

A GUIDEBOOK ON ENGAGING
ASEAN AND ITS
HUMAN RIGHTS
MECHANISMS

FORUM-ASIA

A GUIDEBOOK ON ENGAGING ASEAN AND ITS HUMAN RIGHTS MECHANISMS



ASIAN FORUM FOR HUMAN RIGHTS AND DEVELOPMENT

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Introduction

Since the establishment of the ASEAN Intergovernmental Commission on Human Rights (AICHR) in 2009, ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC) in 2010, and along with new developments in ASEAN on human rights, there has been an increase of interest among all stakeholders in engaging Association of Southeast Asian Nation (ASEAN) and its human rights mechanisms.

This guidebook aims to collect and organise in a handy format useful information needed by civil society groups and individually seeking to engage ASEAN and its human rights mechanisms.

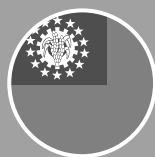
In view of the location of the ASEAN Secretariat, this guidebook also provides basic information about accommodation and transportation facilities near the ASEAN Secretariat for the reference of those who come to Jakarta for activities related to ASEAN. For the convenience of the users, contact information of embassies and NGOs in Jakarta are also listed this guidebook.

We hope this guidebook will be a useful reference to anyone who wishes to engage ASEAN and its human rights mechanisms, especially in Jakarta, Indonesia.

Lastly, FORUM-ASIA would also like to express our gratitude to the Southeast Asia Regional Cooperation on Human Development (SEARCH) project of Canadian International Development Agency (CIDA) for supporting the publication of this guidebook.



A Brief Overview of ASEAN



Chapter I

A BRIEF OVERVIEW OF ASEAN

A. Introduction

ASEAN is a regional organization established on 08 August 1967. On its 30th anniversary, ASEAN leaders agreed on a shared vision of ASEAN as a concert of Southeast Asian nations, outward looking, living in peace, stability and prosperity, bonded together in partnership in dynamic development and in a community of caring societies. At the 9th ASEAN Summit in 2003, the ASEAN Leaders resolved to establish an “ASEAN Community”. On the 12th ASEAN Summit in January 2007, the Leaders affirmed their strong commitment, to accelerate the establishment of an ASEAN Community by 2015 and signed the *Cebu Declaration on the Acceleration of the Establishment of an ASEAN Community by 2015*.¹

Article 2 of the ASEAN Charter sets the purposes of the organisation as follows:

1. To maintain and enhance peace, security and stability and further strengthen peace-oriented values in the region;
2. To enhance regional resilience by promoting greater political, security, economic and socio-cultural cooperation;
3. To preserve Southeast Asia as a Nuclear Weapon Free Zone and free of all other weapons of mass destruction;
4. To ensure that the peoples and Member States of ASEAN live in peace with the world at large in a just, democratic and harmonious environment;
5. To create a single market and production base which is stable, prosperous, highly competitive and economically integrated with effective facilitation for trade and investment in which there is free flow of goods, services and investment; facilitate movement of business persons, professionals, talents and labour; and free flow of capital;
6. To alleviate poverty and narrow the development gap within ASEAN through mutual assistance and cooperation;
7. To strengthen democracy, enhance good governance and the rule of law, and to promote and protect human rights and fundamental free-

¹ http://www.aseansec.org/about_ASEAN.html

doms, with due regard to the rights and responsibilities of the Member States of ASEAN;

8. To respond effectively, in accordance with the principle of comprehensive security, to all forms of threats, transnational crimes and trans-boundary challenges;
9. To promote sustainable development so as to ensure the protection of the region's environment, the sustainability of its natural resources, the preservation of its cultural heritage and the high quality of life of its peoples;
10. To develop human resources through closer cooperation in education and life-long learning, and in science and technology, for the empowerment of the peoples of ASEAN and for the strengthening of the ASEAN Community;
11. To enhance the well-being and livelihood of the peoples of ASEAN by providing them with equitable access to opportunity for human development, social welfare and justice;
12. To strengthen cooperation in building a safe, secure and drug-free environment for the peoples of ASEAN;
13. To promote a people-oriented ASEAN in which all sectors of society are encouraged to participate in, and benefit from, the process of ASEAN integration and community building;
14. To promote ASEAN identity through the fostering of greater awareness of the diverse culture and heritage of the region;
15. To maintain the centrality and proactive role of ASEAN as the primary driving force in its relations and cooperation with its external partners in a regional architecture that is open, transparent and inclusive.

B. Structure

As the legal and institutional framework, the ASEAN Charter also describes the structure of the organisation, setting forth the mandate and function of various ASEAN's organs. The charter provisions on the organs provide a general guide on how to engage ASEAN. Those organs, and their mandate and functions are:

1. ASEAN Summit

ASEAN summit is the supreme policy-making body of ASEAN. This organ deliberates, provides policy guidance and takes decisions on key issues pertaining to the realisation of the objectives of ASEAN, important matters of interest to Member States and all issues referred to it by the ASEAN Coordinating Council, the ASEAN Community Councils and ASEAN Sectoral Ministerial Bodies.

In addition to the above description, The ASEAN Summit also :

- (a.) Instruct the relevant Ministers in each of the Councils concerned to

- hold ad hoc interministerial meetings and address important issues concerning ASEAN that cut across the Community Councils;
- (b.) Authorise the establishment and the dissolution of Sectoral Ministerial Bodies and other ASEAN institutions;
 - (c.) Appoint the Secretary-General of ASEAN; and
 - (d.) Address emergency situations affecting ASEAN by taking appropriate actions.

2. ASEAN Coordinating Council

ASEAN Coordinating Council is an organ that is composed of the ASEAN Foreign Ministers. This organ will prepare the meetings of the ASEAN Summit, coordinate with the ASEAN Community Councils to enhance policy coherence, efficiency and cooperation among them, coordinate the reports of the ASEAN Community Councils to the ASEAN Summit, consider the report of the Secretary General on the functions and operations of the ASEAN Secretariat and other relevant bodies, to approve the appointment and termination of the Deputy Secretaries General upon the recommendation of the Secretary General, and last but not least undertake tasks provided for in the ASEAN Charter or such other functions as may be assigned by the ASEAN Summit.

3. ASEAN Community Councils

ASEAN Community Council is comprised of the ASEAN Political-Security Community Council, ASEAN Economic Community Council, and ASEAN Socio-Cultural Community Council. In each ASEAN Community Council meeting, each Member State of ASEAN designates its national representation.

According to Article 9 of the ASEAN Charter, this organ should ensure the implementation of the relevant decisions of the ASEAN Summit, coordinate the work of the different sectors under its purview, and on issues which cut across the other Community Councils, and last but not least submit reports and recommendations to the ASEAN Summit on matters under its purview.

4. ASEAN Sectoral Ministerial Body

Each ASEAN Sectoral Ministerial Body has four general functions:

- (a.) function in accordance with their respective established mandates;
- (b.) implement the agreements and decisions of the ASEAN Summit under their respective purviews;
- (c.) strengthen cooperation in their respective fields in support of ASEAN integration and community building; and
- (d.) submit reports and recommendations to their respective Community Councils.

5. Secretary-General of ASEAN and ASEAN Secretariat

ASEAN Secretariat is comprised the Secretary-General and staff. The Secretary-General and the staff have the obligation to refrain from any action which

might reflect on their position as ASEAN Secretariat officials responsible only to ASEAN; not seek or receive instruction from any government or external party outside of ASEAN; and uphold the highest standards of integrity, efficiency, and competence in the performance of their duties. The ASEAN Summit appoints the Secretary-General of ASEAN for a non-renewable term of office of five-years. He/she will be assisted by four Deputy Secretaries-General, which will be accountable to the Secretary-General in carrying out their functions.

(More information on the Secretary-General of ASEAN and ASEAN Secretariat can be found in Chapter II)

6. Committee of Permanent Representatives (CPR) to ASEAN

Each ASEAN Member State appoints a Permanent Representative to ASEAN, with rank of Ambassador based in Jakarta. Collectively, they constitute a Committee of Permanent Representatives, who will support the work of the ASEAN Community Councils and ASEAN Sectoral Ministerial Bodies. They liaise with the Secretary-General of ASEAN and the ASEAN Secretariat on all subjects relevant to its work, and facilitate ASEAN cooperation with external partners. They also coordinate with ASEAN National Secretariats and other ASEAN Sectoral Ministerial Bodies and perform such other functions as may be determined by the ASEAN Coordinating Council.

(More information on the CPR of ASEAN can be found in chapter VI)

7. ASEAN National Secretariats

According to the ASEAN Charter, each ASEAN Member State shall establish an ASEAN National Secretariat which will serve as the national focal points, be the repository of information on all ASEAN matters at the national level, coordinate the implementation of ASEAN decisions at the national level, contribute to ASEAN community building. Beside these, they also coordinate and support the national preparations of ASEAN meetings and promote ASEAN identity and awareness at the national level.

8. ASEAN Intergovernmental Commission on Human Rights (AICHR)

The ASEAN Intergovernmental Commission on Human Rights (AICHR) is the “human rights body” mandated to be established under Article 14 of the ASEAN Charter. The primary purpose of this body is the promotion and protection of human rights in conformity with the purpose and principles of the Charter.

(The AICHR will be discussed in greater detail in Chapter III of this guidebook)

9. ASEAN Foundation

This organ will support the Secretary-General of ASEAN and collaborate with the relevant ASEAN bodies to support ASEAN community building by

promoting greater awareness of the ASEAN identity, people-to-people interaction, and close collaboration among the business sector, civil society, academia and other stakeholders in ASEAN.

This organ will be accountable to the Secretary-General of ASEAN, who will submit report about this body to the ASEAN Summit through the ASEAN Coordinating Council.

ASEAN also has other organs that are related to human rights. This includes the ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC) and the ASEAN Committee on the Implementation of the ASEAN Declaration on the Protection and Promotion of the Rights of Migrant Workers (ACMW).

A brief description on these bodies will be provided in Chapters IV and V.

Chapter II

ASEAN Secretariat



Chapter II

ASEAN SECRETARIAT

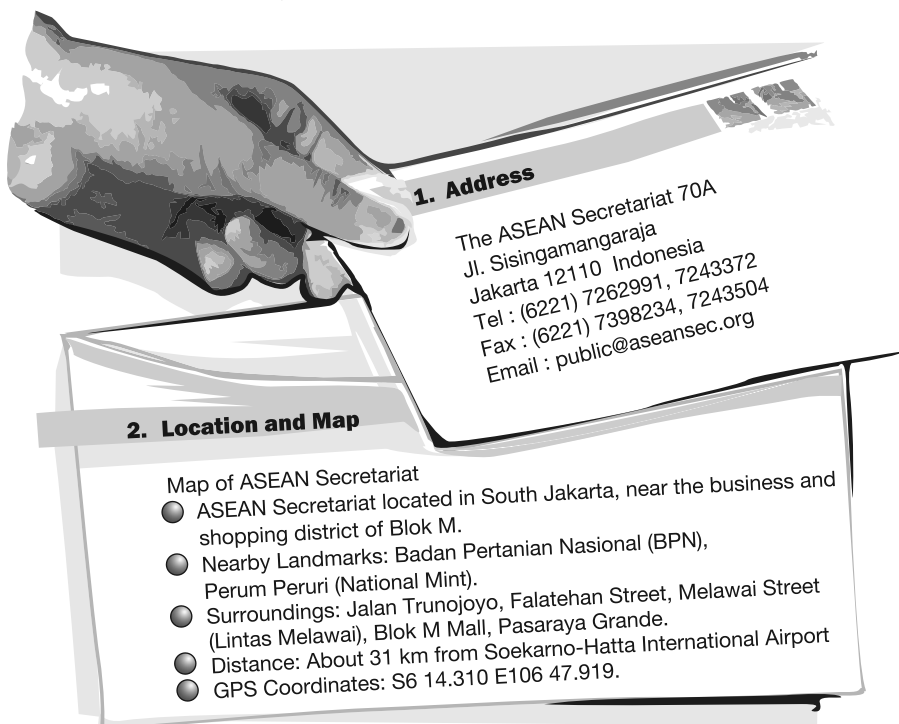
Introduction of ASEAN Secretariat

The ASEAN Secretariat was set up on February 1976 by the Foreign Ministers of ASEAN. It was originally housed at the Ministry of Foreign Affairs of Indonesia in Jakarta until the existing ASEAN Secretariat building at 70A Jalan Sisingamangaraja, Jakarta was established and opened in 1981 by the then Indonesian President Soeharto.

The ASEAN Secretariat's basic function is to ensure greater efficiency in the co-ordination of ASEAN organs and for more effective implementation of ASEAN projects and activities. The ASEAN Secretariat's vision is that by 2015, it will be the nerve centre of a strong and confident ASEAN Community that is globally respected for acting in full compliance with its Charter and in the best interest of its peoples.

The ASEAN Secretariat's mission is to initiate, facilitate and coordinate ASEAN stakeholder collaboration in realizing the purposes and principles of ASEAN as reflected in the ASEAN Charter.

