



Committee of Permanent Representatives to ASEAN (CPR) Handbook



one vision
one identity
one community



Committee of Permanent Representatives to ASEAN (CPR) Handbook

The ASEAN Secretariat
Jakarta

The Association of Southeast Asian Nations (ASEAN) was established on 8 August 1967. The Member States are Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Myanmar, Philippines, Singapore, Thailand and Viet Nam.

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ASEAN: A Community of Opportunities

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FOREWORD

ASEAN was established in 1967 as a regional organisation founded on the ideals of peace, prosperity and harmony. After five decades of evolution and development, ASEAN has achieved an unprecedented level of peace dividends that lay the foundation for significant economic growth and enhanced socio-cultural cooperation.

With its mandate to monitor and implement the decisions made by ASEAN Leaders, strengthen relations with ASEAN's external partners, as well as coordinate cross-pillars matters in addition to providing administrative and substantive support to the ASEAN Secretariat, the Committee of Permanent Representative (CPR) has played a key role in ASEAN's Community building efforts.

This handbook aims to provide information to all stakeholders and to enrich their understanding of ASEAN and the CPR, thereby bringing the CPR closer to the people it serves. All of these would be part of the ongoing efforts to deepen and broaden the ASEAN Community process to bring opportunities to the peoples in the region and beyond.

LE LUONG MINH

Secretary-General of ASEAN
July 2017



The Founding Fathers of ASEAN [L-R] Secretary of Foreign Affairs Narciso Ramos (The Philippines), Foreign Minister Adam Malik (Indonesia), Foreign Minister Dr. Thanat Khoman (Thailand), Deputy Prime Minister Tun Abdul Razak Hussein (Malaysia), and Foreign Minister S. Rajaratnam (Singapore).

Brief History of ASEAN

The Association of Southeast Asian Nations (ASEAN) was established on 8 August 1967 in Bangkok, Thailand, with the signing of the ASEAN Declaration (Bangkok Declaration) by Secretary of Foreign Affairs Narciso Ramos (The Philippines), Foreign Minister Adam Malik (Indonesia), Foreign Minister Dr. Thanat Khoman (Thailand), Deputy Prime Minister Tun Abdul Razak Hussein (Malaysia), and Foreign Minister S. Rajaratnam (Singapore). They would be collectively referred to as the five Founding Fathers of ASEAN.



INDONESIA



PHILIPPINES



SINGAPORE



THAILAND



MALAYSIA



Brunei Darussalam joined on 7 January 1984, Viet Nam on 28 July 1995, Lao PDR and Myanmar on 23 July 1997, and Cambodia on 30 April 1999, making up the ten Member States of ASEAN we have today.

The ASEAN Charter, a legally binding agreement among the 10 ASEAN Member States, entered into force on 15 December 2008. It codifies the norms, principles, rules and values that must be upheld in the pursuit of common goals. It also provides the institutional framework for ASEAN.



The ASEAN Foreign Ministers pose in the 'ASEAN-way' during the entry into force of the ASEAN Charter in December 2008 at the ASEAN Secretariat in Jakarta, Indonesia.

Structure of ASEAN



comprises the Heads of State or Government of the ASEAN Member States and is the supreme policy-making body.



comprises the ASEAN Foreign Ministers and is supported by the relevant Senior Officials. It convenes at least twice a year to, among other functions, prepare for the ASEAN Summit and related meetings, coordinate the implementation of the Summit's decisions and agreements.



comprises the ASEAN Political-Security Community Council, the ASEAN Economic Community Council, and the ASEAN Socio-Cultural Community Council. Each Community Council coordinates the work of the different sectors under its purview and coordinates on issues that cut across those of other Community Councils.



comprise Ministers from all ASEAN Member States for a particular sector, such as Education, Youth, Labor, Transportation, to name a few.



serve as the national focal points which, among other roles, coordinate the implementation of decisions at the national level.



underpins all of the bodies above and comprises the 10 Permanent Representatives of Member States to ASEAN. The Chairmanship of the Committee is held by the Permanent Representative to ASEAN of the Member State which serves as Chair of ASEAN at the time.

