank of Richmond
Location -	701 E. Byrd Street Richmond, VA 23219
Receiving ABA Number -	051036706
Account Number -	303018
Account Name -	Library of Congress
Payment Related Instructions -	ALC 00006192

## Please note:

While we prefer that senders remit funds via *FEDWIRE*, we realize that it is more expensive to do so. Therefore, if a remitter is planning to send funds to the Library of Congress through ACH, the Disbursing Office should be informed by memo as to the **amount**, **approximate date**, and the **fund to be credited** on receipt of the transfer. This will ensure that the funds will be identified upon receipt and credited to the proper account. If there are any questions, please contact Ms. Melissa LaDieu, Disbursing Officer, or Ms. Deborah Carroll, Operating Accountant at (202) 707-5202.

If you plan to use EFT to pay your Cooperative Acquisitions Program bill, please also send an email to Georgette Jacoub at [geja@loc.gov](mailto:geja@loc.gov) or Anu Goel at [agoe@loc.gov](mailto:agoe@loc.gov) in the Overseas Operations Division notifying them of your intentions and the program(s) for which you are transferring funds.

**For funds sent from outside the United States** – you should send payments via *FEDWIRE* only. Your payment will be deposited to the Library's government account with the Federal Reserve Bank of New York. Please notify the Disbursing Office of your remittance by identifying who is sending the funds, why the money is being sent and the amount.

**Faxes may be sent to the Disbursing Office (202) 707-2829**

## E-mail may be sent to any of the following:

Melissa LaDieu - [mlad@loc.gov](mailto:mlad@loc.gov)  
Deborah Carroll – [dcarr@loc.gov](mailto:dcarr@loc.gov)  
Georgette Jacoub - [geja@loc.gov](mailto:geja@loc.gov)  
Anu Goel – [agoe@loc.gov](mailto:agoe@loc.gov)