(Source : www.aseansec.org/22467.htm)



(Source : http://www.mycen.com.my/directions/asean_secretariat_jakarta.html)

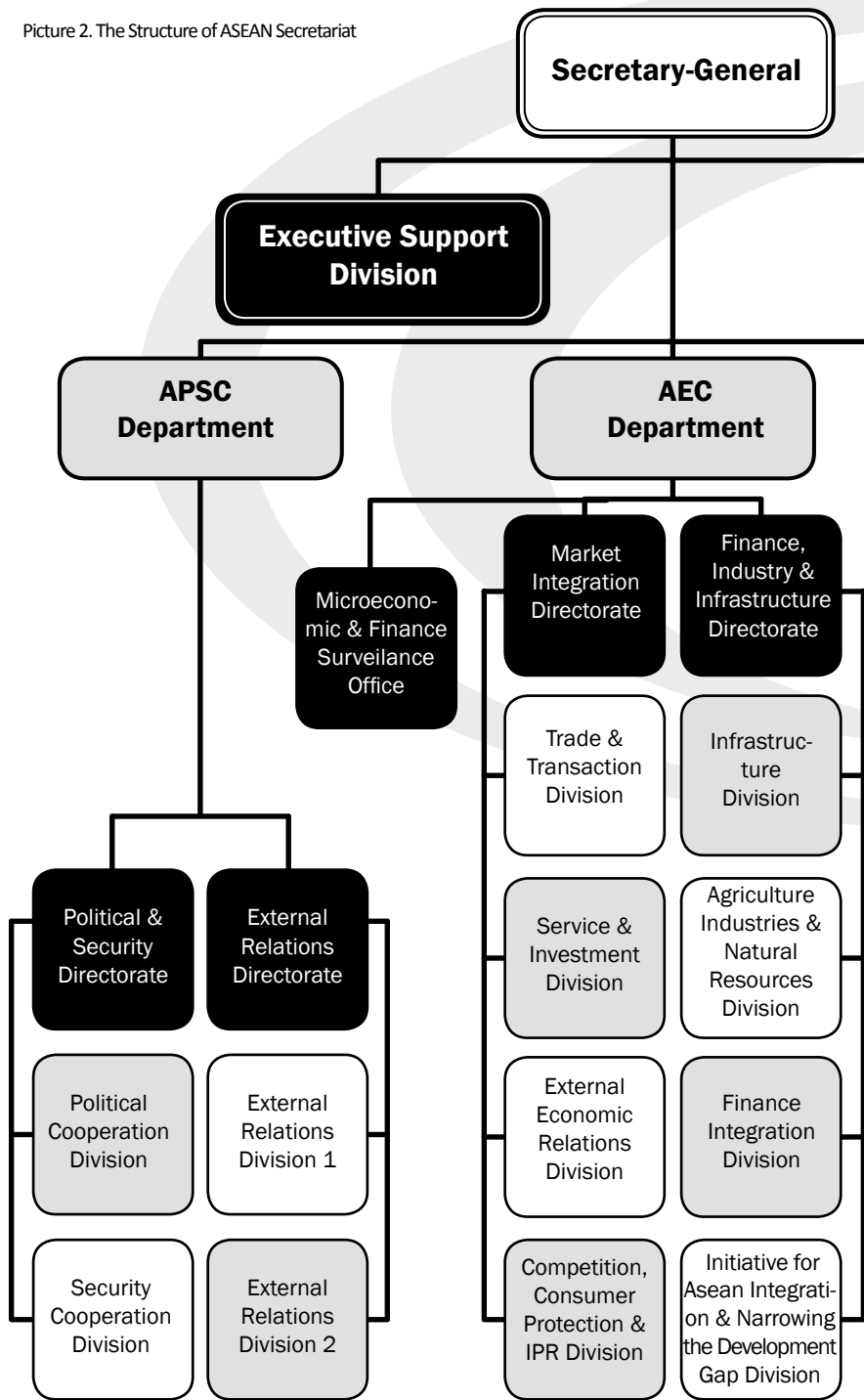


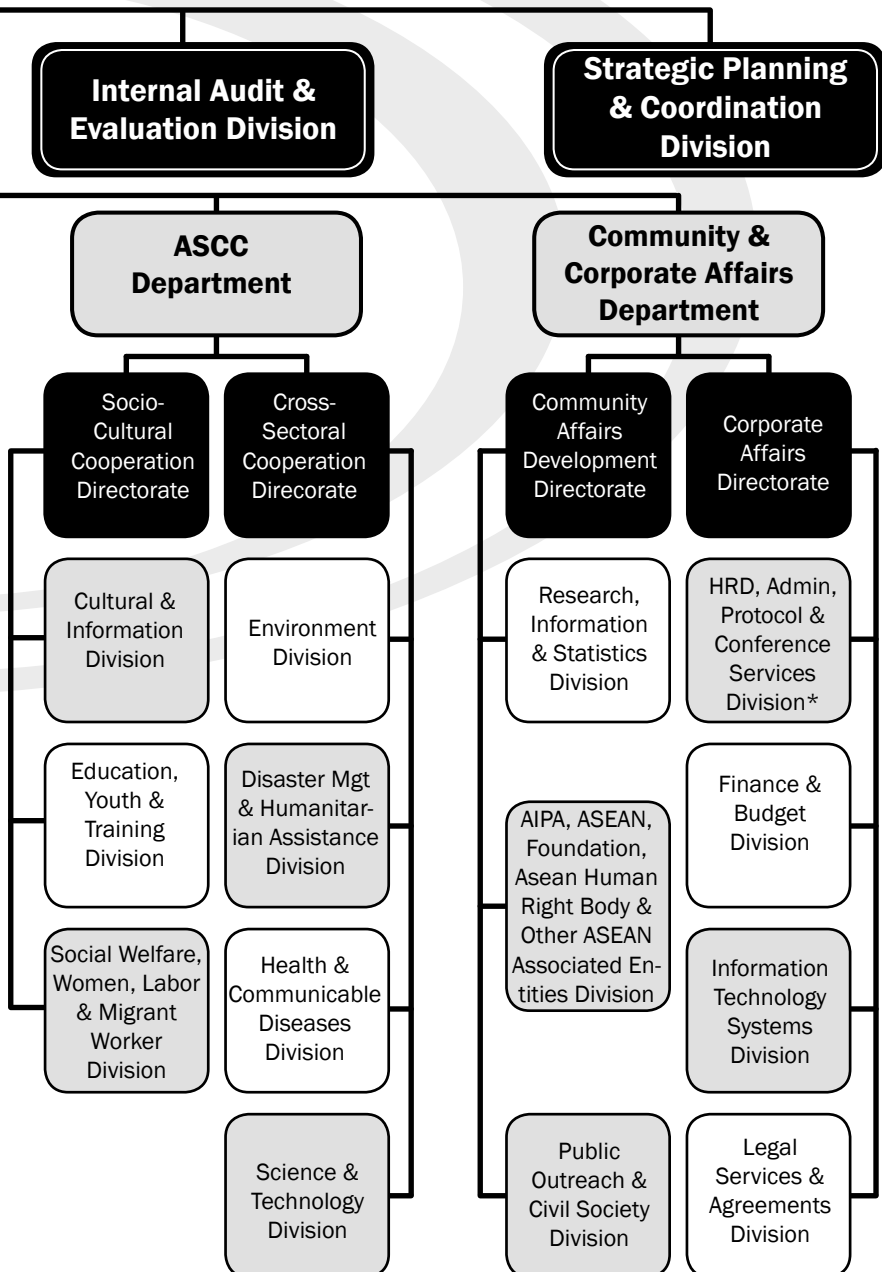
Picture 1

Map of ASEAN Secretariat Pela

3. Structure of ASEAN Secretariat

Picture 2. The Structure of ASEAN Secretariat





4. Secretary General (SG) of ASEAN

The Secretary-General (SG) of ASEAN is appointed by the ASEAN Summit for a non-renewable term of office of five years, selected from among nationals of the ASEAN Member States based on alphabetical rotation. The Secretary-General of ASEAN for 2008-2012 is Dr Surin Pitsuwan from Thailand.

According to Article 11 of the ASEAN Charter, the mandate and functions of the Secretary General are :

- a. Carry out the duties and responsibilities of this high office in accordance with the provisions of this charter and relevant ASEAN instruments, protocols and established practices;
- b. Facilitate and monitor progress in the implementation of ASEAN agreements and decisions, and submit an annual report on the work of ASEAN to the ASEAN Summit;
- c. Participate in meeting of the ASEAN Summit, the ASEAN Community Councils, the ASEAN Coordinating Council, and ASEAN Sectoral Ministerial Bodies and other relevant ASEAN meetings;
- d. Present the views of ASEAN and participate in meeting with external parties in accordance with approved policy guidelines and mandate given to the Secretary General; and
- e. Recommend the appointment and termination of the Deputy Secretaries-General to the ASEAN Coordinating Council for Approval.

5. Deputy Secretary General (DSG) of ASEAN

ASEAN DSG come from four different ASEAN member states. Two of whom are nominated by member states on rotational basis for a three year non-renewable term. The remaining two are openly recruited based on competence for a renewable term of three years.

- The DSG of ASEAN for ASEAN Political Security Community (DSG APSC) supports SG in implementing the APSC Blueprint and strengthening relations with ASEAN dialogue partners and the international community. The current DSG-APSC is H.E. Sayakane Sisouvang from Laos.
- The DSG of ASEAN for ASEAN Economic Community (DSG-AEC) assists SG in supporting the realisation of the AEC by 2015. He oversees the implementation of the AEC Blueprint towards the establishment of a single market and production base, a competitive economic region characterised by equitable development, and a region that is fully plugged into the global economy. The current DSG-AEC is H.E. Pushpanathan Sundram from Singapore.
- The DSG of ASEAN for ASEAN Socio-Cultural Community (DSG-ASCC) supports SG in implementing the ASCC Blueprint. He oversees the implementation of projects under ASCC that focus on forging a

common identity and building a caring and sharing society which is inclusive and where the well-being, livelihood and welfare of the peoples are enhanced. The current DSG of ASEAN for ACSC is H.E. Dato Misran Karmain from Malaysia.

- DSG of ASEAN for Community and Corporate Affairs (DSG-CCA) assists SG and is responsible for providing strategic direction and guidance on research, public affairs and outreach programmes for the ASEAN Community. He is also responsible for the implementation of corporate support functions, including core corporate services and ensuring clear prioritisation and alignment to overall policy objectives. The DSG CCA will ensure that ASEAN Secretariat has in place the systems, procedures and resources required to fulfil its mandate. The current DSG of ASEAN for CCA is H.E. Bagas Hapsoro from Indonesia.

6. Community Affairs Development Directorate of ASEAN

This directorate comes under Community and Corporate Affairs (CCA) Department. Some of their mandates are (1) to work in the area of promotion and protection of human rights under the purview of the ASEAN Intergovernmental Commission on Human Rights and (2) to effectively communicate the vision, key messages and achievements of ASEAN and ASEC, especially to the media.

In this directorate, there are three divisions and two of them are :

1. ASEAN Inter Parliamentary Assembly (AIPA), ASEAN Foundation, ASEAN Intergovernmental Commission on Human Rights (AICHR), and Other ASEAN Associated Entities Division
2. Public Outreach and Civil Society Division

Table 1. Contact Details of the Divisions under Community Affairs Development Directorate

Division	Name	Position	Address	Phone	Fax
ASEAN Inter Parliamentary Assembly (AIPA), ASEAN Foundation, ASEAN Intergovernmental Commission on Human Rights (AICHR), and Other ASEAN Associated Entities Division	Leena Ghosh	Assistant Director / Head of Division	The ASEAN Secretariat 70A Jl. Sisinga- mangaraja Jakarta 12110 Indonesia	+6221 - 7262991/ 7243372	+6221- 7398234/ 7243504
Public Outreach and Civil Society Division	Durudee Sirichanya	Assistant Director / Head of Division			

(Source : www.aseansec.org)

Chapter III

ASEAN Intergovernmental Commission on Human Rights (AICHR)



Chapter III

ASEAN INTERGOVERNMENTAL COMMISSION ON HUMAN RIGHTS (AICHR)

A. Introduction of AICHR

The ASEAN Intergovernmental Commission on Human Rights (AICHR) is an inter-governmental body and an integral part of the ASEAN organisational structure, as a consultative body.

The mandates and functions of AICHR are :

1. To develop strategies for the promotion and protection of human rights and fundamental freedoms to complement the building of the ASEAN Community;
2. To develop an ASEAN Human Rights Declaration with a view to establishing a framework for human rights cooperation through various ASEAN conventions and other instruments dealing with human rights;
3. To enhance public awareness of human rights among the peoples of ASEAN through education, research and dissemination of information;
4. To promote capacity building for the effective implementation of international human rights treaty obligations undertaken by ASEAN Member States;
5. To encourage ASEAN Member States to consider acceding to and ratifying international human rights instruments;
6. To promote the full implementation of ASEAN instruments related to human rights;
7. To provide advisory services and technical assistance on human rights matters to ASEAN sectoral bodies upon request;
8. To engage in dialogue and consultation with other ASEAN bodies and entities associated with ASEAN, including civil society organisations and other stakeholders, as provided for in Chapter V of the ASEAN Charter;
9. To consult, as may be appropriate, with other national, regional and international institutions and entities concerned with the promotion and protection of human rights;
10. To obtain information from ASEAN Member States on the promotion and protection of human rights;
11. To develop common approaches and positions on human rights matters of interest to ASEAN;
12. To prepare studies on thematic issues of human rights in ASEAN;
13. To submit an annual report on its activities, or other reports if deemed necessary, to the ASEAN Foreign Ministers Meeting; and
14. To perform any other tasks as may be assigned to it by the ASEAN Foreign Ministers Meeting.