The Committee of Permanent Representatives to ASEAN (CPR) 2017



H.E. Amb. Pengiran Hajah Faezah Pengiran Haji Abdul Rahman

Permanent Representative of Brunei Darussalam to ASEAN

H.E. Amb. Min Lwin

Permanent Representative of the Republic of the Union of Myanmar to ASEAN



H.E. Amb. Norng Sakal

Permanent Representative of the Kingdom of Cambodia to ASEAN

H.E. Amb. Elizabeth P. Buensuceso (Chair)

Permanent Representative of the Republic of the Philippines to ASEAN



H.E. Amb. Rahmat Pramono

Permanent Representative of the Republic of Indonesia to ASEAN

H.E. Amb. Tan Hung Seng

Permanent Representative of the Republic of Singapore to ASEAN



H.E. Amb. Latsamy Keomany

Permanent Representative of Lao PDR to ASEAN

H.E. Amb. Phasporn Sangasubana

Permanent Representative of the Kingdom of Thailand to ASEAN



H.E. Amb. Dato' Shariffah Norhana Syed Mustaffa

Permanent Representative of Malaysia to ASEAN

H.E. Amb. Nguyen Hoanh Nam

Permanent Representative of the Socialist Republic of Viet Nam to ASEAN



Roles and Functions of the CPR

The CPR, as outlined in both its Terms of Reference (TOR) and the ASEAN Charter, covers multiple layers of the ASEAN structure. While its TOR specifically notes that the CPR reports to the ASEAN Coordinating Council, its initiatives and recommendations feed into policy discussions at the sectoral, ministerial and summit-levels, as well as with its external partners.

The CPR's tasks may generally be categorised as follows:

- monitoring and implementing Leaders' decisions,
- cross-pillar coordination,
- strengthening relations with ASEAN's external partners,
- providing substantive and administrative direction and support to the ASEAN Secretariat.

The CPR conducts its regular internal meetings at least once a month, with the specific frequency determined by the Chair. These internal CPR meetings discuss a number of issues, both administrative and substantive in nature.

In terms of administrative support, the CPR serves as the approving authority for the annual operational budget of the ASEAN Secretariat, as well as for ASEAN cooperation projects funded by ASEAN's central funds. It serves in the same capacity for the various funding mechanisms maintained with Dialogue Partners.



The 10 Permanent Representatives to ASEAN, the Secretary-General of ASEAN and the 4 Deputy Secretaries-General of ASEAN during the first meeting of the CPR in 2017 on 9 January.

In addition to its regular internal meetings, the CPR regularly conducts meetings in Jakarta for various mechanisms, including:

- ASEAN-Australia Joint Cooperation Committee Meeting
- ASEAN-Canada Joint Cooperation Committee Meeting
- ASEAN-China Joint Cooperation Committee Meeting
- ASEAN-EU Joint Cooperation Committee Meeting
- ASEAN-India Joint Cooperation Committee Meeting
- ASEAN-Japan Joint Cooperation Committee Meeting
- ASEAN-Republic of Korea Joint Cooperation Committee Meeting
- ASEAN-New Zealand Joint Cooperation Committee Meeting
- ASEAN-Russia Joint Cooperation Committee Meeting
- ASEAN-United States Joint Cooperation Committee Meeting
- ASEAN-Norway Joint Sectoral Cooperation Committee Meeting
- ASEAN-Pakistan Joint Sectoral Cooperation Committee Meeting
- ASEAN-Switzerland Joint Sectoral Cooperation Committee Meeting
- ASEAN-Germany Development Partnership Committee Meeting
- East Asia Summit (EAS) Ambassadors' Meeting in Jakarta (EAMJ)
- CPR Plus Three (China, Japan and the Republic of Korea) Meeting



The CPR met with US Vice President Michael Pence on 20 April 2017 at the ASEAN Secretariat in Jakarta, Indonesia, to discuss the further strengthening of ASEAN-US relations.



The CPR, at the invitation of the Australian Government, met with Australian Prime Minister Malcolm Turnbull MP as part of its working visit to Australia on 27 May to 3 June 2017 in preparation for the ASEAN-Australia Special Summit from 17-18 March 2018 in Sydney.

The CPR also conducts annual interfaces with delegations of the United Nations and with other ASEAN bodies, like the ASEAN Intergovernmental Commission on Human Rights (AICHR). The CPR also engages civil society to exchange views on ASEAN-related issues.

The regular interfaces with ASEAN Dialogue Partners and other relevant external partners serve to strengthen cooperation, especially in the areas of functional and development cooperation. The CPR also negotiates outcome documents, such as Declarations, and Statements, for the consideration of the higher bodies. It also ensures that the various perspectives of Member States are incorporated before elevating the document(s) for the consideration of the Ministers and Leaders.

Plans of Actions (PoAs), or similar documents, map out strategic areas of cooperation that govern the relationship between ASEAN and the respective dialogue or external partners. The CPR is at the frontline of negotiating the PoAs with the relevant dialogue or external partner.

Each Member State is assigned on a rotational basis, for a specific period, the role of Country Coordinator for each Dialogue Partner. It is the Country Coordinator's role to coordinate between its assigned Dialogue Partner and other ASEAN Member States.

Roadmaps of Cooperation with ASEAN Dialogue Partners



Australia – Plan of Action to Implement the ASEAN-Australia Strategic Partnership (2015-2019)



Canada – Plan of Action to Implement the Joint Declaration on ASEAN-Canada Enhanced Partnership (2016-2020)



China – Plan of Action to Implement the Joint Declaration on ASEAN-China Strategic Partnership for Peace and Prosperity (2016-2020)



EU – ASEAN-EU Plan of Action (2018-2022)



India – Plan of Action to Implement the ASEAN-India Partnership for Peace, Progress and Shared Prosperity (2016-2020)



Japan – Revised Implementation Plan of the Vision Statement on ASEAN-Japan Friendship and Cooperation: *Shared Vision, Shared Identity, Shared Future*



Republic of Korea – ASEAN-Republic of Korea Plan of Action to Implement the Joint Declaration on Strategic Partnership for Peace and Prosperity (2016-2020)



New Zealand – Plan of Action to Implement the Joint Statement for ASEAN-New Zealand Strategic Partnership (2016-2020)



Russia – Comprehensive Plan of Action to Promote Cooperation between the Association of Southeast Asian Nations and the Russian Federation (2016-2020)



United States – Plan of Action to Implement the ASEAN-US Strategic Partnership (2016-2020)

ASEAN Dialogue Coordinatorship July 2015-July 2021

ASEAN MEMBER STATE (COUNTRY COORDINATOR)	DIALOGUE PARTNER (2015-2018)	DIALOGUE PARTNER (2018-2021)
Brunei Darussalam	Japan	Republic of Korea
Cambodia	Republic of Korea	New Zealand
Indonesia	New Zealand	Russia
Lao PDR	Russia	United States
Malaysia	United States	Australia
Myanmar	Australia	Canada
Philippines	Canada	China
Singapore	China	EU
Thailand	EU	India
Viet Nam	India	Japan



The CPR with then US President Barack Obama during the 25th ASEAN Summit held in Nay Pyi Taw, Myanmar on 13 November 2014.



The CPR met with the High Representative of the Union for Foreign Affairs and Security Policy/ Vice-President of the European Commission, H.E. Ms. Federica Mogherini at the ASEAN Secretariat on 9 April 2016.



The CPR met Vice Foreign Minister of China, H.E. Liu Zhenmin, on 18 April 2016 during the CPR Visit to China from 16-22 April 2016.



(At the podium) Philippine Permanent Representative to ASEAN, H.E. Elizabeth P. Buensuceso, and the other Permanent Representatives to ASEAN met with the Non-ASEAN Ambassadors Accredited to ASEAN (NAAAs) on 25 January 2017 at the ASEAN Secretariat.



The CPR during its 9/2017 meeting on 18 July 2017 at the ASEAN Hall in the ASEAN Secretariat.



The CPR, along with other participants of the 1st Forum of Entities Associated with ASEAN, pose for a photo outside the ASEAN Secretariat building.