B. Contact Details of AICHR Members

Table 2. Contact Detail of AICHR		
Country	Commissioner	Email
Brunei Darussalam	Hon. Pehin Datu Imam Dato Paduka Seri Ustaz Haji Awang Abdul Hamid Bakal Chief Justice of the Syariah High Court	aseanbru@mfa.gov.bn
	Minister of Foreign Affairs and Trade Jalan Subok, Bandar Seri Begawan BD 2710 Telp : (673) 226 1177, 226 1291-5 Fax : (673) 226 1709 / 2904	
Cambodia	H.E. Om Yenttieng Member of HLP (High Level Panel), Government Official, Chairman of the Human Rights Committee of Cambodia, Special advisor to the Prime Minister of Cambodia Hun Sen, Head of the Anti-corruption Unit at the Council of Ministers	omyenttieng@gmail.com
	Deputy Prime Minister and Minister of Foreign Affairs and International Cooperation No.3, Samdech Hun Sen Street, Sangkat Tonle Basac, Khan Chamcarmon, Phnom Penh Telp. (855) 23 214 441, 216 122 Fax. (855) 23 216 144 / 216 141	
Indonesia	Hon. Rafendi Djamin Coordinator of HRWG (Human Rights Working Group)	rafendidjamin@gmail.com
	Minister for Foreign Affairs Jalan Taman Pejambon No.6 Jakarta Pusat 10110 Telp. (62-21) 3813453 Fax. (62-21) 3857316 / 5481	
Laos PDR	H.E. Bounkeut Sangsomsak Vice Minister of Foreign Affairs of the Lao PDR, Ambassador to Thailand, Non-resident Ambassador to Malaysia (1990-1995)	bounkeut@mofa.gov.la
	Deputy Prime Minister and Minister of Foreign Affairs 23 Singha Road, Vientiane, 01004 Telp. (856-21) 415 109 Fax. (856-21) 413 268	
Malaysia	Hon. Shafee Abdulla Member of SUHAKAM (The Human Rights Commission of Malaysia), Lawyer	shafeeco@shafeeco.com
	Minister of Foreign Affairs Wisma Putra No 1, Jalan Wisma Putra - Precint 2, 62602 Putrajaya Telp. (603) 888 74000 / 74570 Fax. (603) 888 91717 / 92816	
Myanmar/ Burma	H.E. Kyaw Tint Swe Permanent Representative of Myanmar to the United Nations	kts15mpr@gmail.com, kts1mraicr@gmail.com
	Minister for Foreign Affairs Nay Pyi Taw Telp. (9567) 412-064 Fax. (9567) 412-012, 412-085	

Country	Commissioner	Email
Philippines	H.E. Rosario G. Manalo Member of the High Level Task Force for the ASEAN Human Rights Charter, Undersecretary for International Economic Relations for the Department of Foreign Affairs, Chairwoman of the UN Committee for the Elimination of Discrimination Against Women, Chairwoman of the UN Commission on the Status of Women	ambrgmanalo@yahoo.com
	Secretary of Foreign Affairs 2330 Roxas Boulevard, Pasay City Telp. (632) 834-4000, 834-3000 Fax. (632) 832-0683	
Singapore	Hon. Richard Magnus Senior District Judge for the Subordinate Courts of Singapore, Deputy President, Industrial Arbitration Court	magnus@singnet.com.sg
	Minister for Foreign Affairs Tanglin, Singapore 248163 Telp. (65) 6379 8000, 6379 8250 Fax. (65) 6474 7885, 6479 1508	
Thailand	Hon. Dr Sriprapha Petcharamesree Lecturer, Center for Human Rights Studies and Development Mahidol University, Thailand; Member, Working Group for an ASEAN Human Rights Mechanism	sripraphap@yahoo.com
	Ministry of Foreign Affairs 443 Sri Ayudhya Rd., Bangkok 10400 Telp. (662) 643-5000 Fax. (662) 643-5320/5314	
Vietnam	H.E. Do Ngoc Son Vietnam Ambassador Extraordinary and Plenipotentiary to Thailand, Director of the Ministry of Foreign Affairs, Department of Asia, Governor of the 13th Asia-Europe Foundation board	sondn06@hotmail.com
	Ministry of Foreign Affairs No.1 Ton That Dam, Ba Dinh, Hanoi, Viet Nam Telp. (84) 4 -8453973 / 8458208 / 8458321 Fax. (84) 4-8445905	

Chapter IV

ASEAN Commission on the Promotion and Protection of The Rights of Women and Children (ACWC)



Chapter IV

ASEAN COMMISSION ON THE PROMOTION AND PROTECTION OF THE RIGHTS OF WOMEN AND CHILDREN (ACWC)

A. Introduction of ACWC

Like AICHR, the ASEAN Commission on the Promotion and Protection of the Rights of Women and Children (ACWC) is an inter-governmental body and an integral part of the ASEAN organisational structure, as a consultative body.

Two ACWC representatives are appointed by each Member State of ASEAN, one on women's rights and the other one on children's rights. The mandate and functions of the ACWC are :

1. To promote the implementation of international instruments, ASEAN instruments and other instruments related to the rights of women and children.
2. To develop policies, programs and innovative strategies to promote and protect the rights of women and children to complement the building of the ASEAN Community.
3. To promote public awareness and education on the rights of women and children in ASEAN.
4. To advocate on behalf of women and children, especially the most vulnerable and marginalized, and encourage ASEAN Member States to improve their situation.
5. To build capacities of relevant stakeholders at all levels, e.g. administrative, legislative, judicial, civil society, community leaders, women and children machineries, through the provision of technical assistance, training and workshops, towards the realization of the rights of women and children.
6. To assist, upon request by ASEAN Member States, in preparing for CEDAW and CRC Periodic Reports, the Human Rights Council's Universal Periodic Review (UPR) and reports for other Treaty Bodies, with specific reference to the rights of women and children in ASEAN.
7. To assist, upon request by ASEAN Member States, in implementing the Concluding Observations of CEDAW and CRC and other Treaty Bodies related to the rights of women and children.

8. To encourage ASEAN Member States on the collection and analysis of disaggregated data by sex, age, etc., related to the promotion and protection of the rights of women and children.
9. To promote studies and research related to the situation and well being of women and children with the view to fostering effective implementation of the rights of women and children in the region.
10. To encourage ASEAN Member States to undertake periodic reviews of national legislations, regulations, policies, and practices related to the rights of women and children.
11. To facilitate sharing of experiences and good practices, including thematic issues, between and among ASEAN Member States related to the situation and well-being of women and children and to enhance the effective implementation of CEDAW and CRC through, among others, exchange of visits, seminars and conferences.
12. To propose and promote appropriate measures, mechanisms and strategies for the prevention and elimination of all forms of violation of the rights of women and children, including the protection of victims.
13. To encourage ASEAN Member States to consider acceding to, and ratifying, international human rights instruments related to women and children.
14. To support the participation of ASEAN women and children in dialogue and consultation processes in ASEAN related to the promotion and protection of their rights.
15. To provide advisory services on matters pertaining to the promotion and protection of the rights of women and children to ASEAN sectoral bodies upon request.
16. To perform any other tasks related to the rights of women and children as may be delegated by the ASEAN Leaders and Foreign Ministers.

B. Contact Details of ACWC Members

TABLE 3. CONTACT DETAILS OF ACWC MEMBERS

No.	Country	Representative on Women's Rights	Representative on Children's Rights
1.	Brunei Darussalam	Datin Paduka Hajah Intan bte Haji Mohd Kassim Home address: No.3, Simpang 204-9-14 Jalan Sungai Akar Bandar Seri Begawan BC 391 Brunei Darussalam Phone: +6738721403 Fax : +6732380673 E-mail : dpinka@gmail.com Term: 3 years	Datin Hajah Adina Othman Home address: No. 4, Simpang 115-20 Kampong Madang Berakas BC 3715 Brunei Darussalam Phone: +6738749747 E mail: adinaothman@gmail.bn Term: 4.5 years
2.	Cambodia	Mrs. Long Sophally New Building of Ministry of Women's Affairs St.47 Sangkat Sras Chork Khan Daun Phnom Penh Phone : +855 12 592 614 Fax : +855 23 430 560 Email : longsophally@yahoo.com Term : 3 years	Mrs. Khiev Bory Ministry of Social Affairs, Veteran and Youth Rehabilitation #788 Monivong Blvd Phnom Pehn Phone : +855 12 316 664 Fax: +855 23 882 927 Email: khievbory@yahoo.com Term: 4.5 years
3.	Indonesia	Ms. Rita Serena Kolibonso Jalan Tebet Barat Dalam IV B Phone : +62 21 837 90010 Mobile : +62 818 772 726 Fax: +62 21 829 8089 Email: rsk@kolibonso.com, rita@kolibonso.com Term: 4.5 years	Mr. Ahmad Taufan Damanik Address : Yayasan KKSP Jl.Stella III No.88 Kelurahan Simpang Selayang Kecamatan Medan Tuntungan - 20135 Phone: +63 61 836 9035 Mobile: +62811 659 718 Fax: - Email: taufandamanik@yahoo.com Term: 3 years
4.	Laos PDR	Ms. Siamphone Sirattanakoul Head of International and Cooperation Division Lao Women's Union Phone: +856-21-214306 Fax : +856 021 214306 Mobile: +856 20 2233437 Email: siamphone_vyc@yahoo.com Term: 4.5 years	Mr. Leepao Yang Deputy Permanent Secretary Ministry of Labour and Social Welfare Phone: +856-21-213003 Fax: +856-21-213287 Email: leepaoyang_charher@hotmail.com Term: 3 years
5.	Malaysia	Dato' Dr. Noorul Ainur Mohd. Nur Deputy Secretary-General (Policy) Ministry of Women, Family and Community Development Level 2, Block E, Bukit Perdana Government Complex Jalan Dato' Onn 50515 Kuala Lumpur Phone: +603-2694 9519 Fax: +603-2692 4451 Email: noorul@kpwkm.gov.my Term: 4.5 years	Prof. Datuk Dr. Chiam Heng Keng Commissioner of SUHAKAM Level 29, Menara Tun Abdul Razak Jalan Raja Laut 50350 Kuala Lumpur Phone: +603-2612 5600 Fax: +603-2612 5601 Email: chiam772@gmail.com Term: 3 years

6.	Myanmar/ Burma	Dr. Kin Mar Thun Secretary General Myanmar Women's Affairs Federation Phone: +95-1-501806, 504074 Fax: +95-1-501814 Email: mwaf@mptmail.net.mm Term: 3 years	U Myint Thein Director, Department of Social Welfare Joint Secretary, National Committee on the Rights of the Child Phone: +95-67-404370, 404110 Fax: +95-67-404110, 404034 Email: social-wel-myan@mptmail.net.mm Term: 4.5 years
7.	Philippines	(no appointment yet)	Ms. Alicia R. Bala Undersecretary, Department of Social Welfare and Development (DSWD) Policy And Program Group Tel. 931-9131 loc. 309,310,311 Email: arbala@dswd.gov.ph
8.	Singapore	Dr. Aline Wong c/o Ministry of Community Development, Youth and Sports Communications and International Relations Division (13th floor) 512 Thomson Road Singapore 298136 Phone: +65-6478 5383 Fax: +65-6258 8605 Email: aline_wong@mcys.gov.sg Term: 4.5 years	Mr. Koh Choon Hui c/o Ministry of Community Development, Youth and Sports, Communications and International Relations Division (13th floor) 512 Thomson Road Singapore 298136 Phone: +65-6478 5383 Fax: +65-6258 8605 Email: koh_choon_hui@mcys.gov.sg Term: 3 years
9.	Thailand	Mrs. Kanda Vajrabhaya Deputy Permanent Secretary Ministry of Social Development and Human Security 1034 Krung Kasem Road, Pomprab, Bangkok 10100, Thailand Tel: 662-659-6436-9 Fax: 662-356-0538 Email: kanda.v@m-society.go.th Terms : 4.5 years	Dr. Saisuree Chutikul Committee UNCEDAW, Former Committee UNCRC 118 Soi Ulit, Sukhumvit 4 Bangkok 10110, Thailand Tel: 662 252 8343 Fax: 662 251 2759 Email: schutikul@hotmail.com Terms: 3 years
10.	Vietnam	Ms. Cao Thi Thanh Thuy Deputy Director General International Cooperation Department Ministry of Labour, Invalids and Social Affairs (MOLISA) 12 Ngo Quyen, Ha Noi, Viet Nam Tel: (84.4) 39386687. Mobile: 098 9096503 Fax: (84.4) 38254728 Email: thuycaothithanh@gmail.com Term : TBC	Mr. Dang Hoa Nam Deputy Director General, Child Protection and Care Dept., MOLISA Phone: +84 08 04 8217 Fax: +84 4 374 78719 Email: dangnancpfc@yahoo.com Term: TBC

Chapter V

ASEAN Committee on the Implementation of the ASEAN Declaration on the Protection and Promotion of the Rights of Migrant Workers (ACMW)



Chapter V

ASEAN Committee on the Implementation of the ASEAN Declaration on the Protection and Promotion of the Rights of Migrant Workers (ACMW)

A. Introduction of ACMW

ACMW is composed of one senior representative from each of the Member Countries, as well as a representative from the ASEAN Secretariat. They will be assisted by representatives from the concerned government agencies of each Member Country.

The Chair is the representative of the country that holds the Chairmanship of the ASEAN Standing Committee.