The CPR met with the ASEAN Disability Forum (ADF) on 17 May 2017. The ASEAN Disability Forum (ADF) is a network composed of representatives of Disabled Peoples' Organisations (DPOs) from 10 ASEAN Member States and is a platform where DPOs coordinate actions to advocate for disability inclusive policies in ASEAN.



The 2/2017 East Asia Summit (EAS) Ambassadors' Meeting in Jakarta was held on 12 June 2017.

The CPR also monitors the implementation of the various action lines in the ASEAN Community Vision 2025, including those in its accompanying blueprints. These action lines may be implemented through projects such as symposia, fora, workshops, dialogues or outreach activities, to name a few.

ASEAN 2025: Forging Ahead Together was adopted by the Kuala Lumpur Declaration on ASEAN 2025: Forging Ahead Together at the 27th ASEAN Summit in Kuala Lumpur, Malaysia in November 2015. It is a bold roadmap that articulates the collective goals of ASEAN Member States towards an even stronger Community and comprises following:

- **ASEAN Community Vision 2025**
- **ASEAN Political Security Community Blueprint 2025**
- **ASEAN Economic Community Blueprint 2025**
- **ASEAN Socio-Cultural Community Blueprint 2025**
- **Initiative for ASEAN Integration (IAI) Work Plan III**
- **Master Plan on ASEAN Connectivity 2025**

ASEAN 2025 reaffirms Member States' collective commitment to further strengthen the ASEAN Community through strategic interventions that span across the political-security, economic and socio-cultural pillars. Each Blueprint provides action lines that aim to complete, within a specific timeframe, key measures towards the vision of an ASEAN community that is politically cohesive, economically integrated and socially responsible.



The members of the CPR concurrently serve in a number of other ASEAN bodies and mechanisms:

- **ASEAN Foundation**

ASEAN Foundation (AF), established by the ASEAN Leaders on December 1997, is mandated to, among others, promote ASEAN awareness and identity, enhance interaction among various ASEAN stakeholders and develop Human Resources and address socio-economic disparities. With a view to further strengthen the ASEAN Community, the AF implements capacity-building projects in 4 general areas of education, arts and culture, media, and community building. The AF is governed by a Board of Trustees (BOT) composed of the members of the CPR. The Chairmanship of the BOT rotates alphabetically among the ASEAN Member States.

- **Initiative for ASEAN Integration (IAI) Taskforce**

The IAI Task Force, comprised of the ten Permanent Representatives to ASEAN, provides policy guidance and directions in the development and implementation of the IAI Work Plan, which is designed to assist Cambodia, Lao PDR, Myanmar and Viet Nam (collectively referred to as the CLMV countries) to meet ASEAN-wide targets towards narrowing the development gap among ASEAN Members and between ASEAN and the rest of the world. The IAI Work Plan III consists of 5 strategic areas: food and agriculture, trade facilitations, MSMEs, education and health and well-being. The Chair of the IAI Task Force serves a one-year term and rotates alphabetically among the CLMV countries.

- **ASEAN Connectivity Coordinating Committee (ACCC)**

The ACCC is the body tasked to coordinate and oversee the effective implementation of the Master Plan on ASEAN Connectivity (MPAC) and its successor document, MPAC 2025. It is comprised of the Permanent Representatives to ASEAN. The Member State holding ASEAN Chairmanship serves as the Chair of the ACCC. The MPAC 2025, which the CPR helped craft, focuses on five strategic areas: sustainable infrastructure, digital innovation, seamless logistics, regulatory excellence and people mobility with a view towards an ASEAN community that is seamlessly and comprehensively connected.

- **ASEAN Institute for Peace and Reconciliation (AIPR) Governing Council**

AIPR is the ASEAN institution for research activities on peace, conflict management and conflict resolution. It is governed by a Council whose majority is traditionally composed of the Permanent Representatives to ASEAN.

Working Group of the Committee of Permanent Representatives to ASEAN (CPRWG)

The CPR is assisted by a Working Group that comprises the Deputy Permanent Representatives and other officials from the 10 Permanent Missions of Member States to ASEAN.

As the working arm of the CPR, it provides recommendations to aid in CPR's deliberations. The Chairmanship of the CPRWG is held by the Deputy Permanent Representative to ASEAN of the Member State serving as Chair of ASEAN at the time.



The CPRWG, along with representatives of the ASEAN Secretariat, during the 13/2017 Meeting on 26 July 2017 at the ASEAN Hall.



DIRECTORY OF THE PERMANENT MISSIONS TO ASEAN

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Brunei Darussalam 	 Permanent Mission of Brunei Darussalam to ASEAN Jl. Patra Kuningan XI No.4, Jakarta Selatan 12950  +62 21 2902 3910 / 3925  +62 21 2954 3548  perwakilan.asean@mfa.gov.bn
Cambodia 	 Permanent Mission of the Kingdom of Cambodia to ASEAN Jl. Brawijaya II, No. 12, Jakarta Selatan Indonesia  +62 21 2277 7931  camemb.asean@mfa.gov.kh;
Indonesia 	 Permanent Mission of the Republic of Indonesia to ASEAN Jl. Sisingamangaraja No. 73, Kebayoran Baru, Jakarta Selatan 12120  +62 21 2751 0600  +62 21 2912 6324  pr.asean@kemlu.go.id
Lao PDR 	 Permanent Mission of Lao PDR to ASEAN Jalan Pati Unus, No.12, Blok F/4 Kebayoran Baru, Jakarta Selatan Republic of Indonesia  +62 21 720 1838 / 7279 4810  +62 21 724 4750  +62 811 877 1955  laoprjakarta@gmail.com

ASEAN Member State	Contact Details
Malaysia 	 Permanent Mission of Malaysia to ASEAN Jl. HR Rasuna Said No. 1-3 Kav X/6 Jakarta 12950, Indonesia  +62 21 5290 5634  +62-21 5290 5635  mwasean@kln.gov.my; malasean09@gmail.com
Myanmar 	 Permanent Mission of the Republic of the Union of Myanmar to ASEAN No.28 A, Jl. Sriwijaya III Kebayoran Baru, Jakarta 12110  +62 21 2930 6018  +62 21 2930 6019  myanmarmissionjakarta@gmail.com
Philippines 	 Permanent Mission of the Republic of the Philippines to ASEAN Jalan Wijaya XVI no. 3-5 Melawai, Kebayoran Baru Jakarta Selatan 12110, Indonesia  +62 21 7278 9030  +62 21 7278 9020  jakartapm@gmail.com
Singapore 	 Permanent Mission of the Republic of Singapore to ASEAN Bloc X/4, Kav. No. 2, Jl. HR Rasuna Said,Kuningan, Jakarta 12950, Indonesia  +62 21 2995 0400  +62 21 5292 2776  mfa_pr_asean_singapore@mfa.gov.sg

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TERMS OF REFERENCE FOR THE COMMITTEE OF PERMANENT REPRESENTATIVES TO ASEAN

Background

1. The ASEAN Charter provides for the establishment of the Committee of Permanent Representatives to ASEAN (CPR), which shall be constituted by the Permanent Representatives of ASEAN Member States at the rank of Ambassador and based in Jakarta.
2. The ASEAN Charter also provides for the establishment of ASEAN National Secretariats in each Member State which will serve as the national focal point for ASEAN matters. The National Secretariats will work closely with their respective Permanent Representatives and all officials at the Permanent Missions.

Role and Functions

The CPR shall:

3. Support the work of the ASEAN Coordinating Council, in line with Article 8 and other chapters of the ASEAN Charter, in the following aspects:
 - a). Assisting in the preparation of the meetings of the ASEAN Summit and related Summits, including administrative and procedural matters such as programme, order of proceedings, agenda and list of outcome documents;
 - b). Coordinating the implementation of agreements and decisions of the ASEAN Summit;
 - c). Implementing relevant action lines/documents of the ASEAN Community Vision 2025 and its Blueprints;
 - d). Acting as the approving authority for ASEAN cooperation projects funded from ASEAN's central funds;