B. Contact Details of ACMW

Table 4. Contact Details of Focal Point of the Committee on the Implementation of the ASEAN Declaration on the Protection and Promotion of the Migrant Workers

Country	Name	Address
Brunei	Ms. Hajjah Rosliah Haji Hasbollah <i>Commissioner of Labour Department of Labour</i>	<i>Ministry of Home Affairs Bangunan Imigresen dan Buruh</i> <i>Jl. Menteri Besar, Bandar Seri Begawan</i>
Cambodia	Mr. Choup Narath <i>Deputy Director</i>	Department of Employment and Manpower Ministry of Labour and Vocational Training
	Mr. Heng Saroen Deputy Chief of Office Department of International Cooperation	#3 Russian Federation Blvd, Phnom Penh, Cambodia
Indonesia	Ms. Roostiawati Head Division of international Cooperation	Directorate General Manpower Placement and Development Ministry of Manpower and Transmigration Jl. Jend. Gatot Subroto Kav. 51, Jakarta 12950
Lao PDR	Mr. Chomyaeng Phengthongsawat Chief of International Relation and Cooperation Division Office of Permanent Secretary	P.O.B. 347, Phang Kham Road, Vientiane, Lao PDR



Phone	Fax	Email
+673-2-382-258/380 256 ext. 5100	673-2-383 - 244	puteh770@yahoo.com.sg wana8505@hotmail.com
+855 16 888 078	+855 23 72 3592	narathchuop@yahoo.com
+855 12 750 832		saroeun_heng@yahoo.com
+62 21 525 0991	+61 21 529 02045	roostiawati@nakertrans.go.id
+856 21 911502	+856 21 213 287	chomyaeng@yahoo.com

Country	Name	Address
	Mr. Sourisack Souphanthong Technical Staff, Division of Employment Department of Skill Labour and Employment Department Ministry of Labour and Social Welfare	Phangkam Rd, Po Box 347, Vientiane
Malaysia	Mdm. Junaidah Kamaruddin Undersecretary, International Division Ministry of Human Resources	Level 6 – 9, Block D3, Complex D Federal Government Administration Centre 62450 Putrajaya, Malaysia
	Mdm. Grace Dairiam Principal Assistant Secretary Ministry of Human Resources Labour Policy Division	
Myanmar	Dr. Than Win Deputy Director General Ministry of Labour	Nay Pyi Taw, Myanmar
Philippines	Rosalinda D. Badoz Administrator, Philipinnes Overseas Employment Administration	Blas Ople Building, EDSA Cor Ortigas Avenue
Singapore	Ms. Jacqueline Poh Divisional Director Workplace Policy and Strategy Division Ministry of Manpower	
Thailand	Mr. Supat Gukun Director, Bureau of International Coordination Bureau Ministry of Labour	Mitmaitri Road, Din Daeng, Bangkok 10400
	Ms. Prapaipan Iumchan Labour Office	
	Ms. Pimpaporn Thitayanun	
Viet Nam	Ms. Le Kim Dung Deputy Director General International Cooperation Department Ministry of Labour, Invalids and Social Affairs (MOLISA)	12 Ngo Quyen Str., Hoan Kiem, Ha Noi
	Mr. Nguyen Thanh Hai	

Phone	Fax	Email
+856 21 911502/5		sourisack@hotmail.com
+60 3 88865041	+60 3 888 92 380	junaidah_k@mohr.gov.my
+60 3 88865040		grace@mohr.gov.my
	+95 67 404 345	dol@mptmail.net.mm
+632 722 1159	+632 724 3724	administrator@poea.gov.ph
+65 631 71001	+65 6534 0559	jacqueline_poh@mom.gov.sg
+66 2 232 1329	+66 2 248 2027	supatg@hotmail.com
+66 2 232 1326	+66 2 248 2027/ 643 44 62	Prapaipan44@hotmail.com
+84 4 825 0653	+84 4 825 4728	pthitayanun@yahoo.com
		ird-molisa@fpt.vn lekimdunglaw@yahoo.com
+84 4 825 0653/ 826 4222/ 826 9532		nthai1973@yahoo.com

Chapter VI

Committee of Permanent Representatives (CPR)



Chapter VI

COMMITTEE OF PERMANENT REPRESENTATIVES (CPR)

A. Introduction of CPR

As stipulated in Article 12 of the ASEAN Charter, each ASEAN Member State shall appoint a Permanent Representative to ASEAN with the rank of Ambassador based in Jakarta.

The Permanent Representatives collectively constitute a Committee of Permanent Representatives (CPR), which shall:

- support the work of the ASEAN Community Councils and ASEAN Sectoral Ministerial Bodies;
- coordinate with ASEAN National Secretariats and other ASEAN Sectoral Ministerial Bodies;
- liaise with the Secretary-General of ASEAN and the ASEAN Secretariat on all subjects relevant to its work;
- facilitate ASEAN cooperation with external partners; and
- perform such other functions as may be determined by the ASEAN Coordinating Council.

B. Contact Details of CPR Members

TABLE 5. CONTACT DETAILS OF CPR MEMBERS

BRUNEI DARUSSALAM		
H.E. Pengiran Basmillah Pengiran Haji Abbas Permanent Representative of Brunei Darussalam to ASEAN	Permanent Mission of Brunei Darussalam to ASEAN Jl. Teuku Umar No. 9 Menteng, Jakarta Pusat Indonesia	Tel: (62-21)31906080 Fax: (62-21)31905313
CAMBODIA		
H.E. Amb. Kan Pharidh Permanent Representative of Cambodia to ASEAN	Royal Embassy of Cambodia Jl. TB Simatupang Kav. 13 Jakarta Selatan 12520 Indonesia	Tel: (62-21) 7812523 Fax: (62-21) 7812524
INDONESIA		
H.E. Amb. I Gede Ngurah Swajaya Permanent Representative of Indonesia to ASEAN	Department of Foreign Affairs Jl. Taman Pejambon No. 6 Jakarta Pusat Indonesia	Tel: (62-21) 3509051 Fax: (62-21) 3509049, 7203021

LAO PDR		
H.E. Amb. Prasith Sayasith Permanent Representative of Lao PDR to ASEAN	Jl. Patra Kuningan XIV No. 1A Kuningan, Jakarta Selatan 12950 Indonesia	Tel: (62-21) 5229602 (General Affairs) Fax: (62-21) 5229601
MALAYSIA		
H.E. Dato' Hsu King Bee Permanent Representative of Malaysia to ASEAN	Permanent Mission of Malaysia to ASEAN Jl. HR Rasuna Said No. 1-3 Kav. X/6 Jakarta 12950 Indonesia	Tel: (62-21) 52905634 Fax: (62-21) 52905635
MYANMAR		
H.E. Amb. U Nyan Lynn Permanent Representative of Myanmar to ASEAN	Embassy of the Union of Myanmar Jl. Haji Agus Salim No. 109 Menteng, Jakarta Pusat, Indonesia	Tel: (62-21) 3158908, 3159095 Fax: (62-21) 3160079
PHILIPPINES		
H.E. Amb. Wilfrido Villacorta Permanent Representative of the Philippines to ASEAN	The Permanent Mission of the Philippines to ASEAN Jalan Patiunus No.33, Kebayoran Baru Jakarta Selatan 12150 Indonesia	Phone: (62-21) 723 2085 (Direct Line) (62-21) 727 92839 (Trunk Line) (62-21) 739 9435 Fax: (62-21) 739-3268
SINGAPORE		
H.E. Amb. Lim Thuan Kuan Permanent Representative of Singapore to ASEAN	Office of the Singapore Permanent Representative to ASEAN Jl. HR Rasuna Said Blok X/4 Kav. No. 2 Kuningan, Jakarta 12950 Indonesia	Tel: (62-21) 2995 0400 Fax: (62-21) 52922776
THAILAND		
H.E. Amb. Manasvi Srisodapol Permanent Representative of Thailand to ASEAN	The Permanent Mission of Thailand to ASEAN Sentral Senayan I, 3rd Floor Jl. Asia Afrika No. 8, Jakarta 10270 Indonesia	Tel: (62-21) 572 5767 Fax: (62-21) 572 4206
VIET NAM		
H.E. Amb. Vu Dang Dzung Permanent Representative of Viet Nam to ASEAN	Office of the Viet Nam Permanent Mission to ASEAN Jl. Pekalongan No. 9 Menteng, Jakarta Pusat 10310 Indonesia	Tel: (62-21) 31907255, 31907845 Fax: (62-21) 3190664

Chapter VII

Other Useful Contact Information



Chapter VII

OTHER USEFUL CONTACT INFORMATION



1. Contact of Foreign Embassies in Jakarta

TABLE 6. CONTACT OF FOREIGN EMBASSIES IN JAKARTA			
COUNTRY	AMBASSADOR	PHONE	EMAIL/WEBSITE
Algeria	H.E. Mr Abdelkrim Belarbi (Ambassador-designate) Embassy of the People's Democratic Republic of Algeria Jl. H.R. Rasuna Said Kav. 10-1 Kuningan Jakarta 12950 Indonesia	Tel: +62-21 525 4719 / 525 4809 Fax: +62-21 525 4654	
Australia	H.E. Ms Gillian Bird Department of Foreign Affairs and Trade R G Casey Building John McEwen Crescent Barton ACT 0221 Australia	Tel: +61-41 62613048 Fax: +61-41 62732081	
	Embassy of Australia Jl. H.R. Rasuna Said Kav C 15-16 Jakarta 12940 – Indonesia	Tel: +62-21 2550 5555 Fax: +62-21 2550 5467	
Austria	H.E. Dr Klaus Wølfer Austrian Embassy I. Terusan Denpasar Raya Kuningan Jakarta 12950 Indonesia	Tel: +62-21 259 3037 Fax: +62-21 529 20651	jakarta-ob@bmeia.gv.at Website: www.austrian-embassy.or.id
Belgium	H.E. Mr Christiaan Tanghe Embassy of Belgium Deutsche Bank Building (16th floor), Jalan Imam Bonjol 80 Jakarta 10310 - Indonesia	Tel: +62-21 316 2030 Fax: +62-21 316 2035	jakarta@diplomabel.fed.be Website: http://www.diplomatie.be/jakarta/
Bulgaria	Vacant Embassy of the Republic of Bulgaria Jl. Imam Bonjol No 34-36 Jakarta 10310 - Indonesia	Tel: +62-21 390 4048 /391 3130 Fax: +62-21 390 4049	bgemb.jkt@centrin.net.id
Canada	H.E. Mr Mackenzie Clugston Embassy of Canada World Trade Centre, 6th Fl. Jl. Jenderal Sudirman Kav. 29-31 Jakarta 12920 - Indonesia	Tel:+62-21 2550 7800 Fax: +62-21 2550 7811	
China	H.E. Mme Tong Xiaoling (Ambassador-designate) Ministry of Foreign Affairs of the People's Republic of China No. 2 Chao Yang Men Nan Da Jie Beijing China 100701	Tel: 0086-10-65964113 Fax: 0086-10-65964115	
	Embassy of the People's Republic of China Jl. Mega Kuningan No.2 Jakarta 12950 - Indonesia	Tel: +62-21 576 1039 Fax: +62-21 576 1034	

Czech Republic	H.E. Mr Pavel Rezac Embassy of the Czech Republic Jl. Gereja Theresia 20, Menteng Jakarta 10350 - Indonesia	Tel: +62-21 390 4075-7 Fax: +62-21 390 4078	jakarta@embassy.mzv.cz
Denmark	H.E. Mr Børge Petersen Royal Danish Embassy Menara Rajawali 25th Floor Jl. Mega Kuningan Lot 5.1 Jakarta 12950 - Indonesia	Tel: +62-21 576 1478 Fax: +62-21 576 1535	jktamb@um.dk Website: www.ambjakarta.um.dk
Ecuador	H.E. Mr. Eduardo Calderón Ledesma (Ambassador-designate) Embassy of the Republic of Ecuador, World Trade Center Building, 16th Floor Jl. Jendral Sudirman Kav. 31	Tel: +62-21 5226953, 5211484 Fax: +62-21 5226954	ecuadorindonesia@gmail.com
European Union	H.E. Mr Julian Wilson Delegation of the European Union to Indonesia and Brunei Darussalam Intiland Tower, 16th floor Jl. Jenderal Sudirman 32 Jakarta 10220 - Indonesia	Tel: +62-21 2554 6248/ 249 Fax: +62-21 2554 6201	
Finland	Vacant Embassy of Finland Menara Rajawali, 9 floor Jl Mega Kuningan Lot 5.1, Kuningan Jakarta 12950 - Indonesia	Tel. +62-21 576 1650 Fax +62-21 576 1631	sanomat.jak@formin.fi Web page: www.finland.or.id
France	H.E. Mr Philippe Zeller Embassy of France Jl. M.H. Thamrin No. 20 Jakarta 10350 - Indonesia	Tel: +62-21 2355 7611 Fax: +62-21 2355 7606	
Germany	H.E. Dr Norbert Baas Embassy of the Federal Republic of Germany Jl. M.H. Thamrin No. 1 Jakarta 10310 - Indonesia	Tel: +62-21 3985500, 39855144 Fax: +62-21 31907758	
Greece	H.E. Mr Georgios Veis (Ambassador-designate) Embassy of the Hellenic Republic Plaza 89, 12th Floor, Suite 1203 Jl. H.R. Rasuna Said Kav. X-7 No.6 Jakarta 12940 - Indonesia	Tel 1: +62-21 520 7776 (Hunting) Tel 2: +62-21 527 4936 (Ambassador's Office) Fax: +62-21 520 7753	grembas@cbn.net.id
Hungary	H.E. Mr Szilveszter Bus Embassy of the Republic of Hungary Jl. Rasuna Said Kav x/3 Kuningan Jakarta 12950 Indonesia	Tel: +62-21 520 3459 Fax: +62-21 520 3461	indsec1huemb@telkom.net
India	H.E. Mr Biren Nanda Embassy of India Jalan H.R. Rasuna Said Kav.S-1, Kuningan Jakarta 12950 - Indonesia	Tel: +62-21 520 4150/52/57 Fax: +62-21 520 4160, 526 5622	ambasador@net-zap.com embasyindia@net-zap.com ssedu@net-zap.com Website: http://indianembassyjakarta. com/

Italy	H.E. Mr Roberto Palmieri Italian Embassy Jl. Diponegoro 45 Menteng Jakarta 10310 - Indonesia	Tel: +62-21 3902451 Fax: +62-21 31937422	
Japan	H.E. Mr Takio Yamada Embassy of Japan Jl. M.H. Thamrin No. 24 Jakarta 10350 - Indonesia	Tel: +62-21 3192 4308 Fax: +62-21 3192 507	
Republic of Korea	Vacant ³ Embassy of the Republic of Korea Jl. Jenderal Gatot Subroto No. 57 Jakarta 12950 - Indonesia	Tel: +62-21 520 1915 Fax: +62-21 525 4159/ 525 4287	
Kuwait	H.E. Mr Naser Bareh Al Enezi (Ambassador-designate) Embassy of the State of Kuwait Jl. Mega Kuningan Barat III Kav.16-17, Kuningan Jakarta 12950 - Indonesia	Tel: +62-21 576 4556 Fax: +62-21 576 4160	kuwaitembassy_jkt@yahoo.com
Libya	H.E. Mr Salaheddin M. El Bishari The People's Bureau of the Great Socialist People's Libyan Arab Jamahiriya Jl Kintamani Raya II Blok C/17 Kav 6-7 Kuningan Timur Jakarta 12950 - Indonesia	Tel: +62-21 5292 0033/34/35 Fax: +62-21 5292 0036	
Luxembourg	H.E. Mr Marc Ungeheuer Embassy of the Grand Duchy of Luxembourg Q House Lumpini 17th Floor 1 South Sathorn Road Tungmahamek, Sathorn Bangkok 10120 Thailand	Tel: +66 2 677 7360 Fax: +66 2 677 7364	
Morocco	H.E. Mr Mohamed Majdi Embassy of the Kingdom of Morocco Jl. Denpasar Raya Blok A.13 Kav. No. 1 Jakarta 12950 - Indonesia	Tel: +62-21 520 0773/520 0956 Fax: +62-21 520 0586	sifamaind@gmail.com
Netherlands	Vacant ⁴ Embassy of the Kingdom of the Netherlands Jl. H.R. Rasuna Said Kav. S-3 Kuningan Jakarta 12950 - Indonesia	Tel: +62-21 525 1515 Fax: +62-21 570 0734	jak-cdp@minbuza.nl Website: www.mfa.nl/jak
New Zealand	H.E. Mr David Taylor New Zealand Embassy Sentral Senayan 2, 10th floor Jl. Asia Afrika No. 8 Gelora Bung Karno Jakarta 10270 - Indonesia	Tel: +62-21 995 5800 Fax: +62-21 5797 4578	Website: www.nzembassy.com/ indonesia

Norway	H.E. Mr Eivind Homme Royal Norwegian Embassy Menara Rajawali 25th Floor Jl Mega Kuningan Lot. 5.1 Kawasan Mega Kuningan Jakarta 12950 - Indonesia	Tel: +62-21 576 1523 Fax: +62-21 576 1537	
Pakistan	H.E. Mr Sanaullah Embassy of the Islamic Republic of Pakistan Jl. Mega Kuningan Barat Blok 3.9 Kav 5-8 Kawasan Mega Kuningan Jakarta 12950 - Indonesia	Tel: +62-21 57851836; 57851837; 57851838 Fax: +62-21 57851645	embassy@parepjakarta.com
Peru	H.E. Mr Juan Alvarez Vita Embassy of Peru Menara Rajawali, 12th Floor Jl. Mega Kuningan Lot # 5.1 Kawasan Mega Kuningan Jakarta 12950 - Indonesia	Tel: +62-21 576 1820, 576 1821 Fax: +62-21 576 1825	
Portugal	H.E. Mr Carlos Manuel Leitão Frota Embassy of Portugal Jalan Indramayu 2A Jakarta 10310 Indonesia	Tel: +62-21 3190 8030 Fax: +62-21 3190 8031	porembjak@cbn.net.id; portindo@cbn.net.id
Qatar	H.E. Mr Ahmed Abdulla Al- Mohannadi Embassy of the State of Qatar Jalan Mega Kuningan Block E 2.3 No. 4 Kawasan Mega Kuningan Jakarta 12950 - Indonesia	Tel: +62-21 579 06560/61 Fax: +62-21 579 06564/ 251 0753	qataremj@indosat.net.id
Romania	H.E. Mr Gheorghe Vilcu Embassy of Romania Jl. Teuku Cik Ditiro no. 42 A Menteng Jakarta 10350 - Indonesia	Tel: +62-21 3900489 Fax:+62-21 3106241	romind@indosat.net.id
Russia	H.E. Mr Alexander A. Ivanov Embassy of the Russian Federation Jl.H.R.Rasuna Said, Kav.X-7, 1-2, Kuningan Jakarta 12940 Indonesia	Tel: +62-21 522 2912 Fax: +62-21 522 2916	Website: www.indonesia.mid.ru
Saudi Arabia	H.E. Mr Abdulrahman Mohammed Amen A. Al-Khayyat Royal Embassy of Saudi Arabia Jalan M.T. Haryono, Kav.27, Cawang Atas Jakarta 13630 Indonesia	Tel: +62-21 801 1533/ 34/35, 800 5223 Fax: +62-21 801 1527/28	idemb@mofa.gov.sa Website: www.saudiembassy.or.id
Slovakia	H.E. Mr Štefan Rozkopál Embassy of the Slovak Republic Jln. Prof. M. Yamin SH No.29 Menteng Jakarta 10310 - Indonesia	Tel: +62-21 310 10 68 Fax: +62-21 310 1180	

Spain	Vacant ⁵ Embassy of the Kingdom of Spain Jl Haji Agus Salim No 61 Menteng Jakarta 10350 Indonesia	Tel: +62-21 314 2355 Fax: +62-21 3192 5996; 3193 5134	
Sweden	H.E. Ms Ewa Polano Embassy of Sweden Menara Rajawali, 9th Floor Jl. Mega Kuningan Lot #5.1 Kawasan Mega Kuningan Jakarta 12950 – Indonesia	Tel: +62-21 2553 5900 Fax: +62-21 576 2691	ambassaden.jakarta@ foreign.ministry.se
Switzerland	H.E. Mr Heinz Walker-Nederkoorn Embassy of Switzerland Jl. H.R. Rasuna Said Blok X 3/2, Kuningan Jakarta 12950 Indonesia	Tel: +62-21 525 60 61 Fax: +62-21 520 22 89	Website: www.eda.admin.ch/jakarta
Timor Leste	H.E. Mr. Manuel Serrano (Ambassador-designate) Embassy of the Democratic Republic of Timor Leste Menara TOPAS, Lantai 11 Jl. MH Thamrin Kav.9 Jakarta 10350 – Indonesia	Tel: +62-21 390 2678 /9 Fax: +62-21 390 2660	tlembjkta@gmail.com
Turkey	Vacant ⁶ Embassy of the Republic of Turkey Jalan HR Rasuna Said Kav 1 Kuningan Jakarta 12950 – Indonesia	Tel: +62-21 525 6250 Fax: +62-21 522 6056	cakartabe@telkom.net
United Arab Emirates	H.E. Mr. Yousif Rashid Alsharhan (Ambassador-designate) Embassy of the United Arab Emirates Jl. Prof. Dr. Satrio, Blok C-4, Kav.16-17 Kuningan Timur Jakarta 12950 – Indonesia	Tel: +62-21 520 6518/ 28/38/52 Fax: +62-21 520 6526	uaeemb@indo.net.id
United Kingdom	H.E. Mr Martin Hatfull Her Britannic Majesty's Embassy Jl. M.H. Thamrin No. 75 Jakarta 10310 - Indonesia	Tel: +62-21 2356 5200 Fax: +62-21 2356 5226	Blogs at http://blogs.fco. gov.uk
United States	Vacant ⁷ U.S. Department of State 2201 C Street NW Washington, DC 20520	Tel: 202-6476904 Fax: 202-7364559	marcielsa@state.gov
	Embassy of the United States of America Jl. Medan Merdeka Selatan 5 Jakarta 10110 – Indonesia	Tel: +62-21 34359000 Fax: +62-21 34359971	

TABLE 7. CONTACT OF ASEAN EMBASSIES IN JAKARTA			
COUNTRY	AMBASSADOR	PHONE	EMAIL/WEBSITE
Brunei Darussalam	H.E. Dato Paduka Mahmud Bin Haji Saidin Embassy of Brunei Darussalam Jl. Teuku Umar No. 9, Menteng, Jakarta Pusat 10350	Tel: +62 21 3190 6080 Fax: +62 21 3190 5070	kbjindo@cbn.net.id
Cambodia	H. E. Mr. KAN Pharidh Royal Embassy of Cambodia Jl. TB. Simatupang Kav. 13 Jakarta Selatan 12520	Tel: +62-21 781 2523 Fax: +62-21 781 2524	recjkt@indo.net.id
Laos PDR	HE. Mr. Prasith SAYASITH Embassy of the Lao People's Democratic Republic Jl. Patra Kuningan XIV No. 1A, Kuningan, Jakarta 12950, Indonesia	Tel : 62-21 522-9602 Fax : 62-21 522-9601	
Malaysia	H.E Dato' Syed Munshe Afdzaruddin Bin Syed Hassan Embassy of Malaysia Jl. H.R. Rasuna Said, Kav. X/6 No. 1-3, Kuningan, Jakarta 12950, Indonesia	Tel: +62-21 522 4940 - 47 Fax: +62-21 522 4974	maljakarta@kln.gov.my
Myanmar	H.E. Mr. U Nyan Lynn Embassy of the Union of Myanmar Jl. Haji Agus Salim No. 109, Menteng, Jakarta 10350, Indonesia	Tel: +62-21 3158.908, 3159.095 Fax: +62-21-3160.079	myanmar@cbn.net.id
Philippines	H. E. Mr. Vidal E. Querol Embassy of the Republic of the Philippines Jl. Imam Bonjol No. 6-8, Menteng, Jakarta 10310, Indonesia	Tel: +62-21 310-0334 Fax: +62-21 315-1167	phjkt@indo.net.id
Singapore	H. E. Mr. Ashok Kumar MIRPURI Embassy of the Republic of Singapore Graha Surya Internusa, 19th floor Jl. H.R. Rasuna Said Kav. X-O Kuningan, Jakarta 12950	Tel : +62-21 5296-1433, 520-1489 Fax: +62-21 520-1486	
Thailand	H. E. Mr. Thanatip Upatising Royal Thai Embassy Jl. Imam Bonjol No. 74, Jakarta Pusat 10310	Tel: +62-21 390-4052 Fax: +62-21 310-7469	thaijkt@indo.net.id
Vietnam	H.E. Mr. NGUYEN Huu Dzung Embassy of the Socialist Republic of Vietnam Jl. Teuku Umar No. 25, Menteng Jakarta Pusat 10350,	Tel: +62-21 910-0163, 310-0358 Fax: +62-21 314-9615	embvnam@uninet.net.id

2. NGOs in Jakarta

Table 8. NGOs

NO.	NAME INSTITUTION	WEBSITE	ADDRESS
1	AJI Jakarta (Aliansi Jurnalis Independen Jakarta)	http://ajijakarta.org	Jl. Prof. Dr. Soepomo Komplek Bier No 1A, Menteng Dalam, Jakarta Selatan 12870 Indonesia
2	AJI Indonesia (Aliansi Jurnalis Independen Indonesia)	http://www.ajiindonesia.org	Jl. Kembang Raya No. 6, Kwitang, Senen, Jakarta Pusat 10420 Indonesia
3	Arus Pelangi	http://www.aruspelangi.or.id	Jl. Tebet Dalam IV No.3, Tebet, Jakarta Selatan 12810
4	CETRO (Centre for Electoral Reform)	http://www.cetro.or.id	Jl. Hang Jebat VIII No.1, Kebayoran Baru, Jakarta Selatan Indonesia
5	CSIS (Centre for Strategy and International Studies)	http://www.csis.or.id	The Jakarta Post Building, 3rd Floor, Jl. Palmerah Barat 142- 243, Jakarta 10270 Indonesia
6	Demos (Lembaga Kajian Demokrasi dan Hak Asasi)	http://www.demosindonesia.org/	Griya Upakara Jl Cikini IV/10 Lt. 3 Unit. 3, Menteng Jakarta, Indonesia
7	ELSAM (Lembaga Studi dan Advokasi Masyarakat)	http://www.elsam.or.id	Jl. Siaga II No. 31, Pejaten Barat Pasar Minggu, Jakarta 12510 Indonesia
8	GANDI (Gerakan Perjuangan Anti Diskrimasi)	http://www.gandingo.org	Jalan Danau Toba No.104 Bendungan Hilir, Jakarta DKI Jakarta 10210 Indonesia
9	Habibie Center	http://www.habibiecenter.or.id/	Jl. Kemang Selatan No. 98, Jakarta 12560
10	HRWG (Indonesia's NGO Coalition for International Human Rights Advocacy)	www.hrwg.org	Jiwasraya Building Lobby Floor Jl. R.P Soeroso No 41 Gondangdia, Menteng, Jakarta 10350 Indonesia
11	ICRP (Indonesian Conference on religion and Peace)	http://v2.icrp-online.org/	Jl. Cempaka Putih Barat XXI No.34, Jakarta 10520, Indonesia
12	ICW (Indonesia Corruption Watch)	http://www.antikorupsi.org/	Jl. Kalibata Timur IV D No. 6 Jakarta Selatan 12740 Indonesia
13	IKOHI (Ikatan Keluarga Orang Hilang Indonesia)	http://ikohi.blogspot.com/	Jl. Matraman Dalam II No. 7, Rt 19/08, Kel. Pegangsaan Jakarta Pusat 10320 Indonesia
14	ILRC (Mitra Pembaruan Pendidikan Hukum Indonesia)	http://mitrahukum.org/	Jl. Tebet Timur I No. 4, Jakarta Selatan Indonesia
15	Imparsial (The Indonesia Human Rights Monitor)	http://www.imparsial.org	Jln. Slamet Riyadi No.19 Jakarta Timur 13510 DKI Jakarta Indonesia

in Jakarta

PHONE	FAX	E-MAIL
021 83702660	021 83702660	ajijak@cbn.net.id
021 3151214	021 3151261	sekretariatnya_aji@yahoo.com sekretariat@ajiindonesia.org
021 8291310	021 8291310	arus_pelangi@yahoo.co.id
021 739 7522	021 739 7522	cetro@cetro.or.id, cetro@dnet.net.id@dnet.net.id
021 5365 4601	021 5365 4607	
021 39899777	021 3147897	office@demos.or.id
021 7972662, 021 79192564	021 79192519	office@elsam.or.id
021 68700570, 5701505	021 5738105	info@gandingo.org
021 7817211	021 7817212	
021 70733 505	021 3143058	hrwg@hrwg.org
021 42802349, 021 42802350,	021 4227243	icrp@cbn.net.id
021 7901885	021 7994005	icw@antikorupsi.org
021 3100060	021 3100060	kembalikan@yahoo.com
021 93821173	021-8356641	indonesia_lrc@yahoo.com
021 85918650	021 85918656	