- e). Coordinating with the ASEAN Community Councils to enhance policy coherence, efficiency and cooperation among them;
 - f). Working with the coordinating mechanisms of the three pillars, namely the Coordinating Conference for the ASEAN Political-Security Community (ASCCO), Committee of the Whole (COW) and Coordinating Conference on the ASEAN Socio-Cultural Community (SOC-COM), with the assistance of the ASEAN Secretariat, in dealing with cross-sectoral and cross-pillar issues;
 - g). Assisting with the coordination of the reports of the ASEAN Community Councils to the ASEAN Summit;
 - h). Assisting in the consideration of the annual report of the Secretary-General on the work of ASEAN;
 - i). Assisting in the consideration of the report of the Secretary-General of ASEAN on the functions and operations of the ASEAN Secretariat and other relevant bodies, including reports on the administrative, financial and management procedures; and
 - j). Considering the report of the ASEAN Foundation.
4. Support the work of the ASEAN Community Councils, as elaborated in Article 9, and the ASEAN Sectoral Ministerial Bodies, as elaborated in Article 10, in the following aspects:
- a). Strengthening cooperation in the respective fields in support of ASEAN integration and community building;
 - b). Coordinating across the community pillars and sectoral meetings of ASEAN, including through the Joint Consultative Meeting (JCM), to support policy coherence and coordination;
 - c). Assisting in the submission of reports and recommendations;
 - d). Assisting, where appropriate, in the preparation of the key meetings/activities under the APSC pillar, such as the ASEAN Foreign Ministers Meeting (AMM), including administrative and procedural matters, programme and order of proceedings, agenda and list of outcome documents of the meetings;

- e). Playing a coordinating role, together with other ASEAN bodies, especially on cross-sectoral issues, in the overall implementation of the ASEAN Community Vision 2025 and its Blueprints;
 - f). Supporting the ASEAN SOM on issues related to the accession to the Treaty of Amity and Cooperation in Southeast Asia (TAC); and
 - g). Assisting in the management of the ASEAN Notional Calendar, in coordination with the ASEAN Chair and the ASEAN Secretariat.
5. Liaise with the Secretary-General of ASEAN and the ASEAN Secretariat on all subjects relevant to its work, including the following aspects:
- a). Overseeing the operations of the Secretariat and related ASEAN institutions;
 - b). Approving the annual operational budget of the ASEAN Secretariat;
 - c). Managing the rules of procedure for the accreditation of, and engagement with, entities associated with ASEAN;
 - d). Liaising with ASEAN Committees in Third Countries and International/Regional Organisations;
 - e). Conducting consultations with entities associated with ASEAN;
 - f). Coordinating cooperative activities with external parties that have interests in ASEAN, but do not have any formal status in accordance with Article 44 (2); and
 - g). Coordinating with the Secretary-General of ASEAN in performing its role to monitor the implementation of ASEAN's decisions and agreements.
6. Facilitate ASEAN cooperation with external partners, including the following aspects:
- a). Supporting the respective Country-Coordinators in managing ASEAN's cooperation with and policies towards Dialogue Partners, as well as facilitating engagement with Sectoral and Development Partners;

- b). Preparing and supporting Ministerial and Summit level meetings with ASEAN's Dialogue Partners and other external partners, including the Post Ministerial Conferences (PMC), ASEAN Plus Three Foreign Ministers Meeting (APT FMM), East Asia Summit Foreign Ministers Meeting (EAS FMM), ASEAN Regional Forum (ARF), ASEAN+1 Summits, ASEAN Plus Three Summit, East Asia Summit (EAS);
- c). Finalising executive reports for relevant Dialogue Partnerships, and negotiating documents on external relations, unless decided otherwise by the ASEAN SOM, including: (i) outcome documents such as joint statements, plans of action and vision statements of the ASEAN Plus One, APT and the EAS; and (ii) documents on special occasions that have strategic/political implications such as joint statements on the specific anniversaries of ASEAN Dialogue Partnership;
- d). Following up on the outcomes of the meetings at the senior official, ministerial and Summit levels under the ASEAN+1, APT and EAS, including through the Joint Cooperation Committee mechanism and additional meetings with Ambassadors of Dialogue Partners to ASEAN;
- e). Acting as the approving authority for cooperation projects funded from ASEAN+1 and ASEAN+3 cooperation funds and assisting in their implementation;
- f). Supporting the ASEAN Senior Officials on APT, EAS and ARF matters, including considering project proposals, as well as monitoring and coordinating cross-sectoral cooperation projects and assisting in their implementation;
- g). Supporting the AMM in assessing the accreditation of Ambassadors of Non-ASEAN Member States to ASEAN;
- h). Liaising on ASEAN matters with Ambassadors of Non-ASEAN Member States, including through establishing closer working relations and discussions on relevant substantive issues of significance with Ambassadors of existing Dialogue Partners in Jakarta and strengthening Ambassadors of external partners accredited to ASEAN in Jakarta;