16	ISAI (Institut Studi Arus Informasi)	http://www.isai.or.id/	Jl. Utan Kayu No. 68 H, Jakarta 13120 Indonesia
17	Kalyanamitra (Pusat Komunikasi dan Informasi Perempuan)	http://kalyanamitra.or.id	Jl. Kaca Jendela 2 No. 9, Rawajati - Kalibata, Jakarta 12750 Indonesia
18	Kontras (Komisi untuk Orang Hilang dan Korban Tindak Kekerasan)	http://www.kontras.org/	Jl. Borobudur No. 14, Jakarta 10320 Indonesia
19	KAPAL Perempuan (Lingkaran Pendidikan Alternatif Perempuan)	http:// www.kapalperempuan.org/	Jl. Kalibata Utara I No. 18, Jakarta Selatan - INDONESIA
20	KRHN (Konsorsium Reformasi Hukum Nasional)	http:// www.reformasihukum.org/	Jl. Tebet Utara II No. 13, Taman Berdikari, Tebet Timur, Tebet Jakarta Selatan 12810 - Indonesia
21	LBH APIK (Lembaga Bantuan Hukum Asosiasi Perempuan Indonesia untuk Keadilan - Jakarta)	http://www.lbh-apik.or.id/	Jl. Raya Tengah No.31 Rt. 01/09, Kramatjati, Jaktim 13540 Indonesia
22	LBH Jakarta	http:// www.bantuanhukum.or.id/	Jl. Diponegoro No.74, Menteng, Jakarta Pusat Indonesia
23	LBH Pers	http://www.lbhpers.org/	Jl. Kalibata Timur IV G, No. 10 Kalibata, Pancoran, Jakarta Selatan Indonesia
24	LeIP (Lembaga Kajian dan Advokasi untuk Independensi Peradilan)	http://www.leip.or.id/	Puri Imperium Office Plaza UG 11-12, Jl. Kuningan Madya Kav 5-6 Jakarta 12980 Indonesia
25	MAPPI FH – UI (Masyarakat pemantau Peradilan Indonesia Fakultas Hukum Universitas Indonesia)	http://www. pemantauperadilan.com	Gedung D Lantai 4 Kampus Baru Universitas Indonesia, Depok 16424
26	MTI (Masyarakat Transparansi Indonesia)	http://www.transparansi. or.id/	Jl. Polombangkeng No. 11, Kebayoran Baru, Jakarta Selatan, 12110 Indonesia
27	PSHK (Pusat Studi Hukum dan Kebijakan Indonesia)	http://www.pshk.or.id	Puri Imperium Office Plaza UG 11-12, Jl. Kuningan Madya Kav 5-6 Jakarta 12980, Indonesia
28	Solidaritas Perempuan	http:// www.solidaritasperempuan. org/	Jl. Siaga II RT.002 RW.005 No.36 Pasar Minggu, Pejaten Barat. Jakarta Selatan 12540 Indonesia
29	(SEAPC) South East Asia Peoples Center	www.seapc.asia	Jiwasraya Building 2nd Floor Jl. R.P. Soeroso 41 Gondangdia Menteng, Jakarta 10350 Indonesia
30	TII (Transparency International Indonesia)	http://www.ti.or.id/	Jl. Senayan Bawah No. 17, Blok S, Rawabarat Jakarta 12180 Indonesia

021 819 2031	021 8567811	office@isai.or.id
021 790 2109	021 790 2112	ykm@indo.net.id
021 392 8564/392 6983	021 392 6821	kontras_98@kontras.org
021.798.8875/	021.798.8875	office@kapalperempuan.org/ kapalperempuan@indo.net.id
021 8313543	021 8313543	info@reformasihukum.org/krhn3@yahoo.com
021 87797289	021 87793300	apiknet@centrin.net.id
021 314 5518	021 391 2377	lbhjakarta@bantuanhukum.or.id
021 79183485	021 79183479	lbhpers@yahoo.com
021 83701809	021 8370 1810	
021 70787374, 021 7270003 ext 55	021 7270052	mappi@pemantauperadilan.com
021 72783670	021 7221658	mti@centrin.net.id
021 8370 1809	021 8370 1810	pshukum@pshk.or.id
021 9183108 / 79181260 / 7987976	021 798 1479	soliper@centrin.net.id
021 392 9037	021 392 9038	atnike@forum-asia.org
021 720 8515	021 726 7815	info@ti.or.id

31	WALHI (Wahana Lingkungan Hidup Indonesia)	http://www.walhi.or.id/	Jl. Tegal Parang Utara No. 14, Mampang Prapatan Jakarta Selatan Indonesia
32	YLBHI (Yayasan Lembaga Bantuan Hukum Indonesia)	www.ylbhi.or.id	Jl. Diponegoro No. 74, Jakarta 10320 Indonesia

3. National Focal Points of The Solidarity for Asian Peoples' Advocacy Task Force on ASEAN and Human Rights (SAPA TF – AHR)

The Solidarity for Asian Peoples' Advocacy Task Force on ASEAN and Human Rights is a network of more than 50 organizations with focus on ASEAN and Human Rights issues around the region.

TABLE 9. National Focal Points of SAPA TF – AHR
(The Solidarity for Asian Peoples' Advocacy Task Force on ASEAN and Human Rights)

Burma	HREIB (Human Rights Education Institute of Burma) G.P.O Box 485, Chiang Mai 50000, Thailand	-
		hreburma@loxinfo.co.th http://www.hreib.com/
Cambodia	The Cambodian Human Rights and Development Association (ADHOC) No: 1, St 158 Oukghna Toeung Kang, Beng Raing Daun Penh P.P Cambodia	Tel. +855-23 218653/ 90554 Fax. +855-23 217229
		adhoc@forum.org.kh http://www.adhoc-cambodia.org
Indonesia	KontraS (Komisi Untuk Orang Hilang dan Korban Tindak Kekerasan) Jl. Borobudur No.14 Menteng, Jakarta Pusat 10320 Indonesia	Tel. +62-21-3926983/3928564 Fax. +62-21-3926821
		kontras_98@kontras.org www.kontras.org
Malaysia	Suara Rakyat Malaysia (SUARAM) 433-A, Jalan 5/46 46000 Petaling Jaya, Selangor, Malaysia	Tel. +60-3 7784 3525 Fax. +60-3 7784 3526
		suaram@suaram.net http://suaram.net http://suaram.net/feed/
	Persatuan Kesedaran Komuniti, Selangor (PKKS – Empower) 13, lorong 4/48e, 46050 Petaling Jaya, Selangor, Malaysia	Tel. +603 7784 4977/6016 220 8784 Fax. +603 7784 4978 empower05@gmail.com http://empowermalaysia.org
Philippines	The Task Force Detainees of the Philippines (TFDP) 45 St Mary Street, Brgy. E. Rodriguez- Cubao 1109, Quezon City Philippines	Tel. +63 2 437 80 54
		tfdp1974@yahoo.com www.tfdp.net
Singapore	Think Centre P.O.Box 640, Teban Garden Post office, Singapore 916002	Tel. +659479 1906 Fax. +65 6425 0709
		thinkcentre@hotmail.com www.thinkcentre.org
Thailand	People's Empowerment Foundation (PEF) 1/546 Nuan Chan Road Klongkum, Bungkum, Bangkok 10230 Thailand	Tel. +66 2 9466104
		info@peoplesempowerment.org http://www.peoplesempowerment.org

021 794 1672/79	021 794 1673	-
021 392 9840	021 319 30140	info@ylbhi.or.id

4. Regional and International NGOs in Southeast Asia

TABLE 10. Contact Details of the Regional and International NGOs in Southeast Asia

FORUM-ASIA (Asian Forum for Human Rights and Development)		
Room 12-01 12th Flr., Times Square Building, 246 Sukhumvit Road, Between Soi 12-14, Klongtoey, Klongtoey, 10110 Bangkok, Thailand Tel. +66 2 653 2940-1 Fax. +66 2 653 2942	info@forum-asia.org http://www.forum-asia.org/	
SEACA (South East Asian Committee for Advocacy)		
#29 D Mayaman Street UP Village, Diliman Quezon City, Philippines, Tel. +632 920 6228	info@seaca.net http://www.seaca.net/	
Human Security Alliance (HSA)		
246 Times Square Building , Unit 1203 Sukumvit Rd. Klongtoey, Bangkok, 10110 Thailand Tel. +66 2 229 5561-3. Ext-1, Fax. +66 2 229 5560	http://www.hsa-int.net/index.php?option=com_content&view=article&id=21&Itemid=43	
Asia Pacific Refugee Rights Network		
Room 12-01 12th Flr., Times Square Building, 246 Sukhumvit Road, Between Soi 12-14, Klongtoey, Klongtoey, 10110 Bangkok, Thailand Tel. +66 2 653 2940-1, Fax. +66 2 653 2942	http://refugeerightsasiapacific.org/	
Asian Federation Against Involuntary Disappearances (AFAD)		
Rooms 310-311 Philippine Social Science Center Bldg. Commonwealth Ave., Diliman, Quezon City Philippines Tel. +63 2 4546759, Fax. +63 2 4546759	http://www.afad-online.org/	
Initiatives for International Dialogue (IID), Asia-Pacific Solidarity Coalition (APSOC)		
27-G Galaxy Street, GSIS Heights, Matina Davao City Philippines 8000 Tel. +63 (82) 2992574 - 75, Fax. +63 (82) 2992052	http://www.iidnet.org	
Disabled Peoples International Asia-Pacific		
92 Phaholyothin 5 Road, Samsennai, Phayathai Bangkok 10400 THAILAND Tel. (662) 271-2123, Fax. (662) 271-2124	saowalak@dpiap.org http://www.dpiap.org/	
The International Federation for Human Rights (FIDH)		
Tel. +66 (0) 2.275.4233, Fax. +66 (0) 2.275.4230	http://www.fidh.org/-Asia-	
Dignity International		
A-2-7 Pusat Perdagangan Seksyen 8, Jalan Sg Jernih 8/1, 46050 Petaling Jaya, Selangor, Malaysia Tel. +60122900756 Fax. +60377844873	http://www.dignityinternational.org/dgi/news.php?[en]	

Asia Pacific Forum on Women, Law and Development (APWLD)	
189/3 Changklan Road, Amphoe Muang Chiang Mai 50100 Thailand Tel. (66) 53 284527, 284856 Fax. (66) 53 280847	apwld@apwld.org http://www.apwld.org/
Focus on the Global South	
4th Floor Wisit Prachuabmoh Building, Chulalongkorn University, Phayathai Road, Bangkok 10330, THAILAND Tel. +66 2 218 7363-68 Fax. +66 2 255 9976	http://www.focusweb.org/
Centre on Housing Rights and Eviction (COHRE) – Asia Office	
PO Box 2061Phnom Penh 3, Cambodia Tel. +855.23.726.930	cohreasia@cohre.org http://www.cohre.org/cohre-offices
Migrant Forum in Asia	
85-C Masikap Extension, Central District, Diliman, Quezon City, Philippines 1100 Tel. +63-2 - 928-2740, Fax. +63-2 - 433-3508	mfa@pacific.net.hk http://www.mfasia.org/
IWRAW-Asia Pacific (International Women's Rights Action Watch Asia Pacific)	
Wisma Dicklin, No 80-B, Jalan Bangsar 59200, Kuala Lumpur, Malaysia Tel. +603 2282 2255, Fax. +603 2283 2552	iwraw-ap@iwraw-ap.org, iwraw_ ap@yahoo.com www.iwraw-ap.org
Asia DHRRA (The Asian Partnership for the Development of Human Resources in Rural Asia)	
Room 201 Partnership Center, 59 C. Salvador Street, Loyola Heights 1108 Quezon City, Philippines Tel. +632 436.47.06 / 426.67.39, Fax. +632 426.67.39	asiadhrra@asiadhrra.org www.asiadhrra.org
SEA Coalition Against Child Soldiers	
Psychosocial Support and Children's Rights Resource Center (PST-CRRC) Unit 1501, Future Point Plaza I, 112 Panay Avenue, Quezon City, Philippines 1100 Tel. +632 4543400, Fax. +632 9278446	seacoordinatorchildsoldiers@ yahoo.com http://www.child-soldiers.org
AIPP (Asia Indigenous Peoples Pact)	
108, Moo 5, T. Sanpranate, A. Sansai, Chiang Mai 50210 Thailand Tel. +66 53 380 168, Fax. +66 53 380752	http://www.aippnet.org
UNI-APRO (UNI-Asia & Pacific Regional Organization)	
170 Upper Bukit Timah Road #14-03 Bukit Timah Shopping Centre Singapore 588179 Tel. +65 64677888, Fax. +65 64681410	http://www.uniglobalunion.org
ATUC (ASEAN Trade Union Council)	
c/o Trade Union Congress of the Philippines (TUCP) TUCP-PGEA Compound, Masaya & Maharlika Sts. Diliman 1101, Quezon City, Philippines Tel. +63 2 924 7551, Fax. +63 2 9219758	secretariat@aseantuc.org http://www.aseantuc.org
ASETUC (ASEAN Services Employees Trade Union Council)	
No. 17B 1st Floor, Jalan Bangsar 59200 Kuala Lumpur, Malaysia Tel. +603 2284 1232, Fax. +603 2282 0555	http://www2.asetuc.org/

PAN Asia and the Pacific (Pesticide Action Network Asia Pacific)	
54 Lorong Batu Uban Satu Taman Century 11700 Gelugor Malaysia Tel. +604 - 6570271/6560381, Fax. +604 - 6583960	panap@panap.net http://www.pan-international.org
TWN (Third World Network)	
Third World Network 131, Jalan Macalister 10400, Penang Malaysia Tel. +60-4-2266728/2266159 Fax. +60-4-2264505	twnet@po.jaring.my http://www.twntside.org.sg/
CARAM-ASIA (Coordination of Action Research on AIDS and Mobility)	
8th Floor, Wisma MLS 31, Jalan Tuanku Abdul Rahman 50100 Kuala Lumpur, Malaysia Tel. +603-2697 0708/2697 0219, Fax. +603-2697 0282	caraminfo@caramasia.org www.caramasia.org
AFA (Asian Farmers' Association for Sustainable Rural Development)	
Asian Farmers' Association for Sustainable Rural Development Tel. +632 436-4640 +632 436-4640	afa@asianfarmers.org http://asianfarmers.org/
ALTSEAN Burma (Alternative Asean Network on Burma)	
PO BOX 296 Lardprao Post Office, 10310 Bangkok, Thailand Tel. +66 81 850 9008, Fax.+66 2 275 4261	altsean@altsean.org http://www.altsean.org/
Burma Partnership	
	info@burmapartnership.org http://www.burmapartnership.org/

5. National Human Rights Institutions in Southeast Asia

Table 11. National Human Rights Institutions in Southeast Asia

Indonesia	Komnas HAM Indonesia	
Jl. Latuharhary No. 4B, Menteng, Jakarta Pusat 10310		+6221-3925230 +6221-3925227 infor@komnasham.go.id http://www.komnasham.go.id/
Malaysia	Suhakam Malaysia	
11th Floor, Menara TH Perdana, Jalan Sultan Ismail, 50250 Kuala Lumpur		+603 2612 5600 +603 2612 5620 humanrights@suhakam.org.my http://www.suhakam.org.my
Philippines	The Commission on Human Rights of The Philippines (CHRP Philipina)	
SAAC Building, Commonwealth Avenue UP Complex, Diliman, Quezon City		+63 928-5655/926-6188 +63 929 0102 http://www.chr.gov.ph/
Thailand	National Human Rights Commission of Thailand (NHRC Thailand)	
The Government Complex Commemorating His Majesty the King's 80th BirthDay Anniversary 5th December, B.E.2550 (2007)120 Chaengwattana Road, Laksi District, Bangkok 10210.		+66 2141-3800 interhr@nhrc.or.th http://www.nhrc.or.th/index.php?lang=EN

6. Hotels in Jakarta



TABLE 12. HOTELS IN JAKARTA

Hotel	Address	Phone	Rating
Ambhara Hotel	Jl. Iskandarsyah Raya 1, Blok M 12160 Indonesia	+62-21-2700800	****
Gran Mahakam Hotel	Jl. Mahakam I no 6, 12130, Indonesia	+62-21-7209966	*****
Golden Boutique Hotel	Jl. Melawai Viii 6-8, Blok M 12160, Indonesia	+62-21-7234555	****
Hangtuah Boutique Hotel	Jl. Hang Tuah I no 2, 12120, Indonesia	+62-21-7237323	
Amaris Hotel	Jl. Panglima Polim Raya No 2, Blok M 12160, Indonesia	+62-21-7267111	***
Losari Blok M Hotel	Jl. Panglima Polim Raya No 3, Blok M 12160, Indonesia	+62-21-7265858, 7269792	
Hotel Melawai	Kramat Pela, Jakarta 12130, Indonesia	+62-21-2700408	
Griyadi Blue Pacific Hotel	Jalan Sultan Hasanuddin, Jakarta 12130, Indonesia	+62-21-7228660	
Dharmawangsa Hotel	Jl. Brawijaya Raya No. 26, Kebayoran Baru Jakarta 12160, Indonesia	+62-21-7258181	*****
Grand Kemang Hotel	Jl. Kemang Raya 2H Kebayoran Baru Jakarta 12730, Indonesia	+62-21-719 4121	****
Atlet Century Hotel	Jl Pintu Satu Senayan 10270 Jakarta Indonesia		****
Mulia Hotel	Jl Asia Afrika Senayan Jakarta 10270 Indonesia	+62-21-5747777	*****
Ritz Carlton Hotel	Jl. Lingkar Mega Kuningan Kav. E.1.1 NO.1, Mega Kuningan, Jakarta 12950 Indonesia	+62-21-25518888	*****
Crowne Plaza Hotel	Jl. Gatot Subroto Kav. 2-3 Jakarta 12930, Indonesia	+62-21-5268833	****
Hotel Sultan	Jl. Gatot Subroto Jakarta 10002 Indonesia	+62-21-570 3600	****

¹ http://www.agoda.com/asia/indonesia/jakarta/ambhara_hotel.html

² http://www.agoda.com/asia/indonesia/jakarta/gran_mahakam_hotel.html

³ http://www.agoda.com/asia/indonesia/jakarta/the_dharmawangsa_hotel.html

⁴ Valid until 31 Des 2010

Website	Email	Rate
http://www.ambhara.co.id/hotel/	reservation@ambhara.co.id	USD 167 – USD 247 ¹
http://www.granmahakam.com/index/	Information: info@granmahakam.com Reservation: reservation@granmahakam.com Press Enquiries: dopr@granmahakam.com	USD 199 – USD 446 ²
http://www.goldenboutiquehotel.com/	Reservation can be done through their website, directly	IDR 825.000 - IDR 2.750.000
http://www.hangtuahhotel.com/	reservation@hangtuahhotel.com sales@hangtuahhotel.com	
http://www.amarishotel.com/	reservation@santika.com	Start from IDR 450.000
http://www.losarihotels.co.id/lm.html	sales-blokm@losarihotels.co.id	
http://www.hotelmelawai.com/	Contact can be done through their website, directly	IDR 495.000 – IDR 900.000
http://griyadibluepacific.webs.com/home.htm	Info@Griyadibluepacifichotel.tk	USD 55 – USD 180
http://www.the-dharmawangsa.com/	reservation@the-dharmawangsa.com	USD 420 – USD 660 ³
http://www.grandkemang.com/	rsvp@grandkemang.com	USD 110 – USD 600
http://www.hotelatletcenturypark.com/Index.html		USD 64 – USD 134 ⁴
http://www.hotelmulia.com/	info@hotelmulia.com	USD 166 – USD 550
http://www.ritzcarlton.com/en/Properties/Jakarta/Default.htm	rc.jktrz.leads@ritzcarlton.com	USD 175 - USD 5.888
http://www.ichotelsgroup.com/h/d/cp/1/en/hotel/jktcp	crowne@crowneplazajakarta.com	USD 90 – USD 2.520
http://www.sultanjakarta.com/	Sales Department : sales@sultanjakarta.com Banquet Department : banquet@sultanjakarta.com Reservation Department : reservation@sultanjakarta.com	USD 160 – USD 210

Note:

	Near ASEAN Secretariat
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7. Restaurants in Jakarta



TABLE 13. RESTAURANTS IN JAKARTA

Name	Type	Address	Phone
Le Grand Cafe Grand Mahakam Hotel	International	Jl. Mahakam I no. 6, 12130, Indonesia	+62 21 7209966
Solaria Blok M Plaza	International	Jl. Sisingamangaraja, Ja- karta 12130, Indonesia	+62 21 7209155
Koi Mahakam	Asian and European	Jl. Mahakam I no 2, Jakarta, Indonesia	+62 21 7222864
Hanamasa	Japanese	Jl. Mahakam, Jakarta 12130, Indonesia	
Mbah Jingkrak	Javanese	Jl. Bulungan, Jakarta, Indonesia	
Es Teler 77	Indonesian	Jl. Aditiawarman, Jakarta 12130, Indonesia	
Gudeg Kandjeng	Javanese	Jl. Hang Tuah 10, Jakarta 12120, Indonesia	+62 21 71594977
Sportsmans Restau- rant dan Bar	European	Jl. Palatehan 1, Jakarta 12130, Indonesia	
Hot Planet, Plaza Blok M	-	Jl. Sisingamangaraja, Ja- karta 12130, Indonesia	+62 21 7209331
Rice Bowl Plaza Blok M	Asian	Jl. Sisingamangaraja, Ja- karta 12130, Indonesia	+62 21 72799485
Ayam Goreng Fatmawa- ti, Plaza Blok M	Indonesian	Jl. Sisingamangaraja, Ja- karta 12130, Indonesia	+62 21 7209091
Penang Bistro Grogol Selatan	Asian and european	Jl. Pakubuwono 6, Jakarta 12220, Indonesia	
Fire Steak	Steak	Jl. Sisingamangaraja, Ja- karta 12130, Indonesia	+62 21 7209256
Exelso Cafe Interna- tional, Plaza Blok M	Coffeeshop	Jl. Sisingamangaraja, Ja- karta 12130, Indonesia	+62 21 7209050
Aoki Japanese Restau- rant, Grand Mahakam Hotel	Japanese	Jl. Mahakam 6, Jakarta 12130, Indonesia	+62 21 57988888
Sate Khas Senayan	Indonesian	Jl. Pakubuwono 6, Jakarta 12220, Indonesia	
Pisa Cafe Resto	International	Jl. Mahakam, Jakarta 12130, Indonesia	
Beautika	Manado	Jl. Hang Lekir 1, Jakarta 12220, Indonesia	+62 21 7226683
Baso Malang Karapi- tan, Plaza Blok M	Meatball	Jl. Sisingamangaraja, Ja- karta 12130, Indonesia	+62 21 7209278

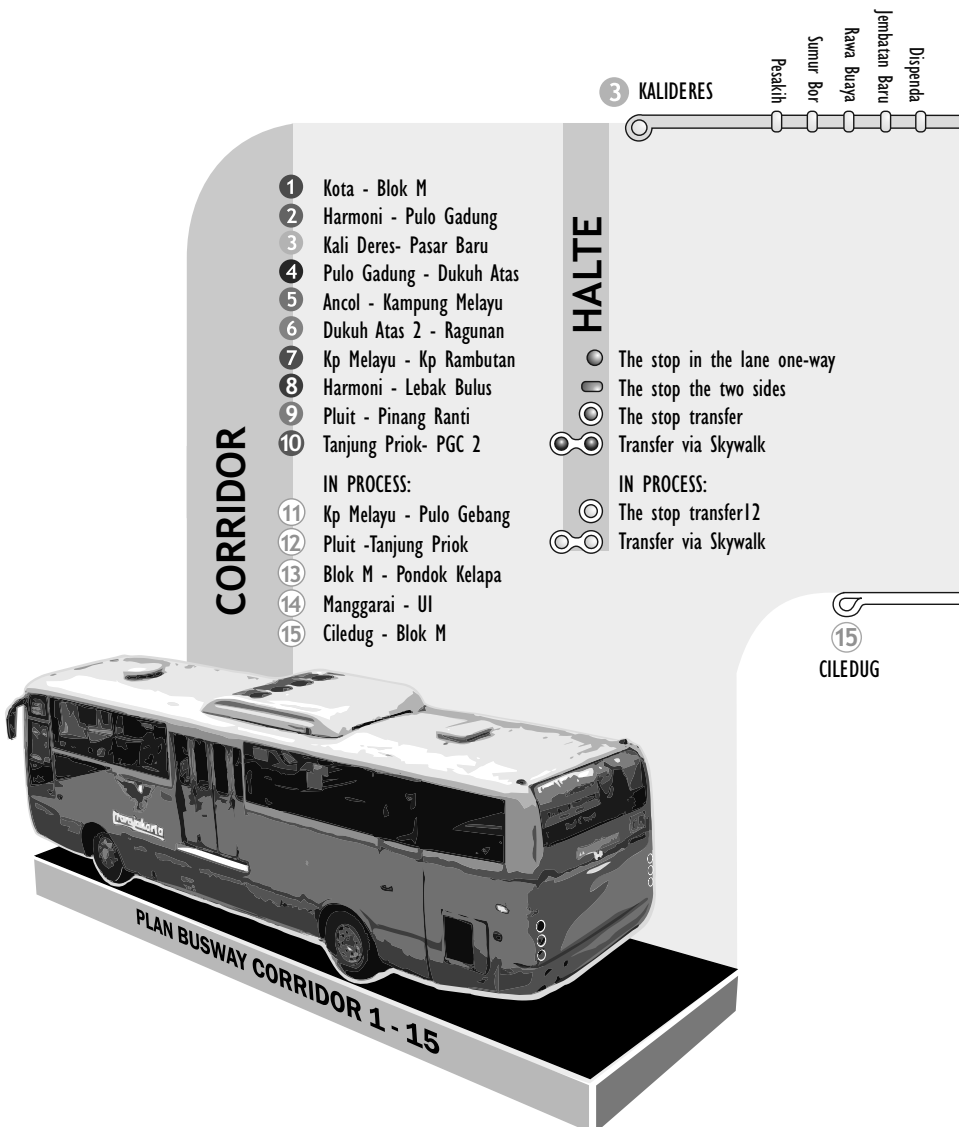
Name	Type	Address	Phone
Noodle Cafe, Plaza Blok M	Noodle	Jl. Sisingamangaraja, Jakarta 12130, Indonesia	+62 21 7209285
Oscar Pub	Pub	Jl. Palatehan 1, Jakarta 12130, Indonesia	
Platinum, Plaza Blok M	(-)	Jl. Sisingamangaraja, Jakarta 12130, Indonesia	+62 21 7209088
Everest Cafe	Pub	Jl. Palatehan 1, Jakarta 12130, Indonesia	
Kopi Luwak	Coffeshop	Jl. Sultan Iskandarsyah 2, Blok M 12160, Indonesia	
Mister Baso, Plaza Blok M	meatball	Jl. Sisingamangaraja, Jakarta 12130, Indonesia	+62 21 7209271
Pempek 78 Plus, Plaza Blok M	Indonesian	Jl. Sisingamangaraja, Jakarta 12130, Indonesia	+62 21 7209426
M Club Resto and Lounge	(-)	Jl. Palatehan 1, Jakarta 12130, Indonesia	
The Ayam Bulungan	Indonesian	Jl. Bulungan, Jakarta 12130, Indonesia	
Haigway to Elle	Bar	Jl. Palatehan 1, Jakarta 12130, Indonesia	
Ayam Bakar Ganthari	Indonesian	Jl. Mahakam, Jakarta 12130, Indonesia	
Pizza HUT	Pizza	Jl. Sultan Iskandarsyah 2, Blok M 12160, Indonesia	+62 21 7205577
Cafe Surabaya, Plaza Blok M	(-)	Jl. Sisingamangaraja, Jakarta 12130, Indonesia	+62 21 7209125
Top Gun	(-)	Jl. Palatehan 1, Jakarta 12130, Indonesia	
Dunkin' Donuts, Blok M Mall	Donut	Jl. Melawai 5, Jakarta 12130, Indonesia	
Cafe Oh La La, Plaza Blok M	Coffeeshop	Jl. Sisingamangaraja, Jakarta 12130, Indonesia	+62 21 7209376
Chopstix, Plaza Blok M	Chinese	Jl. Sisingamangaraja, Jakarta 12130, Indonesia	+62 21 7209153
Uniques	(-)	Jl. Sultan Iskandarsyah 2, Blok M 12160, Indonesia	
Caza Suki Restaurant	Japanese	Jl. Mahakam, Jakarta 12130, Indonesia	
Warung Anglo	Javanese	Jl. Bulungan, Jakarta 12130, Indonesia	