- i). Supporting the AMM in assessing the requests by external parties for formal partnerships with ASEAN, unless decided otherwise by the ASEAN SOM, in accordance with the Guidelines for ASEAN's External Relations; and
 - j). Promoting ASEAN's ties with other countries and regional and international organisations with interests in ASEAN.
7. Perform such other functions as may be determined by the ASEAN Coordinating Council.

Reporting Mechanism

8. The CPR shall report to the ASEAN Coordinating Council.

Chairmanship

9. In accordance with Article 31, the Member State assuming the chairmanship of ASEAN shall chair the meetings of the CPR.

Venue of Meetings

10. As a general rule, the CPR shall conduct its meetings at the ASEAN Secretariat in Jakarta.

Support for Meetings

11. Where necessary, the CPR may establish subcommittees and working groups to facilitate its work.
12. The ASEAN Secretariat shall provide secretariat support to the CPR.

Amendment

13. These terms of reference may be amended by consensus of the ASEAN Coordinating Council.
-

**MEMBERS OF THE COMMITTEE OF PERMANENT
REPRESENTATIVES TO ASEAN (2009-2017)**

ASEAN Member State	Permanent Representative to ASEAN
Brunei Darussalam	H.E. Pengiran Basmillah Pengiran Haji Abbas (June 2009 – March 2012)
	H.E. Emaleen Abdul Rahman Teo (March 2012 – November 2015)
	H.E. Pengiran Hajah Faezah Pengiran Haji Abdul Rahman (September 2016 – Present)
Cambodia	H.E. KAN Pharidh (March 2009 – June 2015)
	H.E. NORNG Sakal (June 2015 – Present)
Indonesia	H.E. Ngurah Swajaya (March 2010 – December 2013)
	H.E. Rahmat Pramono (January 2014 – April 2017)
Lao PDR	H.E. Prasith Sayasith (February 2009 – August 2011)
	H.E. Latsamy Keomany (September 2011 – Present)
Malaysia	H.E. Dato' Hsu King Bee (July 2009 – December 2011)
	H.E. Dato' Hasnudin Hamzah (February 2012 – July 2016)
	H.E. Dato' Shariffah Norhana Syed Mustaffa (August 2016 – Present)

Myanmar	H.E. Nyan Lynn (August 2009 – June 2012)
	H.E. Min Lwin (August 2012 – Present)
Philippines	H.E. Orlando S. Mercado (March 2009 – October 2010)
	H.E. Wilfrido V. Villacorta (January 2011 – June 2012)
	H.E. Elizabeth P. Buensuceso (March 2013 – Present)
Singapore	H.E. Lim Thuan Kuan (January 2009 – July 2013)
	H.E Tan Hung Seng (August 2013 – Present)
Thailand	H.E. Piamsak Milintachinda (June 2009 – November 2009)
	H.E. Manasvi Srisodapol (November 2009 – October 2012)
	H.E. Suvat Chirapant (October 2012 – December 2014)
	H.E. Chombhala Chareonying (January 2015 – September 2015)
	H.E. Busadee Santipitaks (December 2015 – March 2017)
	H.E. Phasporn Sangasubana (May 2017 – Present)
Viet Nam	H.E. Vu Dang Dzung (February 2009 – April 2015)
	H.E. Nguyen Hoanh Nam (May 2015 – Present)



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