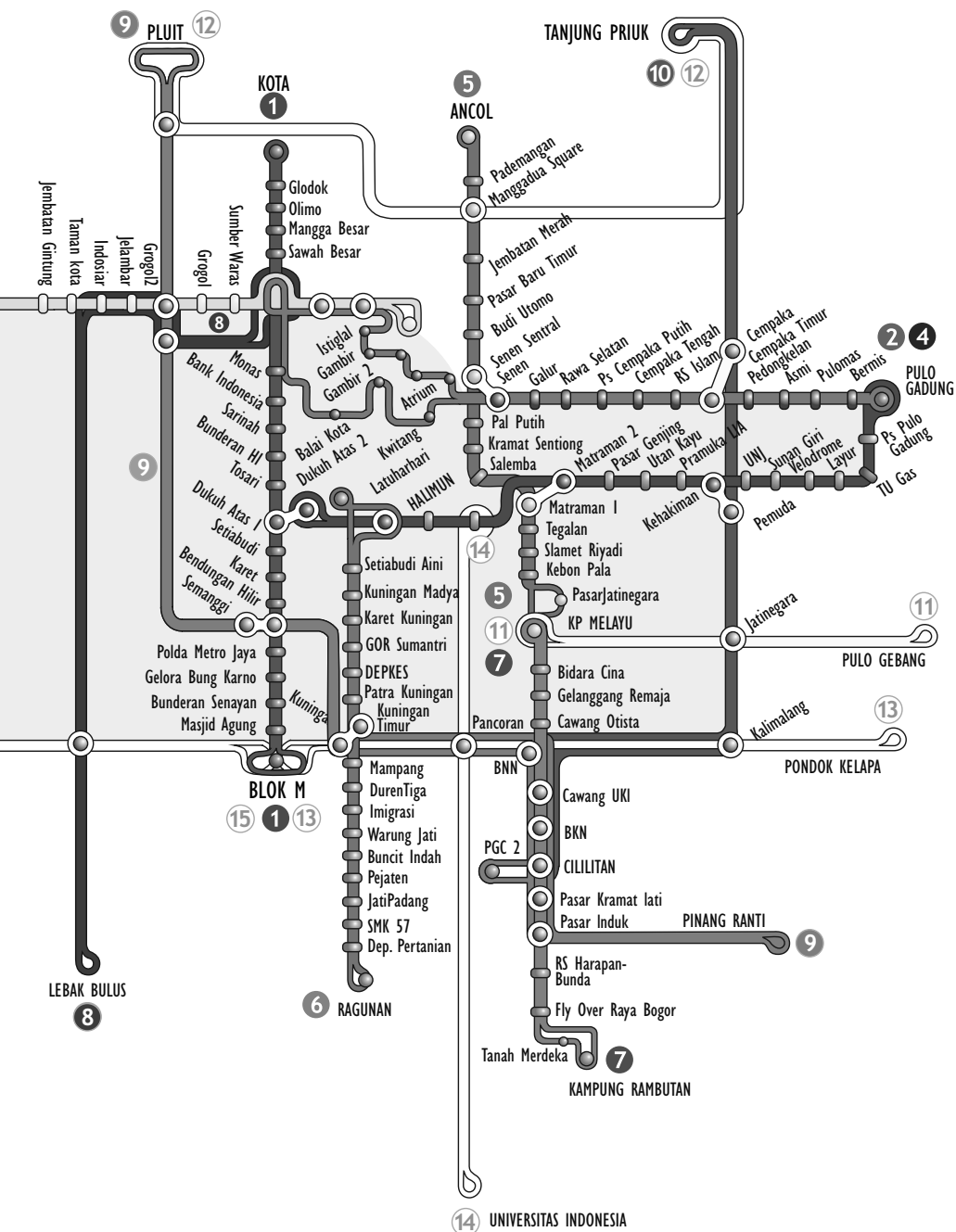
8. Busway

TransJakarta commonly known as 'Busway' is a rapid transport system or the Bus Rapid Transit in Jakarta, Indonesia. TransJakarta operates from 5 am to 10 pm.

Ticket fare for TransJakarta is IDR 3,500 per trip. Passengers who switch lines and / or transit across the corridor do not have to pay additional rates provided they do not come out of the stop. Passengers who buy tickets at 5-7 am can get a ticket at a more economical price of IDR 2,000.

(Source :<http://id.wikipedia.org/wiki/Transjakarta>)





9. Taxi



Taxi is another mode of transportation that is quite abundant in Jakarta. It is surely more expensive than other public transportation, yet it offers more comfort and safety. There are taxi companies that provide services for 24 hours. Please consider the following recommendations on taking taxis:

1. It is recommended that you choose a registered taxi company. Here are some recommended taxi companies:

Table 14.
Taxi Information



▶ Name	▶ Phone
● Blue Bird	+6221 79171234 / 7941234
● Ekspres	+6221 26509000
● Gamy	+6221 87795555/840 3838
● Taxiku	+6221 47862121

2. If you take a taxi from specific places such as malls or entertainment venues, check first whether the taxi number is clearly written on the door.
3. If you take a taxi from the hotel, we recommend calling the company by phone or asking the receptionist to call one for you. Ask the taxi operator or the receptionist for code of the taxi that will fetch you. Do not get in if a taxi with different code appears.
4. Do not take a taxi if the driver shows anxiety or aggressive behaviour. Use your instincts in making this judgement.
5. Do not give any tips to the broker if taking a taxi ride from the stand.
6. Never accept offers of transportation from a broker who might approach you to ask a certain driver to take you. Usually, these persons operate illegal taxis and can be dangerous.
7. Usually, you will be told to take a taxi which was waiting in front of a queue. If you are not comfortable with a taxi on the queue, wait for another vehicle.

(Modified from http://soekarnohatta.projectsline.com/travel_tips/Soekarno - Hatta Airport)

10. Soekarno – Hatta Airport

Location ■

The airport is located 20km (12 miles) northwest of Jakarta. The airport is located at Cengkareng, Tangerang and is a 30-minute drive (longer during the rush hour) from Jakarta city center, off the Soediyatmo toll road (Bandara exit).

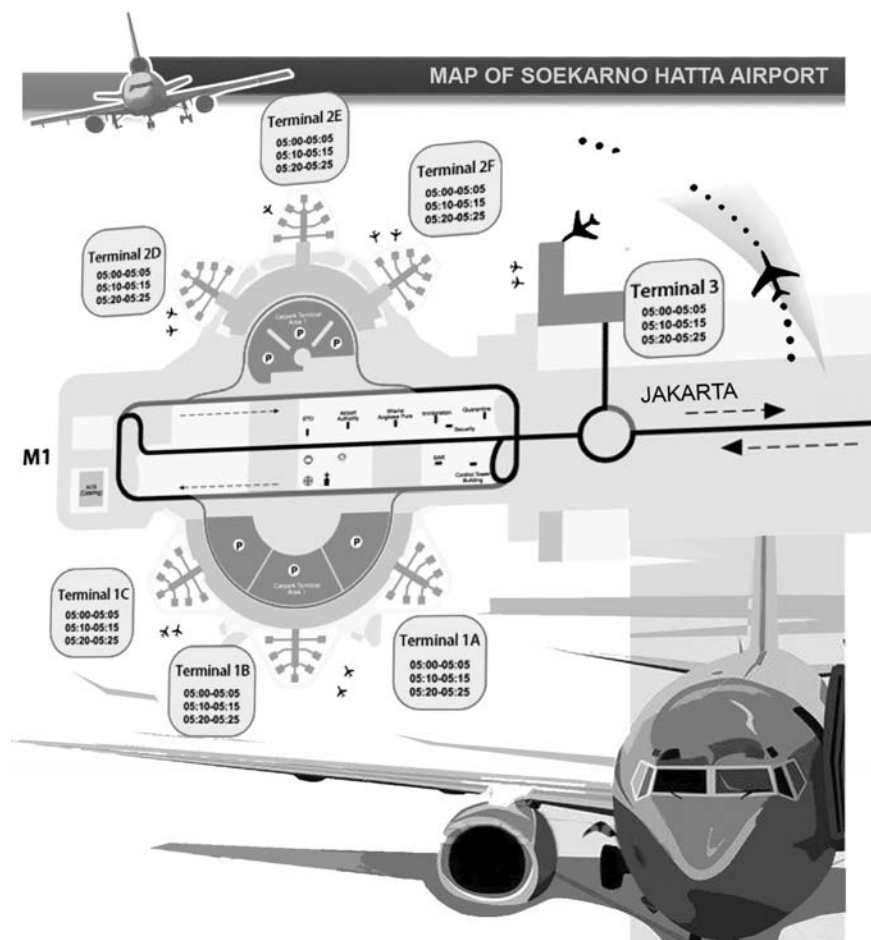
Transfer Between Terminals ■

A shuttle bus is available between the Domestic and International terminals (Terminal 1 and 2 respectively).

Car Hire ■

Avis, Bluebird and Europcar companies have desks located in the arrival areas of both terminals. Chauffeured car hire is available from The Golden Bird company.

Public Transport ■



Bus: The DAMRI shuttle bus route runs between Rawamangun, Blok M/ Kebayoran, Gambir, Bekasi, Pasar Minggu, Lebak Bulus, Tanjung Priok, Depok and Bogor. Ticket price for DAMRI is IDR 20,000. (approximately USD 2)

Taxi: Taxis can be booked at counters in the Arrivals areas of the terminals (journey time to city center is between 30-45 minutes).

Information and Help Desks ■

There are information desks in both terminals. There are also 24-hour tourist information desks (tel: (021) 550 5179 or 5307/8/9) in Terminal 2 (International Terminal).

(Source: <http://www.iexplore.com/airportguides/Indonesia/CGK/Overview>)

Passenger Service Charge (PSC or PJP2U) ■

Passenger Service Charge or PJP2U is a fee that collected from airplane passengers. The cost will be used for the airport maintenance including for public facilities for passengers at the airport, such as toilet, mosque, boarding room. Also, the PJP2U rate will also be used to expand the airport facilities, for terminal construction, etc.

PJP2U rate as of March 2009:

International Flights	: IDR 150,000,- (approx. USD 6.5)
Domestic Flights	: IDR 40,000,- (approx. USD 2)

FORUM-ASIA

FORUM-ASIA is a membership-based regional human rights organisation committed to the promotion and protection of all human rights including the right to development. FORUM-ASIA was founded in 1991 in Manila and its regional Secretariat has been located in Bangkok since 1994. At present, FORUM-ASIA has 47 member organisations across Asia.

MISSION

As a membership-based regional human rights organisation, FORUM-ASIA works to promote and protect all human rights, including the right to development, through collaboration and cooperation among human rights organizations and defenders in Asia.

VISION

FORUM-ASIA is committed to building a peaceful, just, equitable and ecologically sustainable community of peoples and societies in Asia, where all human rights of all individuals, groups and peoples – in particular, the poor, marginalised and discriminated against – are fully respected and realised in accordance with internationally accepted human rights norms and standards.

GOAL

To strengthen FORUM-ASIA's leading and coordinating role in building a regional human rights movement through international solidarity action and engagement with states and other stakeholders in Asia.

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